



GOVERNMENT OF ASSAM  
DISTRICT LEGAL SERVICES AUTHORITY

West Karbi Anglong, Judicial Courts & Offices compound,  
Sai - Ali, Hamren, Pin : 782486, West Karbi Anglong, Assam  
Email- [dlsawestka@gmail.com](mailto:dlsawestka@gmail.com), Contact No :69012-81649  
জিলা আইন সেৱা প্ৰাধিকাৰী, পশ্চিম কাৰ্বি আংলং, হামৰেণ।



**ADVERTISEMENT No.02 OF 2024**

Dated: 18.12.2024

Applications are invited in Standard Form as published in Assam Gazette part-IX from the intending eligible candidates who are citizen of India for filling up the following post lying vacant in the office of the District Legal Services Authority, West Karbi Anglong, Hamren.

| Sl No. | Name of Post                     | No. of Vacancy | Category           | Scale of Pay  | Qualification  |
|--------|----------------------------------|----------------|--------------------|---|--|
| 1.     | Lower Division Assistant (L.D.A) | 01 (one)       | Un-reserved (U.R.) | P.B.-Rs.14,000-70,000/-<br>+(GP-Rs.6,200/-) along with other admissible allowances as per ROP 2017, Govt. of Assam. | Graduate (in any discipline) with computer knowledge |

**TERMS AND CONDITIONS FOR APPLICATION:**

1. Candidates must be an Indian Citizen as defined in Article 5 and 8 of the Constitution of India.
2. Candidates should not be less than 18 years of age and more than 40 years of age (as on 01.01.2024). Upper age relaxation is as per existing Govt. rules.
3. Candidates must have registered his/her name in the Employment Exchange along with up to date qualification and the registration number alongwith date of registration must be mentioned in their application.
4. Candidates who are already in Government service will have to apply through proper channel along with the true copy of their respective Service Book and N.O.C from their employer.
5. The application with self attested photocopies of all relevant testimonials including certificates of educational qualification, experience (wherever applicable), Caste, Age Proof, Employment Exchange Registration Card etc. along with 03 (three) copies of recent passport sized photographs duly signed by the candidates on the reverse side, should reach the office of the District Legal Services Authority, West Karbi Anglong, Hamren, on or before the last date for receiving the application.
6. Candidates must provide their valid e-mail address and mobile phone number in the application form.
7. The envelope containing the application must be superscribed in Block Capital letters as "APPLICATION FOR THE POST OF LOWER DIVISION ASSISTANT". Duly filled up application should be addressed to the "THE SECRETARY, DISTRICT LEGAL SERVICES AUTHORITY, WEST KARBI ANGLONG, HAMREN, JUDICIAL COURT COMPLEX, WEST KARBI ANGLONG, SAI-ALI, HAMREN, PIN-782486".
8. Candidates may send their applications either by Post / Courier or can personally submit in the drop box in the office of District Legal Services Authority, West Karbi Anglong, Hamren. **The last date of receipt of application is 06.01.2025 till 4:30 P.M.** Applications received after the last date or without proper supporting documents or unsigned or incomplete / defective

applications will not be entertained and will be summarily rejected, without any further information. The appointing authority shall not in any circumstances be responsible either for postal delay or for any other reason whatsoever.

9. No application will be accepted sent through e-mail, online and through any electronic mode.
10. Eligible candidates for the post of L.D Assistant shall have to appear in a written test of 70 marks, comprising of General Knowledge, General English, Aptitude, Current affairs, Drafting, Computer Knowledge etc. of descriptive and objective type. Date, time and venue of the written test will be uploaded in due course in the official website.
11. Written test will be followed by Viva-Voce of 30 marks. A candidate must have to secure at least 60% marks in the written test to qualify for appearing in Viva-Voce.
12. The date, time and venue of Viva-Voce will be uploaded after the declaration of the result of the written test. The result of written test will be published in the official website of District Judiciary, West Karbi Anglong (<https://westkarbianglong.dcourts.gov.in>).
13. No individual call letter / admit card will be sent to the eligible candidate. List of eligible candidates to be called for written test and Viva-Voce will be uploaded in the official website and candidate will have to download the same from the official website. The list of rejected candidates will also be uploaded in the official website.
14. No TA/DA will be admissible to the candidates for appearing in the written test and Viva-Voce.
15. Canvassing directly or indirectly shall be liable for disqualification of the candidature.
16. Candidates are advised to visit official website for receiving regular updates in this regard.
17. The decision of the Selection Committee shall be final in respect of any dispute; if arises out of the recruitment process. The selection Board reserves the rights to cancel, alter or modify the advertisement or any other terms and conditions of the advertisement without any prior notice.



S/-  
19 DEC 2024

District and Sessions Judge  
Cum  
Chairman, District Legal Service Authority  
West Karbi Anglong, Hamren

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19/12/2024