

**OFFICE OF THE DISTRICT & SESSIONS JUDGE : : : NALBARI**

**Dated: 30<sup>th</sup> November, 2023**

**NOTICE INVITING QUOTATION**

Sealed Quotations are invited from Government registered Printing Press affixing court fee of ₹ 8.25/-(non-refundable) for supply of the following Printed Registers/ plain register to the Office of the undersigned for the year 2023.

The quotations should have to reach the Office of the undersigned on or before **6<sup>th</sup> December/2023**.

For details, please visit <http://nalbarijudiciary.gov.in>.

<b>Sl. No.</b>	<b>Particulars</b>	<b>Form No.</b>	<b>Size</b>	<b>No. of Sheets</b>	<b>Quantity in number</b>
1	Court Fee Register (Civil)	R.12, Civil Rules & Order	1/4	200	10
2	Statistical Register of Title Suit, Money Suit, All Misc. Cases	R. 42, Civil Rules & Orders	1/2	200	04
3	Judgment Register		1/4	200	07
4	Register of Title Suit	R.1(i) Civil Rules & Orders	1/2	150	01
5	Register of Money Suits	R.1.(ii) Civil Rules & Orders	1/2	150	01
6	Register of Miscellaneous Judicial Cases	R.(2) Civil Rules & Orders	1/2	150	02
7	Register of application for execution of decrees	(R) 5 Civil Rules & Orders	1/2	200	05
8	Register of application for returning of documents	R.26 Civil Rules & Orders	1/2	200	02
9	Filing Register	Form No. (R) 11-A, Civil Rules & Orders	1/4	150	02
10	Register of record received	R.25(A) Civil Rules & Orders	1/4	200	02

11	Register of attendance of witness	R.11 Criminal Rules & orders	1/4	150	04
12	Attendance Register		1/2	15	03
13	Attendance Register		1/2	30	03
14	Court Diary	R.11	1/2	380	08
15	Court Fee Register	(R)10 Criminal Rules & Orders	1/4	150	07
16	Register of application for copies of documents	(R)16 Criminal Rules & Orders	1/2	150	02
17	Register	Plain Register	1/2	200	22
18	Register	Plain Register	1/4	100	28
19	Issue Register		1/4	400	08
20	Sessions Register	From No R 1(i)	1/2	200	02
21	Register of Letter Received	Assam Schedule V From No. 31	1/4	300	05
22	Register	Plain Register	1/4	200	28

**Terms and Conditions are as follows:**

1. Only Government Registered Printing Press are eligible to submit the quotation.
2. Quotation must accompany with the latest Sales Tax Certificate, Income Tax Clearance Certificate, Trade License, PAN Card, GST

Certificate, Experience Certificate (if any) etc.

3. The rate of the Registers should be quoted against the items and price quoted should be inclusive of all taxes. However, GST rate is to be shown separately against the items.
4. Quotations submitted after the stipulated time will summarily be rejected.
5. Duplicate/Sub-standard Registers will not be accepted anyway.
6. Sample of Registers/Pages to be supplied shall have to be furnished along with the Quotation.
7. The undersigned has reserved the right of rejecting the quotation without assigning any reason thereof and the undersigned is not bound to accept the lowest rate of any quotation if it arises in course of tendering. The decision of the undersigned will be the final.

District & Sessions Judge,  
Nalbari

**Memo. No. DJNB/-**                      **Dated Nalbari the 30<sup>th</sup> November,23**  
*Copy forwarded for information and necessary action to:-*

1. The Systems Officer of this office. He is directed to upload this quotation in the official website.
2. The Notice Board of this office
3. The Concerning file.

Sd/-

District & Sessions Judge,  
Nalbari