

**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE :: NALBARI**

**NOTICE INVITING QUOTATION**

**Dated 26<sup>th</sup> June, 2024**

Sealed quotations are hereby invited from the intending registered firm/authorized Godrej dealer with court fee stamp of Rs. 8.25 (non-refundable) for supply of :-

1. Godrej steel almirah with five shelves – 7 (seven) numbers.
2. Steel Rack with five shelves (size 72"X36"X18" inch) – 10 (ten) numbers.

The quotations are to reach the office of the undersigned **on or before 05/07/2024 at 4:00 pm**. It will be opened on 06/07/2024 at 5:00 pm before the committee constituted for this purpose. Bidders or their representative shall remain present on 06/07/2024, failing which the tender shall be opened in their absence.

**General Terms and Conditions :-**

1. The sealed quotation shall be superscribed as "**Tender for New Godrej Steel Almirah and Steel racks for the Office of the Chief Judicial Magistrate, Nalbari**" and should contain the following documents -
  - I. Proof of current Bank Account in the name of the Firm.
  - II. Trade License.
  - III. PAN Card in the name of the Firm.
  - IV. GST registration certificate / clearance certificate etc.
2. The rates approved by the Committee constituted for the selection of bidder shall be valid for a period of one year from the date of awarding the contract.
3. The rates of the item furnished in the quotation should be written distinctly and it should include all applicable taxes including GST. The bidders shall also mention the price of the item without GST.
4. Transportation and installation charges shall be included in the bid amount.
5. The undersigned shall not be liable for enhancement of rate of any items of the accepted quotation and supplier will be bound to supply the items as per rates quoted by the firm/supplier in the quotation upto the end of the current financial year.

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6. Upto date tax clearance certificate should be furnished by the firm concerned along with the quotation.
7. The undersigned reserves the right to accept or reject any or all the tenders in part or full. The decision of the undersigned in all respect shall be final and binding on all.

Chief Judicial Magistrate,  
Nalbari

Memo no. NBJ/

Dated the 26<sup>th</sup> June, 2024

**Copy forwarded for information and necessary action to: -**

1. **The DI&PRO, (Janasanyog) Nalbari** is requested to take steps for publishing the above N.I.Q in two widely circulated newspapers (Preferably one in English and one in Assamese newspaper);
2. The Systems Officer, Nalbari. He is requested to upload the "**Notice Inviting Quotation**" in the official website of Nalbari District Judiciary;
3. The Nazir of this establishment;
4. Notice Board of the Establishment of Hon'ble District & Sessions Judge, Nalbari;
5. Notice Board of the Establishment of Deputy Commissioner, Nalbari;
6. Notice Board of this Establishment;
7. Office File.

Chief Judicial Magistrate,  
Nalbari