

OFFICE OF THE DISTRICT & SESSIONS JUDGE : : : NALBARI

Dated: 27th November, 2024

NOTICE INVITING QUOTATION

Sealed Quotations are invited from Government registered Printing Press affixing court fee of ₹ 8.25/-(non-refundable) for supply of the following Printed Registers/ plain register to the Office of the undersigned for the year 2025.

The quotations should have to reach the Office of the undersigned on or before **5th December/2024**.

For details, please visit **<https://nalbari.dcourts.gov.in>**.

Sl. No.	Particulars	Form No.	Size	No. of Sheets	Quantity in number
1	Court Fee Register (Civil)	R.12, Civil Rules & Order	¼	200	08
2	Statistical Register of Title Suit, Money Suit, All Misc. Cases	R. 42, Civil Rules & Orders	1/2	200	02
3	Judgment Register		1/4	200	07
4	Register of Title Suit	R.1(i) Civil Rules & Orders	½	150	01
5	Register of Money Suits	R.1.(ii) Civil Rules & Orders	½	150	
6	Register of Miscellaneous Judicial Cases	R.(2) Civil Rules & Orders	½	150	01
7	Register of application for execution of decrees	(R) 5 Civil Rules & Orders	¼	200	
8	Register of application for returning of documents	R.26 Civil Rules & Orders	¼	200	02
9	Filing Register	Form No. (R) 11-A, Civil Rules & Orders	1/4	150	06
10	Register of record received	R.25(A) Civil Rules & Orders	¼	200	01
11	Register of attendance of witness	R.11 Criminal Rules & orders	¼	150	03
12	Attendance Register		½	15	03

13	Attendance Register		½	30	01
14	Court Diary	R.11	1/2	380	06
15	Court Fee Register	(R)10 Criminal Rules & Orders	¼	150	03
16	Register of application for copies of documents	(R)16 Criminal Rules & Orders	½	150	02
17	Register	Plain Register	1/2	200	09
18	Register	Plain Register	1/4	100	26
19	Register	Plain Register	1/4	50	05
20	Transit Register	Printed Register	1/4	200	02
21	Budget Register	Printed Register	1/4	200	02
22	Issue Register	Printed Register	1/4	400	04
23	Sessions Register	From No R 1 (i)	1/2	200	01
24	Register of Letter Received	Assam Schedule V Form No. 31	1/4	300	02
25	Register	Plain Register	1/4	200	39

Terms and Conditions are as follows:

1. Only Government Registered Printing Press are eligible to submit the quotation.
2. Quotation must accompany with the latest Sales Tax Certificate, Income Tax Clearance Certificate, Trade License, PAN Card, GST Certificate, Experience Certificate (if any) etc.
3. The rate of the Registers should be quoted against the items and price quoted should be inclusive of all taxes. However, GST rate is to be shown separately against the items.
4. Quotations submitted after the stipulated time will summarily be rejected.
5. Duplicate/Sub-standard Registers will not be accepted anyway.
6. Sample of Registers/Pages to be supplied shall have to be furnished along with the Quotation.
7. The undersigned has reserved the right of rejecting the quotation without assigning any reason thereof and the undersigned is not bound to accept the lowest rate of any quotation if it arises in course of tendering. The decision of the undersigned will be the final.

District & Sessions Judge,
Nalbari

Memo. No. DJNB/- 8085-87 Dated Nalbari the 27th November,24
Copy forwarded for information and necessary action to:-

1. The Systems Officer of this office. He is directed to upload this quotation in the official website.
2. The Notice Board of this office
3. The Concerning file.

District & Sessions Judge,
Nalbari