

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE :::: NALBARI.**

**NOTICE INVITING TENDER**

Dated: Nalbari, the 23<sup>rd</sup> September, 2024

Sealed tenders are invited affixing court fee of Rs. 8.25/- (non-refundable) from registered Firm/Shop to supply and install the following items.

The tender should have to reach to the undersigned on or before **5<sup>th</sup> October, 2024** during office hours.

Sl. No.	Item Description	Make	Qty.
1.	<b>Laserjet Printer</b> Specification: Automatic Duplex printing/Single Function/Internal Memory 512MB / USB/UFRII/ Supported with Ubuntu OS/Print speed 27ppm	HP/Canon	<b>5 Nos.</b>
2.	<b>2KVA online UPS with Battery bank</b> Specifications: UPS- 2KVA online with isolation transformer/96 Volt/3 Years warranty. <u>Battery Bank</u> : 42 Ah/ 12 Volt with trolley/3years warranty	UPS: Orion/Cyberpower/Uniline /Numeric Battery: Exide/Quanta	<b>1 No.</b>
3.	<b>600VA UPS</b> with 20 minutes backup	Cyber power/Numeric	<b>8 Nos.</b>
4.	<b>Dual band wifi router</b> Specifications: Wi-Fi speeds up to 1.5 Gbps; 1.5 GHz triple-core CPU; Wireless Communication 802.11n, 802.11ax	TP Link/D-link	<b>1 No.</b>

**Terms and Conditions:**

1. Sealed envelope duly marked as "Tender for Printer, UPS etc." and tenders should contain the following documents:
  - a) Copy of PAN Card
  - b) Copy of GST registration certificate
  - c) Copy of trade license
  - d) Copy of Experience certificate if any
2. Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted.
3. The sealed quotation should be addressed to the District and Sessions Judge, Nalbari and the same should be submitted at office of the District and Sessions Judge, Nalbari during office hours on working days.
4. The firm should clearly mention the Brand/Make of the product with detail specification.
5. Supply should be carried out immediately on receipt of the work order from the undersigned.
6. The prices should be quoted against the items including of GST.
7. Prices once approved will remain valid during the scheduled delivery period. Increase of taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase of taxes and duties.
8. The payment shall be made on completion of supply and installation of above noted works and acceptance with full satisfaction and on production of the following:

- a) Bill in triplicate
  - b) Bank Account details
  - c) Delivery challan dully signed by the consignee.
9. In the event of breach of any terms and conditions or delay or default the purchase order will be terminated.
  10. Conditional tenders are liable to be rejected.
  11. Tenders submitted after the stipulated time will summarily be rejected.
  12. In case the successful bidder supplies sub-standard materials, its tender shall be cancelled. Thereafter, next successive bidder may be considered.
  13. The undersigned has reserved the right of accepting/rejecting the quotation without assigning any reason thereof.
  14. The undersigned is not bound to accept the lowest rate of any quotation if it arises in course of tendering.
  15. The decision of the undersigned is final and binding on all.

/  
District and Sessions Judge,  
Nalbari

Memo. No. DJNB/- 6666-68

Dated: Nalbari, the 23<sup>rd</sup> September, 2024

***Copy forwarded for information and necessary action to:-***

1. The Systems Officer of this office. He is asked to upload this quotation in the official website of Nalbari District Judiciary.
2. The Notice Board of the office of the District & Sessions Judge, Nalbari.
3. The Concerning file.

Sd/- Smt. Mallika Dutta  
District and Sessions Judge,  
Nalbari