


OFFICE OF THE DISTRICT AND SESSIONS JUDGE :::: NALBARI

NOTICE INVITING TENDER

Dated: Nalbari, the 08th day of February, 2024

Sealed tender proposals are hereby solicited, affixed with a requisite court fee of Rs. 8.25/- (non-refundable), from government-registered firms / agencies / individual / parties for outsourcing of one below listed vehicle on monthly rental basis for use as the official vehicle of the Additional District and Sessions Judge, Nalbari.

The tender must reach the Office of the District and Sessions Judge Court, Nalbari on or before 23rd February, 2024 during office hours, i.e 10 am to 5 pm.

| Name of the Vehicle | Fuel Type | Colour | Qty |
|---|--|--------|-----|
| Hyundai Verna SX (O) Or Honda City VX Or Maruti Ciaz Alpha Or Toyota Yaris VX | Petrol/Diesel  | White | 1 |

Terms and Conditions:

1. Sealed envelope duly marked as **"Tender for outsourcing of vehicle"** and the tenders should contain the following documents:

- a) Copy of Vehicle Registration Certificate
- b) Copy of Car Insurance
- c) Copy of Pollution Certificate
- d) Copy of PAN Card
- e) Copy of GST registration certificate
- f) Copy of GST clearance
- g) Self-Undertaking of non-blacklisting of the bidder from any Government Organization
- h) All necessary permits and clearances, etc

2. The vehicle to be outsourced should be registered as a commercial vehicle.

3. Preference will be given to such type of vehicles that are not more than 1 (one) year old from the date of its purchase and the total mileage of the car not exceeding 20,000 kms.
4. All maintenance of the vehicle except driver and fuel supply shall be borne by the outsourcing firms/agencies/individual/parties.
5. The driver is not required from the outsourcing firms / agencies / individual / parties.
6. The contract period of the outsourced vehicle will be for an initial 1 (one) year which may be extended (if necessary) or till a new vehicle is provided by the Government.
7. The vehicle should be made available 24x7 for the service of the undersigned.
8. The interested parties / agencies / firms / individuals must submit the sealed tender envelope along with the other documents as mentioned above.
9. Each page of the documents shall be signed by the bidder with seal to establish the bidder's eligibility and qualification to outsource the vehicle if their respective bids are accepted.
10. The selected parties / agencies / firms / individuals must produce the vehicle for inspection by the Motor Vehicle Inspector, whenever it is necessary.
11. The vehicle must be handed over to the undersigned immediately after signing the contract agreement.
12. The rent of the vehicle once approved will remain fixed during the scheduled contract period. In case of increase of taxes and other statutory duties by the regulatory government the rent will not be altered in any way and the supplier will be responsible to pay the amount for any increase of taxes and duties during the contract period.
13. The rent payment shall be made on a quarterly basis and subject to the availability of funds.
14. In the event of breach of any terms and conditions, the contract will be terminated.
15. Conditional tenders are liable to be rejected.
16. Tenders submitted after the stipulated time will summarily be rejected.
17. The undersigned has reserved the right to accept/reject the tenders without assigning any reason thereof.

18. The undersigned is not bound to accept the lowest rate of any quotation if the other conditions are not fulfilled by the participating bidder.

19. The decision of the undersigned is final and binding on all.

District and Sessions Judge,
Nalbari

Memo. No. DJNB/- 812-814

Dated: Nalbari, the 8th day of February, 2024

Copy forwarded for information and necessary action to:-

1. The Systems Officer of this office. He is asked to upload this quotation in the official website of Nalbari District Judiciary.
2. The Notice Board of the office of the District & Sessions Judge, Nalbari.
3. The Concerning file.

Sd/-

District and Sessions Judge,
Nalbari