HIGH COURT OF JUDICATURE AT ALLAHABAD

AMENDMENT (ADMIN G-II) SECTION

NOTIFICATION

NO. 503 **VIIIb/ADMIN G-II** **DATED:** 14/8/, **2026**

(Correction Slip No. 74)

In exercise of the powers conferred by Article 227 of the Constitution of India and Section 477 of the Criminal Procedure Code, 1973 read with section 21 of General Clauses Act, 1897, the High Court of Judicature at Allahabad with the previous approval of the Government of Uttar Pradesh is pleased to make the following amendments in General Rules (Criminal), 1977 with effect from the date of their publication in the Uttar Pradesh Gazette.

GENERAL RULES (CRIMINAL) (AMENDMENT) RULES, 2017

Short Title and Commencement.

1. (1) These rules shall be called General Rules (Criminal) (Amendment) Rules, 2017.

(2) They shall come into force on the date of their publication in the official gazette.

Substitution of rule 4.

2. In the General Rules (Criminal), 1977, hereinafter referred to as the said rules, for rule 4 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing rule)	(Rule hereby substituted)
4.Definitions. In these rules, unless there is anything repugnant in the subject or context,- **'Code'** means the Code of Criminal Procedure, 1973.	**4.Definitions.** In these rules, unless there is anything repugnant in the subject or context,- (a) **'action'** includes any kind of proceedings before the Court, but does not include proceedings before an Arbitrator, (b) **'address for service' means an address of a place at which a summon, an application or other document may be sent or left for the party giving such address. Such address must be a physical address and:** **(i) If it is of a building or property which is divided into parts which are capable of separate occupation, shall also**

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'Court' means and includes every criminal court subordinate to the High Court of Judicature at Allahabad. **'High Court'** means the High Court of Judicature at Allahabad. **'State'** means the State of Uttar Pradesh.	**specify which part of the building or property is the address for service;** **(ii) may specify, in addition to a physical address an e-mail address to which documents may electronically be directed to the party giving it and the party initiating the proceedings has also indicated, on a document filed by such party, that it has an e-mail address. This sub-paragraph shall apply only to all actions commenced on or after the pilot project commencement date, by legal practitioners who register for participation in an interim e-Filing pilot project commissioned by the Court.** (c) **'authorised electronic communication'** means: **(i) a communication of information in the form of data, text or images by means of guided or unguided electromagnetic energy, or both, including an e-mail or an e-mail attachment; or** **(ii) a communication of information in the form of sound by means of guided or unguided electromagnetic energy, or both, where the sound is processed, at its destination, by an automated speech recognition system; in accordance with information technology requirements specified by the Court by Practice Direction.** (d) **'Code'** means the Code of Criminal Procedure, 1973; (e) **'Court'** means and includes every criminal court subordinate to the High Court of Judicature at Allahabad; (f)**'deliver'** includes electronic transmission to the e-mail address of the addressee by an authorized electronic communication; (g) **'e-mail address'** means the mailing address to and from which an authorized electronic communication may be sent and received, using the world wide web (h) **''High Court'** means the High Court of Judicature at Allahabad; (i) **'image'** means a picture which has been created, copied, stored **or transmitted** in electronic form; (j) **'issued'** includes an authorized electronic communication mode; (k) **'registered user'** means a person who has registered to gain access to, and use any, electronic filing or other system maintained or operated by the Court; (l) **'service centre'** means the office earmarked for providing e-Court services; (m) **'State'** means the State of Uttar Pradesh; (n) **'words and expressions relating to any electronic genre, used and not defined in these rules but defined in the Information Technology Act, 2000 (Act No. 21 of 2000) shall have the same meaning respectively assigned to them in the said Act ;** (o) **'words and expressions' used and not defined in these rules and the Information Technology Act, 2000 (Act No. 21 of 2000) but defined in the Code of Criminal Procedure, 1973 (Act No. 2 of 1974) shall have the same meaning respectively assigned to them in the said Code.**

Substitution of rule 5.

3. In the said rules, for rule 5 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

<table>
<tr><th>Column 1
(Existing Rule)</th><th>Column 2
(Rule hereby substituted)</th></tr>
<tr>
<td>

5. Weekly list of cases.

A weekly list of cases fixed for hearing, in the court of a magistrate prepared in prescribed form in legible Hindi, shall be posted on the last working day of the previous week in some conspicuous place in every court house. Space shall be left in the list, at the head of the entries for each day, for subsequent insertion, if necessary, of adjourned cases.

PRESCRIBED FORM

Serial no. of the case	Parties	PS	Section and Act	Purpose	Counsel for accused
1	2	3	4	5	6

</td>
<td>

5. Daily list of cases.

A list of cases, fixed for hearing and **for** other purposes, in each Court shall be electronically generated in the following form in Hindi & English for each working day **at least one** day in advance and shall also be **displayed** in the beginning on each working day on Notice Board at some conspicuous place in every Court **room**.

All the District Government Counsel/Additional District Government Counsel/Public Prosecutor/Additional Public Prosecutor/Assistant Public Prosecutor and the learned members of the Bar may get hard copy of the entire cause list on payment of prescribed fees.

Cause List

Designation & Name of the Presiding Officer

Criminal Cause List of Date.....Year.....

Serial Number	Case Type	Case No.	Name of the Parties	Name of the Advocates	Purpose/ Remakrs
1	2	3	4	5	6

</td>
</tr>
</table>

Substitution of rule 5-A.

4. In the said rules, for rule 5-A set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
5-A Memorandum Book of dates for Criminal Courts. A memorandum book of dates of all cases and applications fixed before the Court shall be maintained in the form given below: **Court of the .....of** **Court of the .....of**	**5-A Memorandum Book of dates for Criminal Courts.** (1) A memorandum book of dates of all cases and applications fixed before the Court shall be maintained electronically, and **where** there is no electronic infrastructure **available, and until the same is available** manually, in the form given below: **Court of the .....of** **Court of the .....of**

Description

Date of previous hearing	No. and year of the Case	Name of parties	Section	Police Station	Name of Counsel	Purpose	Result with reason for adjuourmnet and date to which it is adjourned if an adjournment is granted	Remarks
1	2	3	3A	3B	4	5	6	7

Description

Date of previous hearing	No. and year of the Case	Name of the parties	Section	Police Station	Name of Counsel	Purpose	Result with reason for adjuourmnet and date to which it is adjourned if an adjournment is granted	Remarks
1	2	3	4	5	6	7	8	9

Substitution of rule 5-B.

5. In the said rules, for rule 5-B set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

<table>
<tr><th>Column 1
(Existing Rule)</th><th>Column 2
(Rule hereby substituted)</th></tr>
<tr><td>

5-B Court Diary.

A Court diary shall be maintained in the forms given below by the Presiding Officer doing purely criminal work in his own handwriting:

COURT DIARY

<table>
<tr><th colspan="5">The number of times already adjourned</th><th colspan="5">Particulars</th></tr>
<tr><th>Case No.</th><th>At the instance of prosecution /complainant</th><th>At the instance of defence</th><th>Otherwise</th><th>Police Station</th><th>Section</th><th>Name of parties</th><th>Purpose</th><th>Rough estimate of time</th><th>Remarks</th></tr>
<tr><td>1.</td><td>2A.</td><td>2B.</td><td>2C.</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr>
</table>

</td><td>

5-B Court Diary.

(1) The reader of the Court shall maintain a diary of the cases fixed in the Court date-wise generated electronically, and **where** there is no electronic infrastructure **available, until the same is available,** manually, in the form given below:-

FORM

Date, month and year

<table>
<tr><th>Case Information System No.</th><th>Case Number</th><th>Name of parties</th><th>Counsel's name</th><th>Purpose</th><th>Date fixed in adjourned cases</th><th>Remarks</th></tr>
<tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr>
</table>

(2) The Presiding Officer of the Court shall maintain the court diary

</td></tr>
</table>

Note - Outcome of the case and in the event of adjournment the adjourned dates shall also be noted in the remarks column.)	generated electronically in such manner as may be directed from time to time by the High Court keeping in view the recommendations of the e-Committee, **if any**. (**Note** - Outcome of the **proceedings of the day**, and in the event of adjournment, the adjourned dates **of each case** shall also be noted in the remarks column in the diary maintained by the Presiding Officer and the reader.)

Substitution of rule 6.

6. In the said rules, for rule 6 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
6. Person authorized to practice. The legal practitioners authorized to practice in criminal court in the State are the advocates, vakils, pleaders and mukhtars hereinafter mentioned. Any advocate entitled to practice in the High Court and not under suspension shall be entitled to practice as such in any court on his satisfying the presiding officer of such court by means of his certificate of enrolment in the High Court or otherwise of the fact of such enrolment, and shall be entitled to appear in a particular case on filing a memorandum of appearance. A pleader or mukhtar shall be entitled to practice if he has been enrolled as such in accordance with the rules in force at the time of his enrolment. He shall be entitled to practice only in such court as is mentioned in his certificate of enrolment. He shall be entitled to appear in a case after he has filed his vakalatnama in the case of a pleader or his mukhtarnama in the case of a mukhtar.	**Court of the .....of** **6. Person authorized to practice.** (1) The legal practitioners authorized to practice in criminal court in the State are the advocates, vakils, pleaders and mukhtars. (2) Any advocate entitled to practice in the High Court and not under suspension shall be entitled to practice as such in any court on his satisfying the presiding officer of such court by means of his certificate of enrolment in the High Court or otherwise of the fact of such enrolment, and shall be entitled to appear in a particular case on filing a memorandum of appearance. (3) A pleader or mukhtar shall be entitled to practice if he has been enrolled as such in accordance with the rules in force at the time of his enrolment. He shall be entitled to practice only in such court as is mentioned in his certificate of enrolment. He shall be entitled to appear in a case after he has filed his vakalatnama in the case of a pleader or his mukhtarnama in the case of a mukhtar: **Provided that a pleader or a vakil, who was not practising immediately**

	before the commencement of Chapter-IV of the Advocates Act, 1961 will not be entitled to practise as a Pleader or a Vakil. **(4) The vakalatnama, memorandum of appearance or mukhtarnama to be filed by a legal practitioner in a case shall bear the registration number or enrolment number, as the case may be, mobile/phone number, e-mail address, postal address and full name of the legal practitioner and be affixed with welfare stamp as payable under the Uttar Pradesh Advocates Welfare Funds Act, 1974 as amended from time to time, in addition to stamp if any payable by or under any law.** **(5) In order to check an unauthorized person to appear as a legal practitioner in the court, the presiding officer may call for the certificate of his enrolment in order to satisfy himself of the fact of enrolment of the person so appearing.**

Substitution of rule 7.

7. In the said rules, for rule 7 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
7. Language. Hindi written in Devnagri script shall be the language of all criminal courts subordinate to the High Court. Legal practitioners may, however, address any such court in English with the permission of the presiding officer, provided the other party has no objection.	**7. Language.** **Save as otherwise provided by any other rule**, Hindi, written in Devnagri script shall be the language of all criminal courts subordinate to the High Court. Legal practitioners may, however, address **courts** in English with the permission of the presiding officer, provided the other party has no objection.

Substitution of rule 12.

8. In the said rules, for rule 12 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
12. Register of Processes. A register of processes shall be maintained in the form given below in all Criminal Courts: **PROCESS REGISTER**	**12. Register of Processes.** A register of processes shall be maintained in the form given below in all Criminal Courts: **PROCESS REGISTER**

Particulars of cases	Date of order for issue of process	Date of **despatch** of processes from court	Description of processes and of the person/ persons to be served	Initials with date of police or other officials receiving process	Name of Thana or district to which process sent	Date Fixed For return	Actual Date of return	Action taken for late receipt of process	Remarks
1	2	3	4	5	6	7	8	9	10

Particulars of cases	Date of orders for issue of process	Date of **despatch** of processes from court	**Mode of Service of process**	Description of processes and of the person/persons to be served	**Name of Police or other officials receiving process from Court with initials and date**	**Name of Police or other officials to whom processes sent**	Name of Thana or district to which process sent	Date Fixed For return	Actual Date of return	Action taken for late receipt of process
1	2	3	**4**	5	**6**	**7**	8	9	10	11

Substitution of rule 13.

9. In the said rules, for rule 13 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
13. Summons to Government servants. When under section 66(i) of the Code a summon is to be served on a person in the active service of the State, the "head of the office" to whom the summons shall ordinarily be sent (in duplicate) shall in the case of a Person in the civil employ or a soldier, sailor or airman in the Defence Department, be the local head of the office or local officer in command of the corps or department in which such person may be serving at the time, and in the case of a local "head of the office", be the authority to which he is immediately subordinate. A list of officers with their "head of offices" is given in Appendix E. In the case of officers not included in the list, summons shall be dealt with by the court in the light of the instructions contained in this rule after such enquiry, if any, as may be considered necessary. When a gazetted officer is required to attend a court beyond the limits of the district or area in which he is serving, the court issuing the summons, unless the case is one of extreme urgency, shall allow sufficient time for arrangements to be made for the performance of the duties of such person during his absence.	**13. Summons to Government servants.** When under section 66(1) of the Code a summon is to be served on a person in the active service of the State, the "head of the office" to whom the summons shall ordinarily be sent (in duplicate) shall in the case of a Person in the civil employ or a soldier, sailor or airman in the Defence Department, be the local head of the office or local officer in command of the corps or department in which such person may be serving at the time, and in the case of a local "head of the office", be the authority to which he is immediately subordinate. A list of officers with their "head of offices" is given in Appendix E. In the case of officers not included in the list, summons shall be dealt with by the court in the light of the instructions contained in this rule after such enquiry, if any, as may be considered necessary. When a gazetted officer is required to attend a court beyond the limits of the district or area in which he is serving, the court issuing the summons, unless the case is one of extreme urgency, shall allow sufficient time for arrangements to be made for the performance of the duties of such person during his absence. **With a view to avoid delay, the court may transmit the summons under this rule to the Head of the office with a covering letter to be sent by registered post with acknowledgment due, speed-post, e-mail, fax or other effective means of electronic communication. If the court decides to send the summons through e-mail, a scanned copy of the summons shall be attached with the e-mail.** **For summoning a police personnel, the court may, in special circumstance, utilize the police wireless grid subject to the following conditions, namely:-**

	(a) Radiogram can be used only in cases where information cannot be sent in time through postal service. **(b) Radiogram should be written in telegraphic language.** **(c) Radiogram should be sent under the signature of the presiding officer of the court concerned.**

Substitution of rule 14

10. In the said rules, for rule 14 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
14.Arrest of Government servants. When circumstances permit notice of the intended arrest of a Government servant shall be given to the head of the office in which the Government servant is working, and in the case of a Government servant working in the Secretariat, to the Chief Secretary to Government so as to allow proper arrangement to be made to have such person relieved, deferring arrest until he is relieved.	**14.Arrest of Government servants.** When circumstances permit notice of the intended arrest of a Government servant shall be given to the head of the office in which the Government servant is working, and in the case of a Government servant working in the Secretariat, to the Chief Secretary to Government so as to allow proper arrangement to be made to have such person relieved, deferring arrest until he is relieved. **With a view to avoid delay, the court may transmit the notice under this rule by registered post with acknowledgment due, speed-post, e-mail, fax or other effective means of electronic communication.** **In the case of a police personnel, the court may, in addition to the above mode, send the notice under this rule in special circumstance by utilizing the police wireless grid subject to the conditions provided in this behalf in rule 13.**

Substitution of rule 17.

11. In the said rules, for rule 17 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
17.Process fee.	**17.Process fee.**
The fees here in after mentioned shall be chargeable for serving and executing processes issued by criminal courts in the case of offences other than offences for which police officers may arrest without a warrant.	The fees here in after mentioned shall be chargeable for serving and executing processes issued by criminal courts in the case of offences other than offences for which police officers may arrest without a warrant.

		Rs. ps.
1.	Warrant of arrest	10.00
2.	Summons	5.00
3.	Proclamation for absconding person under section 82 of the Code	10.00
4.	Warrant of attachment (a) In-respect of the warrant (b) Where it is necessary to place officers incharge of property attachment, in-respect of each officers so employed, per diem	 20.00 10.00
5.	In cases where an application is made by a complainant for the recovery of compensation granted under section 357 of the Code or where a person applies for the recovery of compensation awarded to him under section 250 of the Code- In-respect of the warrant for the levy of the fees, fine or compensation.	10.00

		Rs. ps.
1.	Warrant of arrest	**20.00**
2.	Summons	**10.00**
3.	Proclamation for absconding person under section 82 of the Code	**20.00**
4.	Warrant of attachment **(a)** In-respect of the warrant **(b)** Where it is necessary to place officers incharge of property attachment, in-respect of each officers so employed, per diem	 **40.00** **20.00**
5.	In cases where an application is made by a complainant for the recovery of compensation granted under section 357 of the Code or where a person applies for the recovery of compensation awarded to him under section 250 of the Code- In-respect of the warrant for the levy of the fees, fine or compensation.	**20.00**

Provided that no fee shall be chargeable for any process issued upon the complaint or application of any public officer as defined in section 2 of the Code

Provided that no fee shall be chargeable for any process issued upon the complaint or application of any public officer as defined in section 2 of the Code

of Civil Procedure, 1908, when acting as such public officer or of any railway servant as defined in section 3 of the Indian Railway Act, 1890, when acting as such railway servant or of an officer or servant of a local authority acting in that capacity: Provided also that the Presiding Officer of the Court may remit in whole or in part a fee chargeable under this rule, whenever he is satisfied that the person applying for the issue of the process has not the means of paying it.	of Civil Procedure, 1908, when acting as such public officer or of any railway servant as defined in section 3 of the Indian Railway Act, 1890, when acting as such railway servant or of an officer or servant of a local authority acting in that capacity: Provided also that the Presiding Officer of the Court may remit in whole or in part a fee chargeable under this rule, whenever he is satisfied that the person applying for the issue of the process has not the means of paying it.

Insertion of new rules 21-A to 21-K.

12. In the said rules, after rule 21 the following rules shall be inserted, namely:-

21-A. ASSIGNMENT OF NUMBER TO A CASE

(1) For the purposes of centralized filing and registration of cases at the computer centre in the District Court, there shall be as many establishments as specified in column 2 of the table given below, for the Courts mentioned in column 3 of the said table against the concerned establishment.

1	2	3
Serial Number	Name of the Establishment	Name of the Court under the Establishment
1	District and Sessions Judge	District and Sessions Judge and Additional District and Sessions Judges / Special Judges.
2	Chief Judicial Magistrate	Chief Judicial Magistrate, Additional Chief Judicial Magistrates and Judicial Magistrates.
3	Civil Judge (Senior Division)	Civil Judges (Senior Division) and Additional Civil Judges (Senior Division)
4	Civil Judge (Junior Division)	Civil Judges (Junior Division) and Additional Civil Judges (Junior Division)
5	Family Court	Principal Judge Family Court and Additional Principal Judge Family Court
6	Judge Small Causes Court	Judge Small Causes Court and Additional Judge Small Causes Court.

(2) The Sessions Judge may make a new establishment keeping in view its necessity in accordance with the orders of the High Court issued from time to time.

(3) There shall be a distinct number for each type of cases with regard to an establishment. Registration of cases will be made according to System (CIS) generated case number:

Provided that the system (CIS) shall be in conformity with the software generated by National Information Centre (NIC) as may be approved by the computerization committee of the High Court.

(4) All cases, petitions, applications, revisions, appeals and all other proceedings and the documents, as and when filed, will be filed electronically in the manner hereinafter provided.

21-B. PROCEDURE FOR E-FILING

(1) The original text material, documents, notice of motion, memorandum of parties, in all cases or proceedings, main petitions, appeals or revisions and interlocutory applications shall be prepared electronically. The formatting style of the text will be as under:

Paper size:	A-4	
Margins:	Top:	1.5"
	Bottom:	1.5"
	Left:	1.75"
Justification:	Full	
Font:	English: Times New Roman, or Hindi: Unicode	
Font size:	English: 14 Hindi: 16	
Line spacing	1.5	

(2) The documents shall be in Portable Document Format (PDF).

(3) Where the document is not a text document and is intended to be, annexed with the petition, appeal, revision or application or other proceeding, or filed otherwise, the document shall be scanned by using an image resolution of 300 dpi (dot per inch) and be filed in PDF format.

(4) Ordinarily the maximum permissible size of the file that can be uploaded at the time of e-filing shall be 10 MB data but in cases having larger documents or avernments, the court may extend the limit of 10 MB data.

(5) The text documents under sub rule (2) and scanned documents under sub rule (3) of rule 21-B shall be merged as a single PDF file and bookmarked.

(6) The merged documents shall be uploaded at the time of e-filing by using the facility provided at the e-filing centre of the Court.

21-C. DIGITAL SIGNATURE

All electronic documents filed under the e-filing system, shall be digitally signed by the advocate representing the party, and where there is no advocate, by the party himself.

21-D. PAYMENT OF COURT FEE

The court fee shall be paid by purchasing electronic Court fee from the online facility or otherwise as may be approved by the High Court. The payment code or receipt number generated on such payment shall be filled in the appropriate box at the time of e-filing.

21-E. RETENTION OF ORIGINAL DOCUMENTS

(1) The original of the documents mentioned below in sub rule (2), which are scanned and digitally signed either by counsel or party at the time of e-filing, shall be preserved for a period of two years after final disposal of the case and shall be produced as and when required by the Court concerned or any Superior Court.

(2) The following documents shall be preserved under sub rule (1), namely:-

(a) *Vakalatnama* or Memorandum of Appearance;

(b) Affidavit;

(c) Charge-sheet and all other documents filed in support thereof;

(d) First Information Report or complaint;

(d) Any other document whose authenticity is under scrutiny or likely to be scrutinized;

(e) Any other document as may be specified by the High Court from time to time.

(3) The party electronically filing any document at the e-filing centre shall be responsible to produce the original and prove its genuineness in accordance with law.

21-F. ADVOCATE OR PARTY MAY ACCESS TO ELECTRONIC RECORD

(1) Access to documents, proceedings and pleadings filed electronically shall be available only to the advocate appointed by a party to the case or the party or his authorized agent himself on such terms and conditions as may be specified from time to time by the High Court.

(2) A party or his advocate desirous of obtaining copy of any document shall give an application at the e-filing centre along with a blank CD-R/DVD-R and pay such fee as may be fixed by the High Court from time to time.

21-G. EXEMPTION FROM ELECTRONIC FILING

On an application of a party, the Court may, for reasons to be recorded, exempt e-filing under rule 21-B wholly or partly in the following circumstances, namely:-

(a) where the document is confidential and its disclosure is not in the interest of justice;

(b) where the document is likely to be tempered with or its privacy is likely to be shaken, so as to alter the theme of the document;

(c) where the document cannot be scanned or filed electronically because of its size, shape or condition;

(d) where the e-filing system is either inaccessible or not available; or

(e) where e-filing is not feasible for any other sufficient cause.

21-H. SERVICE OF ELECTRONIC DOCUMENT

(1) In addition to the prescribed mode of service, all notices, documents, proceedings and pleadings that are filed electronically may also be served through e-mail by the Court.

(2) The e-mail ID of the Court shall be published on its website so as to enable the recipient of the e-mail to verify its genuineness.

21-I. COMPUTATION OF TIME

Electronic filing through the e-filing centre shall be permissible on working days up to 4 PM. subject to the condition that any matter filed after 12 Noon will come up for hearing on the next working day:

Provided that as and when the facility of online filing is brought in operation, the online filing shall be permissible up to midnight on the date of filing.

21-J. HARD COPIES OF THE PLEADINGS AND DOCUMENTS FILED ELECTRONICALLY

During hearing, the Court, the advocates or parties may use hard copies of the documents filed under rule 21-B:

Provided that the hard copies used by the Court shall be provided by the e-filing centre.

21-K. STORAGE AND RETRIEVAL OF ELECTRONICALLY FILED DOCUMENTS, PROCEEDINGS AND PLEADINGS

All the documents filed under rule 21-B shall be stored on an exclusive server maintained under the directions of the High Court. Each case will be separately labeled and encrypted for this purpose to facilitate easy identification and retrieval. The security of such document shall be ensured and access to them shall be restricted in such manner as may be directed by the High Court from time to time. Back-up copies of all such documents shall also be preserved separately in the manner laid down by the High Court.

Amendment of rule 28

13. In the said rules, after cl.(d) of rule 28 following cl.(e) shall be inserted, namely:-

(e) tally all hard copies placed on record of a case with the electronic copies filed by the parties or Judicial Service Centre, as the case may be.

Amendment of rule 29.

14. In the said rules, in rule 29, for clause (27) set out in column 1 below, the clause as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Clause)	(Clause hereby substituted)
27. Bonds under sections 106, 107, 108, 109 and 110 of the Code and section 4 of U.P. First Offenders' Probation Act, 1938.	**27. Bonds under sections 106, 107, 108, 109 and 110 of the Code and section 4 of Probation of Offenders Act:**

Amendment of rule 32.

15. In the said rules, for the rule 32 excepting the table, set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
32.Wrapper for records. The record of every case shall be kept in a wrapper in the prescribed form (Part IX, no. 28), so long as it remains in the court	**32.Wrapper for records.** The hard copy of the record of every case shall be kept in a wrapper in the prescribed form (Part IX, no. 28), so long as it remains in the court

Insertion of proviso in rule 33

16. In the said rules, after the Rule 33, following proviso shall be inserted:

"Provided that no electronic record shall be so removed".

Substitution of rule 37.

17. In the said rules, for the rule 37 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
37.When counsel should be engaged for accused In any case which comes before a Court of Session, the court may engage counsel to defend the accused person if – a) the charge against him is such that a capital sentence is possible, and b) it appears that he has not engaged counsel and is not possessed of for sufficient means to do so. To enable the Sessions Court to arrive at a decision as regards the second condition in the preceding paragraph, the committing magistrate, shall in such case make enquiries from the accused at the time of commitment and after making such other enquiries as may be necessary, report within a month of the commitment order to the court to which the commitment is made whether the accused is possessed of sufficient means to engage counsel. Each case must be decided on its merits and no hard and fast rule as to insufficiency of means should be applied. The Sessions Court in making its decision shall not be bound by the report of the committing magistrate. Counsel appointed under this rule shall be furnished with the necessary papers free of cost and allowed sufficient time to prepare for the defence.	**37.When counsel should be engaged for accused** In any case which comes before a Court of Session, the court may engage counsel to defend the accused person if – (a) the charge against him is **in respect of an offence punishable with death, imprisonment for life or imprisonment exceeding 10 years;** (b) it appears that he has not engaged counsel and is not possessed of for sufficient means to do so. To enable the Sessions Court to arrive at a decision as regards the second condition in the preceding paragraph, the committing magistrate, shall in such case make enquiries from the accused at the time of commitment and after making such other enquiries as may be necessary, report within a month of the commitment order to the court to which the commitment is made whether the accused is possessed of sufficient means to engage counsel. Each case must be decided on its merits and no hard and fast rule as to insufficiency of means should be applied. The Sessions Court in making its decision shall not be bound by the report of the committing magistrate. Counsel appointed under this rule shall be furnished with the necessary papers free of cost and allowed sufficient time to prepare for the defence.

Substitution of rule 38.

18. In the said rules, for the rule 38 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
38.Allowances to witnesses. The payment of reasonable expenses to complainants and witnesses attending criminal courts for the purpose of any enquiry, trial or other proceeding is regulated by rules framed by Government under section 312 of the Code contained in notification no. 1793/VI-2234-40, dated July 11, 1941, as amended from time to time and reproduced in Appendix 'I'.	**38.Allowances to witnesses.** The payment of reasonable expenses to complainants and witnesses attending criminal courts for the purpose of any inquiry, trial or other proceeding shall be regulated by **the Uttar Pradesh Payment of Expenses to complainants and witnesses (Criminal Courts) Rules, 1976,** as amended from time to time and reproduced in Appendix 'I'.

Omission of rule 39.

19. In the said rules, rule 39 shall be omitted.

Amendment of rule 40.

20. In the said rules, in rule 40, the heading **"Transfer order to be communicated"** shall be inserted.

Amendment of rule 42.

21. In the said rules, in rule 42, the heading **"Judge's, Counsel's and Employee's dress"** shall be substituted and after cl. (iii) of rule 42, following cl. (iv) shall be added:-

(iv) All class-III employees of Sessions and Magisterial Courts, shall wear a coat of black colour and a black tie with it. Lady employees shall wear a black or white sari and blouse or white salwar suit with black coat. During the summer the colour need not be black and a coat of a light colour may be worn.

Substitution of rule 51.

22. In the said rules, for the rule 51 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
51.Certificate on certain depositions. In the case of depositions referred to in section 291 of the Code other than those taken on commission under Chapter XXIII, a Magistrate taking the deposition of a Deputy C.M.O. (Medical) or other medical witness, shall sign at the foot of the deposition a certificate in the form indicated below or a memorandum to the same effect, namely; "The foregoing deposition was taken in the presence of..... accused who had an opportunity of cross examining the witness. The deposition was explained to the accused; and was attested by me in the presence of the accused."	**51.Certificate on depositions.** In the case of depositions referred to in Chapter-XXIII of the Code other than those taken on commission under the said Chapter, a **Criminal Court** taking the deposition of **(deleted)** a witness, shall sign at the foot of the deposition a certificate in the form indicated below or a memorandum to the same effect, namely: "The foregoing deposition was taken in the presence of..... accused who had an opportunity of cross examining the witness. The deposition was explained to the accused; and was attested by me in the presence of the accused."

Substitution of rule 53.

23. In the said rules, for the rule 53 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
53. Senior S.P. or S.P. to be informed of police errors. When in any case of which a court has taken cognizance, the Presiding Officer has occasion to notice any erroneous practice on the part of the police, or has reason to believe that a confession has been elicited by the police from an accused person by the use of force or undue influence, or that any other grave irregularity has occurred, he	**53. D.M., Senior S.P. or S.P. to be informed of police errors.** When in any case of which a court has taken cognizance, the Presiding Officer has occasion to notice any erroneous practice on the part of the police, or has reason to believe that a confession has been elicited by the police from an accused person by the use of force or undue influence, or that any other grave irregularity has occurred, he

shall bring the matter to the notice of the Senior Superintendent of Police or Superintendent of Police as the case may be.	shall bring the matter to the notice of the **District Magistrate and** Senior Superintendent of Police or Superintendent of Police, as the case may be. **If the District Magistrate, Senior Superintendent of Police or Superintendent of Police gives no response on such report of the Presiding Officer, the matter may be referred to the High Court for appropriate action.**

Substitution of rule 58.

24. In the said rules, for the rule 58 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

<table>
<tr><th>Column 1</th><th>Column 2</th></tr>
<tr><td>(Existing Rule)</td><td>(Rule hereby substituted)</td></tr>
<tr><td>58.Warrants outside jurisdiction to be sent to police.
Warrants to be executed outside the local limits of the jurisdiction of the court issuing the same under the provisions of section 78 of the Code, shall invariably be sent to the Superintendent of Police concerned and not to a magistrate.</td><td>58.Warrants outside jurisdiction to be sent to police.
Warrants to be executed outside the local limits of the jurisdiction of the court issuing the same under the provisions of section 78 of the Code, shall invariably be sent to the Superintendent of Police concerned and not to a magistrate. In this regard, a register shall be maintained in each Court in the following form.
<table>
<tr><th>Serial Number</th><th>The number printed on the form used</th><th>Case title and particulars</th><th>Name and particulars of the person against whom warrant of arrest is issued (accused/witness)</th><th>The officer/person to whom directed</th><th>Date of judicial order directing arrest warrant to be issued</th></tr>
<tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr>
</table></td></tr>
</table>

Substitution of rule 62.

25. In the said rules, for the rule 62 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
62. Expert opinion of Civil Surgeon, Lucknow. Courts and Magistrates deciding medico-legal questions may when the evidence of the doctor is not considered sufficient, refer them for opinion to the C.M.O., Lucknow in his capacity as Government Medico-Legal Expert. No fees are charged but if X 'ray photographs are taken the usual fee for such photographs must be paid to the X 'ray Department of the Gandhi Memorial and Associated Hospitals, Lucknow. Private persons may also consult the Expert but he shall be entitled to charge fees in such cases in accordance with the provisions of paragraphs 738 to 740 of the Medical Manual. Such references shall be made by Additional or Assistant Sessions Judges through the Sessions Judge and by magistrates through the District Magistrates or the Chief Metropolitan Magistrate or the Chief Judicial Magistrate as the case may be.	62. **Expert opinion of Chief Medical Officer/Chief Medical Superintendent.** Courts and Magistrates deciding medico-legal questions may when the evidence of the doctor is not considered sufficient, refer them for opinion to the **Chief Medical Superintendent Incharge of the District Hospital or the Medical Board constituted by the Chief Medical Officer of the District**. No fees are charged but if X 'ray photographs are taken the usual fee for such photographs must be paid to the X 'ray Department of the concerned hospital. Private persons may also consult the Expert but he shall be entitled to charge fees in such cases in accordance with the provisions of paragraphs 738 to 740 of the Medical Manual. **(deleted)**

Substitution of rule 63.

26. In the said rules, for the rule 63 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
63. Transmission of release order to jails. (a) When an order for the release of a prisoner, on bail or otherwise issued by a magistrate, he shall see that it is entered in a peon book and sent to the Nazir Sadar by the time prescribed by the	**63. Transmission of release order to jails.** (a) When an order for the release of a prisoner, on bail or otherwise issued by a magistrate, he shall see that it is entered in a peon book and

District Magistrate in this behalf. The Nazir shall enter in a peon book all the release orders received by him within the prescribed time and arrange to deliver them through a peon to the officer in-charge of the jail by 4 p.m. in winter and 5 p.m. in summer at the latest. In exceptional circumstances the order of release may be sent to the jail in the manner laid down in sub-rule (b).	sent to the Nazir Sadar by the time prescribed by the **District and Sessions Judge** in this behalf. The Nazir shall enter in a peon book all the release orders received by him within the prescribed time and arrange to deliver them through a peon to the officer in-charge of the jail by 4 p.m. in winter and 5 p.m. in summer at the latest. In exceptional circumstances the order of release may be sent to the jail in the manner laid down in sub-rule (b).
(b) When an order for the release of a prisoner is issued by a court other than a magistrate, it shall be entered in a peon book and may be sent through one of the court peons to the officer in-charge of the jail so as to reach the jail ordinarily not later than 4 p.m. in winter and 5 p.m. in summer.	(b) When an order for the release of a prisoner is issued by a court other than a magistrate, it shall be entered in a peon book and may be sent through one of the court peons to the officer in-charge of the jail so as to reach the jail ordinarily not later than 4 p.m. in winter and 5 p.m. in summer.
(c) A release order should in no case be made over to private persons for delivery to the jail authorities.	(c) A release order should in no case be made over to private persons for delivery to the jail authorities.
	(d) The release orders must contain the full name of the Presiding Officer of the issuing court below his signature and bear the seal of the Court invariably in distinct manner;
	(e) When an order for the release of a prisoner, who has already been transferred to another jail outside the district, is received and returned by the Superintendent of Jail to the issuing Court with a report indicating the date of transfer and the name of the jail to which prisoner was transferred, the court shall then send the release order by registered post with acknowledgment due/Speed Post/Fax/e-Mail to the jail concerned and at the same time follow the procedure laid down in clause (f) below:

	Provided that when an order for the release is sent by e-Mail, the release order shall be scanned in the manner provided in rule 21-B and be attached with the e-Mail. **(f) When a release order is issued by registered post with acknowledgment due/Speed Post/Fax/e-Mail to a jail outside the district, the Presiding Officer of the Court shall immediately give an intimation about its dispatch by radiogram to the Superintendent of that jail.** **(g) In addition to supplying a list containing the names and specimen signatures of all Presiding Officers of Courts to the Superintendent of local District Jail and to any other jail or similar institution that functions in the district, changes in the posts of Presiding Officer shall also be intimated from time to time as and when they occur.**

Substitution of rule 64.

27. In the said rules, for the rule 64 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
64. Procedure on passing sentence of death. When a Court of Session passes a sentence of death, it shall forthwith commit the prisoner by a warrant in the appropriate form to the jail from which he came to stand his trial, and shall submit its proceedings to the High Court with a letter in the prescribed form (Part IX, no. 39) at the latest on the fourth day after the Sentence of death has been	**64. Procedure on passing sentence of death.** When a Court of Session passes a sentence of death, it shall forthwith commit the prisoner by a warrant in the appropriate form to the jail from which he came to stand his trial, and shall submit its proceedings to the High Court with a letter in the prescribed form (Part IX, no. 39) at the latest on the fourth day

pronounced. A copy of the judgment shall be furnished to the prisoner free of cost immediately after the pronouncement of the Judgment.	after the Sentence of death has been pronounced. A **certified** copy of the judgment shall be furnished to the prisoner free of cost immediately after the pronouncement of the Judgment.

Substitution of rule 66.

28. In the said rules, for the rule 66 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
66. Female prisoner sentenced to death. When a Court of Session sentences a female prisoner to death, it, shall consider after enquiring from such prisoner herself, if necessary, whether she is pregnant and if it thinks that it is likely that she is so it shall have her examined by the Deputy C.M.O. (Medical), or such other doctor as it may consider fit, and if it finds that she is in fact pregnant, it shall make a report to the High Court. But the submission of the proceedings to the High Court under rule 64, shall not be delayed on this account.	**66. Female prisoner sentenced to death.** When a Court of Session sentences a female prisoner to death, it, shall consider after enquiring from such prisoner herself, if necessary, whether she is pregnant and if it thinks that it is likely that she is so it shall have her examined by the Deputy C.M.O. (Medical), or such other doctor as it may consider fit, and if it finds that she is in fact pregnant, it shall, **for the purposes of section 416 of the Code,** make a report to the High Court. But the submission of the proceedings to the High Court under rule 64, shall not be delayed on this account.

Amendment of rule 82

29. In the said rules, after rule 82 following paragraph shall be added namely:-

"In addition to the aforesaid, Register of fines shall also be maintained electronically and be made available online, if the District Court has adequate infrastructure in this behalf".

Substitution of rule 91

30. In the said rules, for the rule 91 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
91. Appeals and revisions to be registered. The provisions of the rules relating to the numbering and the initial treatment of a case and in particular those contained in Chapter IV, shall be followed in appeal and revision cases also. The papers of an appeal or revision case while they are in the court, shall be kept stitched together in a wrapper in the prescribed form (Part IX no. 29).	**91. Appeals and revisions to be registered.** The provisions of the rules relating to the numbering and the initial treatment of a case and in particular those contained in Chapter IV, **as amended by the General Rules (Criminal) (Amendment) Rules, 2017** shall be followed in appeal and revision cases also. The papers of an appeal or revision case while they are in the court, shall be kept stitched together in a wrapper in the prescribed form (Part IX no. 29).

Substitution of rule 92

31. In the said rules, for the rule 92 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted
92. Report by munsarim or reader. Every petition of appeal, when received by an appellate court, shall be examined at once by the proper officer, who shall endorse upon it a report (i) whether or not it is barred by the limitation; and (ii) whether or not the appeal lies to the court. The proper officer in the Court of Session shall be either the munsarim or the reader, as the Judge may direct. In every other court the reader shall be the proper officer. **Date to be fixed if not rejected summarily** For every appeal that is not summarily rejected and every revision in which the	**92. Report by munsarim or reader.** Every petition of appeal, when received by an appellate court, shall be examined at once by the proper officer, who shall endorse upon it a report (i) whether or not it is barred by the limitation; and (ii) whether or not the appeal lies to the court. The proper officer in the Court of Session shall be either the munsarim or the reader, as the Judge may direct. In every other court the reader shall be the proper officer. **Date to be fixed if not rejected summarily** For every appeal that is not summarily rejected and every revision in

court thinks fit to hear the parties, a date shall be fixed as soon as may be, and an entry of the case shall be made forthwith by some officer of the Court appointed by the court for that purpose in a list in the prescribed form (Part IX, no. 33). This list shall be brought up to date daily by such officer, and shall be posted on the notice board.	which the court thinks fit to hear the parties, a date shall be fixed as soon as may be, and an entry of the case shall be made forthwith by some officer of the Court appointed by the court for that purpose in a list in the prescribed form (Part IX, no. 33). This list shall be brought up to date daily by such officer, and shall be posted on the notice board. **This list shall be in addition to the cause list maintained under rule 5 as amended from time to time.**
And record to be sent for In every such case the record shall be obtained from the record-room or the court concerned, as the case may be, by means of requisition in the prescribed form (Part IX, no. 13).	**And record to be sent for** In every such case the record shall be obtained from the record-room or the court concerned, as the case may be, by means of requisition in the prescribed form (Part IX, no. 13).

Substitution of rule 95

32. In the said rules, for the rule 95 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
95. Notice to appellant in jail. Where a notice of the time and place at which an appeal will be heard is to be given to an appellant who is in jail, the notice (Part VIII, no. 16) shall be sent under a covering docket (part IX, no. 38) by the appellate court direct to the Superintendent of the Jail for communication to the appellant and return with an endorsement that the appellant has been duly informed.	**95. Notice to appellant in jail.** Where a notice of the time and place at which an appeal will be heard is to be given to an appellant who is in jail, the notice (Part VIII, no. 16) shall be sent under a covering docket (part IX, no. 38) by the appellate court direct to the Superintendent of the Jail for communication to the appellant and return with an endorsement that the appellant has been duly informed: **Provided that the notice referred to above shall also be published in the cause list generated under rule 5 as amended from time to time.**
Procedure when appeal decided The same procedure shall be observed when the court orders notice to be given to an applicant for revision who is in jail.	**Procedure when appeal decided** The same procedure shall be observed when the court orders notice to be given to an applicant for revision who is in jail.

Substitution of rule 96

33. In the said rules, for the rule 96 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
96. Appeal dismissed. When an appellate court has sent for a record under section 423 of the Code, it shall after deciding the appeal, send back the record. If appeal is dismissed and the appellant is on bail, the court, which passed the original sentence, shall issue the necessary orders requiring the appellant to surrender, or in default of his surrendering, the necessary orders for his arrest and confinement in jail. If the appellant is in jail and the appeal is rejected or dismissed, the appellate court shall also certify the judgment or order to the officer incharge of the jail for communication to the appellant. Provided that the appellant who is on bail is present in court when the appeal is dismissed, he may by order of the court be taken into custody by the constable of the court and sent to the Superintendent of the jail with a robkar asking him to admit the accused to the jail to serve out the remainder of the sentence. The above procedure shall also be followed in the case of an application for revision, and in proceedings in courts of Session under section 123 of the Code.	**96. Appeal dismissed.** When an appellate court has sent for a record under section **385(2)** of the Code, it shall after deciding the appeal, send back the record. If appeal is dismissed and the appellant is on bail, the court, which passed the original sentence, shall issue the necessary orders requiring the appellant to surrender, or in default of his surrendering, the necessary orders for his arrest and confinement in jail. If the appellant is in jail and the appeal is rejected or dismissed, the appellate court shall also certify the judgment or order to the officer incharge of the jail for communication to the appellant. Provided that where the appellant, who is on bail, is present in court when the appeal is dismissed, he may by order of the appellate court be taken into custody by the constable of the court and **be forwarded along with the record of the trial court and a copy of the judgment of the appellate court immediately to the trial court, who shall, thereupon commit the appellant to jail to serve out the remainder of the sentence.** The above procedure shall also be followed in the case of an application for revision, and in proceedings in courts of Session under section 123 of the Code.

Omission of rule 102

34. In the said rules, rule 102 shall be omitted.

Substitution of rule 103

35. In the said rules, for the rule 103 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
103. When High Court to be informed if accused has funds. In the case of an appeal under section 417 or of a revision under section 435 and 439 of the Code where notice is given to the accused to show cause why the order passed should not be set aside and a sentence of death passed, the District Magistrate shall, while returning the notice state thereon whether the accused has funds or not to employ counsel in the High Court and also whether he proposes to employ such counsel or not. The District Magistrate shall also make a similar report when notice is sent by the High Court to a convicted person to show cause why his sentence should not be enhanced.	**103. When High Court to be informed if accused has funds.** In the case of an appeal under section **378** or of a revision under section **397** and **401** of the Code where notice is given to the accused to show cause why the order passed should not be set aside and a sentence of death passed, the **Chief Judicial Magistrate** shall, while returning the notice state thereon whether the accused has funds or not to employ counsel in the High Court and also whether he proposes to employ such counsel or not. The **Chief Judicial Magistrate** shall also make a similar report when notice is sent by the High Court to a convicted person to show cause why his sentence should not be enhanced.

Insertion of new rule 116-A

36. In the said rules, after rule 116, the following new rule 116-A shall be inserted, namely:-

"**116-A. Preservation of Electronic Record.**

Notwithstanding anything contained to the contrary in rules 105 to 116, the electronic record shall be preserved, attributed, acknowledged and despatched in accordance with the Information Technology Act, 2000 (Act No. 21 of 2000) and rules made there-under."

Amendment of rule 120

37. In the said rules, in rule 120, in the table, in column 2 relating to the heading "description of book or register, at serial number 15, for the words, figures and brackets, "Register of cases under section 466 of the Code (Form no. 10)", the words, figures and brackets, "Register of cases under section **330** of the Code (Form no. 10)" shall be substituted.

Amendment of rule 121

38. In the said rules, in rule 121, in the table, in column 2 relating to the heading "description of paper, at serial number 3, for the words and figures, "Proceedings in respect of absconding witnesses under section 87, 88 and 89 of the Code, if not filed with the record of a case", the words and figures, "Proceedings in respect of absconding witnesses under section **82, 83, 84 and 85** of the Code, if not filed with the record of a case" shall be substituted.

Insertion of new rule 124-A and 124-B.

39. In the said rules, after rule 124 the following new rules shall be inserted, namely:-

124-A. Period of retention and destruction of electronic record

The period of retention of electronic record in the form of registers, books and other papers and destruction thereof shall be regulated by rules 117 to 124 contained in this chapter and the Information Technology Act, 2000 (Act No. 21 of 2000) and rules made there-under.

124-B. Retention of records in certain cases

Notwithstanding anything contained to the contrary in any other provision of this chapter, the record of a case shall not be destroyed when any appeal or revision is pending.

Substitution of rule 134.

40. In the said rules, for rule 134 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
134. Mode of transmission of record.	**134. Mode of transmission of record.**
The following instructions shall be observed for the transmission of records from one court to another:	The following instructions shall be observed for the transmission of records from one court to another:
(1) Records shall be securely packed (in wax-cloth, when necessary), and shall, subject to the proviso hereinafter contained, be transmitted by post or rail. Each	(1) Records shall be securely packed (in wax-cloth, when necessary), and shall, subject to the proviso hereinafter contained, be transmitted by post or

parcel shall contain the papers connected with one case only. Postage shall, except when the requisition otherwise states, be prepaid by service postage stamps: Provided that in a case of urgent necessity or if the record is to be transmitted to a court situated in the same place as the court transmitting it, it may be sent by a Government messenger. (2) An acknowledgement shall invariably be required from the court to which a parcel containing a record has been despatched, and, in the event of none being received within a reasonable time, inquiry shall be made to ascertain the cause. (3) Records weighing under 250 tolas 49 may be sent by parcel post; those weighing 250 tolas and over by rail (passenger train).	rail. Each parcel shall contain the papers connected with one case only. Postage shall, except when the requisition otherwise states, be prepaid by service postage stamps: Provided that in a case of urgent necessity or if the record is to be transmitted to a court situated in the same place as the court transmitting it, it may be sent by a Government messenger. (2) An acknowledgement shall invariably be required from the court to which a parcel containing a record has been despatched, and, in the event of none being received within a reasonable time, inquiry shall be made to ascertain the cause. (3) Records weighing under **03 Kilogram** may be sent by parcel post, **and** those weighing **03 Kilogram** and over by rail (passenger train). **(4) Notwithstanding anything contained in the foregoing provisions of this rule, where any document is available in electronic form or can be conveniently converted to such form, the transmission of such record shall be made through authorized electronic communication.**

Amendment in rule 140.

41. In the said rules, in rule 140, figure and word 50 paisa, shall be substituted by words and figure **Rs. 10.00.**

Insertion of new rule 141-B.

42. In the said rules, after rule 141-A, the following new rules shall be inserted, namely:-

141-B. Access of Electronic Record.

Subject to rule 21-F and directions, if any, of the High Court, the electronic record of a case shall be accessible only in accordance with the provisions of the Information Technology Act, 2000, as amended from time to time (Act No. 21 of 2000) and the rules made there-under notwithstanding anything contained to the contrary in any other provision of this chapter.

Substitution of rule 148.

43. In the said rules, for rule 148 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

<table>
<tr><th>Column 1
(Existing Rule)</th><th>Column 2
(Rule hereby substituted)</th></tr>
<tr><td>

148. Charge for copy.

The following shall be the scale of charges for copies for which a fee is payable, namely -

(a) For a copy containing 1000 words or less -

(i) In any court in any case other than a case tried summarily:

	Judgment	Deposition	Sentence or Charge	Any other paper except a book, register map or plan, etc., or an extract therefrom
	Rs.	Rs.	Rs.	Rs.
Ordinary copy	5.00	5.00	5.00	5.00
Urgent copy:	10.00	10.00	10.00	10.00

(ii) in the case of a record of a summary trial:

Ordinary copy : Rs. 5.00

Urgent copy : Rs. 10.00

(b) For a copy ordinary or urgent, containing more than 1000 words-

For 1000 words the charge shall be the same as detailed above and for every subsequent 300 words or less an extra charge

of Rs. [1.00 and Rs. 2.00] respectively, for an ordinary or urgent copy shall be made.

(c) When in addition to the copy of a judgment which is supplied free of cost to an accused person one more copy is required by him for the exclusive use of his counsel in an appeal or revision, the charge for one such copy shall be one-half of the usual

</td><td>

148. Charge for copy.

The following shall be the scale of charges for copies for which a fee is payable, namely -

(a) For a copy containing 1000 words or less -

(i) In any court in any case other than a case tried summarily:

	Judgment	Deposition	Sentence or Charge	Any other paper except a book, register map or plan, etc., or an extract therefrom
	Rs.	Rs.	Rs.	Rs.
Ordinary copy	**10.00**	**10.00**	**10.00**	**10.00**
Urgent copy	**20.00**	**20.00**	**20.00**	**20.00**

(ii) in the case of a record of a summary trial:

Ordinary copy : Rs. **10.00**

Urgent copy : Rs. **20.00**

(b) For a copy ordinary or urgent, containing more than 1000 words-

For 1000 words the charge shall be the same as detailed above and for every subsequent **500 words** or less an extra charge of Rs. **5.00 and Rs. 10.00** respectively, for an ordinary or urgent copy shall be made.

(c) For the photostat copy, a fee of Rs. 02.00 per page shall be payable, in addition to the fee payable in the aforesaid manner.

</td></tr>
</table>

rates subject to the minimum prescribed in clause (a) (i) or (ii) above. When the judgment happens to be a printed one, the charge shall not exceed the actual cost of production.	
(d) In case an applicant desires to have more than one copy of a document, and typed copies can be given, each copy, after the first, shall be supplied on payment of half the charges as prescribed above.	**(d) For the copy of a record available in electronic form, a fee of Rs. 20.00 up to 05 page, and an additional fee of Rs. 03.00 per page exceeding 05 page shall be payable.**
(e) In the case of a book, register, map or plan, or an extract there from, or any other document, the preparation of which requires any special apparatus or skill, the charge shall be fixed in each case by the court with reference to the difficulty or intricacy of the work to be done.	**(e) When in addition to the copy of a judgment which is supplied free of cost to an accused person one more copy is required by him for the exclusive use of his counsel in an appeal or revision, the charge for one such copy shall be one-half of the usual rates subject to the minimum prescribed in clause (a) (i) or (ii) above. When the judgment happens to be a printed one, the charge shall not exceed the actual cost of production.**
	(f) In case an applicant desires to have more than one copy of a document, and typed copies can be given, each copy, after the first, shall be supplied on payment of half the charges as prescribed above.
	(g) In the case of a book, register, map or plan, or an extract there from, or any other document, the preparation of which requires any special apparatus or skill, the charge shall be fixed in each case by the court with reference to the difficulty or intricacy of the work to be done.
NOTE:	NOTE:
(1) If an order-sheet contains a judgment of the court a separate fee shall be charged for a copy of that judgment as given in the schedule of rate.	(1) If an order-sheet contains a judgment of the court a separate fee shall be charged for a copy of that judgment as given in the schedule of rate.
(2) Copying fee shall not be charged for each separate order on the order-sheet and a copy of the order-sheet shall be furnished as that of "any other paper except a book, register, map or plan or an extract there from."	(2) Copying fee shall not be charged for each separate order on the order-sheet and a copy of the order-sheet shall be furnished as that of "any other paper except a book, register, map or plan or an extract there from."

Substitution of rule 157.

44. In the said rules, for rule 157 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
157. Printed forms. A list of printed forms authorized for use in criminal courts is given in Appendix 'B'. No printed forms other than an authorized form shall be used in any court.	**157. Printed forms.** **(1)** A list of printed forms authorized for use in criminal courts is given in Appendix 'B'. No printed forms other than an authorized form shall be used in any court. **(2) However the forms mentioned in Appendix-B or in Second Schedule of the Code and are available electronically on server maintained by the Court, may be used.**

Amendment of rule 161.

45. In the said rules, in rule 161 word *'once'*, shall be substituted by word **'twice'**:-

Substitution of rule 162.

46. In the said rules, for rule 162 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
162. File book for circulars. Every District Magistrate shall cause to be kept for the use of his office and other magistrate separate file-books for spare copies of Circular, General, and other printed or duplicated letters received from the High Court; and each letter as it is received shall be pasted in the appropriate file-book. To each file-book shall be prefixed an index in which the number, date and subject of each letter shall be entered at the time the letter is pasted in.	**162. File book for circulars.** Every **Sessions Judge and the Chief Judicial Magistrate** shall cause to be kept for the use of his office and other Magistrate separate file-books for spare copies of Circular, General, and other printed or duplicated letters received from the High Court; and each letter as it is received shall be pasted in the appropriate file-book. To each file-book shall be prefixed an index in which the number, date and subject of each letter shall be entered at the time the letter is pasted in.

Substitution of rule 164.

47. In the said rules, the rule 164 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
164. Registers for Magistrates' courts. The following registers shall be maintained in the court of every Magistrate- (1) Register of cases in form no. 9. (2) Register of miscellaneous criminal cases in form No. 11. (3) Register of miscellaneous reports and proceedings in form no. 12 (3-A) Register of bail applications in form no. 12-A. In the court of every District Magistrate shall also be maintained- (4) Register of decided criminal cases in form no. 45. (5) Register of cases under section 466 of the Code (Form no. 10).	**164. Registers for Magistrates' courts.** The following registers shall be maintained in the court of every Magistrate- (1) Register of cases in form no. 9. (2) Register of miscellaneous criminal cases in form No. 11. (3) Register of miscellaneous reports and proceedings in form no. 12 (3-A) Register of bail applications in form no. 12-A. In the court of every District Magistrate shall also be maintained- (4) Register of decided criminal cases in form no. 45. (5) Register of cases under section **330** of the Code (Form no. 10). **The aforesaid forms are specified in Appendix-C.**

Substitution of rule 165.

48. In the said rules, for rule 165 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
165.Register of registers. A register of registers in the prescribed form (Part IX, no. 66) shall be maintained in the record rooms of the District Magistrate and Courts of Sessions.	**165.Register of registers.** A register of registers in the **form 66 prescribed in PART-IX – HINDI (Miscellaneous) of Appendix-B** shall be maintained in the record rooms of the District Magistrate and Court of Sessions.

Substitution of rule 166.

49. In the said rules, for rule 166 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
166.Register of appeals and copies of judgments in appeals. A register of appeals in form no. 13 and a register of despatch of copies of judgments in appeals in form no. 43 shall be maintained in every appellate court by such clerk as the Presiding Officer shall by written order direct.	**166.Register of appeals and copies of judgments in appeals.** A register of appeals in form no. 13 and a register of despatch of copies of judgments in appeals in form no. 43 shall be maintained in every appellate court by such clerk as the Presiding Officer shall by written order direct. **The aforesaid forms are specified in Appendix-C.**

Amendment in rule 167.

50. In the said rules, after rule 167, the following line shall be added namely:-

The aforesaid forms are specified in Appendix-C.

Substitution of rule 168.

51. In the said rules, for rule 168 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
168.Registers in Sessions Courts. The following registers shall be maintained in every Court of Sessions by such clerk as the Presiding Judge, may, by written order, direct - Register of committed cases (Form no. 15). Register of punishments (Form no. 16). Register of cases submitted to the Court of Sessions (Form no. 17). Register of miscellaneous criminal cases (Form no. 11). Register of miscellaneous reports and proceedings (Form no. 12).	**168.Registers in Sessions Courts.** The following registers shall be maintained in every Court of Sessions by such clerk as the Presiding Judge, may, by written order, direct - (a) Register of committed cases (Form no. 15). (b) Register of punishments (Form no. 16). (c) Register of cases submitted to the Court of Sessions (Form no. 17). (d) Register of miscellaneous criminal cases (Form no. 11). (e) Register of miscellaneous reports and proceedings (Form no. 12).

Register of bail applications (Form no. 12-A). Register of cases under section 466 of the Code (Form no. 10).	(f) Register of bail applications (Form no. 12-A). (g) Register of cases under section **330** of the Code (Form no. 10). **For the special Court of Sessions, who takes cognizance of an offence directly without commitment of the case, Form no. 15-A in place of aforesaid Form no. 15 and Form no. 17, shall be used.** **The aforesaid forms are specified in Appendix-C.**

Substitution of rule 169.

52. In the said rules, for rule 169 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
169. Register of Witnesses. In every court shall be maintained a register of witnesses in form no. 18. The following instructions for the maintenance of this register must be strictly carried out - (1) At the close of each day (or during the course of the day, if necessary or convenient) or where a case lasts more than one day, at the close of each hearing (or during the course of the hearing, if necessary or convenient) at which witnesses are examined and discharged the Presiding Officer shall direct the court reader (or any other official) immediately to make the necessary entries in register no. 18 of witnesses in regard to each witness then discharged. In the case of witnesses to whom the court does not order expenses to be paid, a line shall be drawn through columns 12 to 20. (2) When the Presiding Officer decides to grant expenses, he shall direct the sessions clerk (or any other official) at once, in addition to filling in register no. 18 to draw up the order for payment of diet money (form no. 19). The presiding officer shall see that the entries in the register and the order form agree and then sign the order form. The signed order together with the register (form no. 18) shall	**169. Register of Witnesses.** In every court shall be maintained a register of witnesses in Form no. 18. The following instructions for the maintenance of this register must be strictly carried out - (1) At the close of each day (or during the course of the day, if necessary or convenient) or where a case lasts more than one day, at the close of each hearing (or during the course of the hearing, if necessary or convenient) at which witnesses are examined and discharged the Presiding Officer shall direct the court reader (or any other official) immediately to make the necessary entries in register of witnesses **(Form no. 18)** in regard to each witness then discharged. In the case of witnesses to whom the court does not order expenses to be paid, a line shall be drawn through columns 12 to 20. (2) When the Presiding Officer decides to grant expenses, he shall direct the sessions clerk (or any other official) at once, in addition to filling in register **(Form no. 18)** to draw up the order for payment of diet money (Form no. 19). The presiding officer shall see that the entries in the register and the order form agree

be taken by the court constable or a court official to the Nazir who shall verify the total in the order against the entries in the register, and enter the amount payable on the order in column 19 of the register and initial and date each such entry in column 20. If more than one witness has to be paid he shall bracket the items in column 18 included in the order and enter the total amount of the order against this bracket in column 19 of the register and shall initial and date the entry.	and then sign the order form. The signed order together with the register (Form no. 18) shall be taken by the court constable or a court official to the Nazir who shall verify the total in the order against the entries in the register, and enter the amount payable on the order in column 19 of the register and initial and date each such entry in column 20. If more than one witness has to be paid he shall bracket the items in column 18 included in the order and enter the total amount of the order against this bracket in column 19 of the register and shall initial and date the entry.
The Nazir shall then pay the amount of the order to the official who brought it and take his acknowledgement on the order form and return to the official the court register duly filled up as above. The official shall take the cash and register to the Presiding Officer who shall see that the amount paid by the Nazir tallies with the amount in the register, and shall then direct each witness concerned to be called up and paid before him (or the Office Superintendent or Munsarim in the case of District Magistrates and Sessions Courts) by the court constable or the court official. As each witness is paid his acknowledgement in writing or thumb-mark shall be taken in column 21 of the register. When all the witnesses have been paid the Presiding Officer (or his Office Superintendent or Munsarim in the case of District Magistrates and Sessions Courts) shall sign and date the register in column 22.	**The Nazir shall then pay the amount of the order to the official who brought it and take his acknowledgement on the order form and return to the official the court register duly filled up as above. The official shall take the cash and register to the Presiding Officer who shall see that the amount paid by the Nazir tallies with the amount in the register, and shall then direct each witness concerned to be called up and paid, before him, and in the case of Sessions Judge if he so directs, before the Chief Administrative Officer or Sadar Muandnsarim, by the court constable or the court official. As each witness is paid his acknowledgement in writing or thumb-mark shall be taken in column 21 of the register. When all the witnesses have been paid the Presiding Officer, the Chief Administrative Officer or Sadar Munsarim, as the case may be, shall sign and date the register in column 22.**
(3) A witness to whom any expenses are due shall not be paid nor shall any entry in respect of him be made in register no. 18 of diet-money until he is discharged. A witness shall not be regarded as discharged if he is allowed to leave the court under orders to attend again in the same court in the same case and he shall be regarded as in attendance on every day on which he is actually present under orders, even though a case is not called up for hearing on any such day:	(3) A witness to whom any expenses are due shall not be paid nor shall any entry in respect of him be made in register **(Form no. 18)** of diet-money until he is discharged. A witness shall not be regarded as discharged if he is allowed to leave the court under orders to attend again in the same court in the same case and he shall be regarded as in attendance on every day on which he is actually present under orders, even though a case is not called up for hearing on any such day: Provided that the presiding officer may, if he considers that adherence to this rule would involve hardship to any witness, in his discretion pay diet money to such

Dm

Provided that the presiding officer may, if he considers that adherence to this rule would involve hardship to any witness, in his discretion pay diet money to such witness from day to day where diet money is paid to witnesses from day to day the entries in form no. 18 in respect of the diet money shall also be made from day to day. (4) Every Magistrate shall on the first or the second working day of each month send to the officer checking the Nazir's accounts a note stating in figures as well as in words the total amount paid by him as diet money to witnesses during the preceding month to enable him to check the Nazir's contingent register. NOTE: (1) Diet money and travelling allowances paid to jurors and assessors shall be entered in this register. (2) If in any case the payment of diet money and travelling expenses of a witness has to be made by money order, the money order ac-knowledgement receipts shall be pasted in register no. 18 in lieu of payee's signature against the particular entry.	witness from day to day where diet money is paid to witnesses from day to day the entries in form no. 18 in respect of the diet money shall also be made from day to day. (4) Every Magistrate shall on the first or the second working day of each month send to the officer checking the Nazir's accounts a note stating in figures as well as in words the total amount paid by him as diet money to witnesses during the preceding month to enable him to check the Nazir's contingent register. NOTE: (1) Diet money and travelling allowances paid to jurors and assessors shall be entered in this register. (2) If in any case the payment of diet money and travelling expenses of a witness has to be made by money order, the money order acknowledgement receipts shall be pasted in register no. 18 in lieu of payee's signature against the particular entry. **The aforesaid form is specified in Appendix-C.**

Substitution of rule 170.

53. In the said rules, for rule 170 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
170.Statement to be prepared. The statements prescribed in the following rules, except those prescribed in rules 173 and 174, shall be prepared in the office of the District Magistrate for his own court and for all courts subordinate to him, and in the office of the District and Sessions Judge, or, in Districts where there is no District and Sessions Judge, the senior most Civil and Sessions Judge for all Judges exercising jurisdiction in the District. For the District of Almora the	**170.Statement to be prepared.** The statements prescribed in the following rules, except those prescribed in rules 173 and 174, shall be prepared in the office of the **Chief Judicial** Magistrate for his own court and for all courts subordinate to him, and in the office of the District and Sessions Judge, or, in Districts where there is no District and Sessions Judge, the senior most **Additional District and Sessions Judge** for all Judges exercising jurisdiction in the

statement shall be prepared by the District Judge of Kumaun and for the district of Garhwal and Tehri-Garhawal, they shall be prepared by the Civil and Sessions Judge having jurisdiction in those districts. All such statements except those referred to in rule 176, shall be collected in the office of the District and Sessions Judge concerned who shall on the date fixed therefore, forward them to the High Court in accordance with the directions given in these rules.	District. All such statements except those referred to in rule 176, shall be collected in the office of the District and Sessions Judge concerned who shall on the date fixed therefore, forward them to the High Court in accordance with the directions given in these rules.

Substitution of rule 172.

54. In the said rules, for rule 172 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
172.Sessions statement. A sessions statement in the prescribed form no. 39 (Part IX, no. 64) shall be prepared every month by the District and Sessions Judge or by the senior most Civil and Sessions Judge, in a district where there is no District and Sessions Judge, showing sessions trials concluded or pending at the end of the month in his court and in the courts of other Sessions and Assistant Sessions Judges in the district. It shall be certified by him to be a full and correct list of all cases disposed of during the month as well as those pending at the close of the month. The Civil and Sessions Judge shall send the statements prepared by him to the District and Sessions Judge while the latter shall despatch the statements prepared by him along with those sent to him by the Civil and Sessions Judges, if any, to the High Court not later than the seventh day of the month following that to which they relate. These statements shall be accompanied by copies of judgment in all decided cases bound together an index showing the number of the case, name of the Presiding Officer and an appropriate reference to the page	**172.Sessions statement.** A sessions statement in the prescribed form no. 39 (Part IX, no. 64) shall be prepared every month by the District and Sessions Judge or by the senior most **Additional District and Sessions Judge**, in a district where there is no District and Sessions Judge, showing sessions trials concluded or pending at the end of the month in his court and in the courts of other Sessions and Assistant Sessions Judges in the district. It shall be certified by him to be a full and correct list of all cases disposed of during the month as well as those pending at the close of the month. The **Additional District and Sessions Judge** shall send the statements prepared by him to the District and Sessions Judge while the latter shall despatch the statements prepared by him along with those sent to him by the **Additional District and Sessions Judge**, if any, to the High Court not later than the seventh day of the month following that to which they relate. These statements shall be accompanied by copies of judgment in all decided cases bound together an index showing the number of the case, name of the Presiding Officer and an appropriate reference to the page or pages

or pages where the judgment is to be found. **Monthly statement** A monthly statement in the prescribed form no. 36 (Part IX no. 36) shall also be submitted by the District and Sessions Judge or the senior most Civil and Sessions Judge, as the case may be, showing the state of criminal work in the district, along with the one referred to above.	where the judgment is to be found. **Monthly statement** A monthly statement in the prescribed form no. 36 (Part IX no. 36) shall also be submitted by the District and Sessions Judge or the senior most **Additional District and Sessions Judge**, as the case may be, showing the state of criminal work in the district, along with the one referred to above.

Substitution of rule 173-A.

55. In the said rules, for rule 173-A set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

<table>
<tr><th>Column 1
(Existing Rule)</th><th>Column 2
(Rule hereby substituted)</th></tr>
<tr><td>
173A. Monthly chart of dates fixed in Sessions cases.
A monthly chart showing the dates fixed in Sessions cases shall be maintained by every Sessions Judge/Civil and Sessions Judge as the case may be, in respect of the cases pending in each court in the Sessions district/ division:

Monthly Chart of dates fixed in Sessions cases during the month of.....20.....

Names of Courts
<table>
<tr><td>Court of the sessions Judge</td><td>Court of the Civil and Sessions Judge</td><td>Court of the 1st Temporary Civil and Sessions Judge</td><td>Court of the Assistant Sessions Judge</td><td>And so on.....</td></tr>
</table>
</td><td>
173A. Monthly chart of dates fixed in Sessions cases.
A monthly chart showing the dates fixed in Sessions cases shall be maintained in the following form by the Sessions Judge and in his absence the senior most Additional Sessions Judge in respect of the cases pending in each court in the Sessions division:

Form of the Monthly Chart

Monthly Chart of dates fixed in Sessions cases during the month of.....20.....

Names of Courts
<table>
<tr><td>Court of the Sessions Judge</td><td>Court of the First Additional Sessions Judge</td><td>Court of the Special Judge under the SC and ST (Prevention of Atrocities) Act, 1989</td><td>Court of the Second Additional Sessions Judge</td><td>And so on.....</td></tr>
</table>
</td></tr>
</table>

Dates	Number, year and section of the case	remarks	Number, year and section of the case	remarks	Number, year and section of the case	remarks	Number, year and section of the case	Remarks
1	2	3	4	5	6	7	8	9
1								
2								
3								

(1) Number of cases lying undated with sections

(2) Note – cases more than six months old should be indicated in red ink.

Dates	Number, year and section of the case	Remarks	Number, year and section of the case	Remarks	Number, year and section of the case	Remarks	Number,year and section of the case	Remarks
1	2	3	4	5	6	7	8	9
1								
2								
3								

(1) Number of cases lying undated with sections

(2) Note – cases more than six months old should be indicated in red ink.

The above chart shall be maintained electronically, if the Court is fully computerized.

Amendment of rule 175.

56. In the said rules, after rule 175, following paragraph shall be added:-

On implementation of e-Court project, all these statements shall be submitted through electronic communication and be also made available online.

Amendment of rule 176.

57. In the said rules, in first paragraph of rule 176 word *'Civil Surgeon'* shall be substituted by word **' Chief Medical Officer'**.

Substitution of rule 177.

58. In the said rules, for rule 177 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
177.Other annual statements from Magistrates. The annual statements hereinafter mentioned shall be prepared for each district by the District Magistrate, the Chief Metropolitan Magistrate and Chief Judicial Magistrate in respect of cases done by them and the Magistrates subordinate to them soon after the close of the calendar year, and shall be forwarded by the 31st of January each year to the District and Sessions Judge or in the districts where there is no District and Sessions Judge, to the senior most Additional District and Sessions Judge who shall add to form no. 20, 21, 25,27, 28, 35 and 44 the statistics of the Court of Sessions pertaining to that district and shall, along with the statements prepared by him, forward these so as to reach the High Court on or before the 15th day of February- (i) annual statement in form no. 20; (ii) annual statement in form no. 21; (iii) annual statement in form no. 22 showing offences reported and persons tried, discharged, acquitted, convicted and committed by Magistrates for each offence; (iv) annual statement in form no. 24 showing proceedings of Magistrates under the Code;	**177.Other annual statements from Magistrates.** The annual statements hereinafter mentioned shall be prepared for each district by the District Magistrate, the Chief Metropolitan Magistrate and Chief Judicial Magistrate in respect of cases done by them and the Magistrates subordinate to them soon after the close of the calendar year, and shall be forwarded by the 31st of January each year to the District and Sessions Judge or in the districts where there is no District and Sessions Judge, to the senior most Additional District and Sessions Judge who shall add to form no. 20, 21, 25,27, 28, 35 and 44 the statistics of the Court of Sessions pertaining to that district and shall, along with the statements prepared by him, forward these so as to reach the High Court on orbefore the 15th day of February- (i) annual statement in form no. 20; (ii) annual statement in form no. 21; (iii) annual statement in form no. 22 showing offences reported and persons tried, discharged, acquitted, convicted and committed by Magistrates for each offence; (iv) annual statement in form no. 24 showing proceedings of Magistrates under the Code;

(v) annual statement in form no. 25 concerning witnesses in all courts;	(v) annual statement in form no. 25 concerning witnesses in all courts;
(vi) annual statement in form no. 27 showing the result of revisions;	(vi) annual statement in form no. 27 showing the result of revisions;
(vii) annual statement in form no. 28 showing the number of Sessions Judges and Magistrates employed to dispose of criminal work;	(vii) annual statement in form no. 28 showing the number of Sessions Judges and Magistrates employed to dispose of criminal work;
(viii) annual statement in form no. 35 showing the general result of trial in original criminal courts;	(viii) annual statement in form no. 35 showing the general result of trial in original criminal courts;
(ix) annual statement in form no. 38 showing the number of criminal cases tried by Panchayati Adalats, and	(ix) annual statement in form no. 38 showing the number of criminal cases tried by Panchayati Adalats, and
(x) annual statement in form no. 44 showing the disposition by vari-ous criminal tribunals under the U.P. First Offenders Act of 1938	(x) annual statement in form no. 44 showing the disposition by various criminal **Courts** under the **Probation of Offenders Act, 1958.** **All the aforesaid forms are specified in Appendix-C.** **On implementation of e-Court project, all the aforesaid statements shall be submitted through electronic communication and be also made available online.**

Amendment of rule 178.

59. In the said rules, after rule 178, following lines shall be added namely:-

All the aforesaid forms are specified in Appendix-C.

On implementation of e-Court project, all the aforesaid statements shall be submitted through electronic communication and be also made available online.

Amendment of rule 180.

60. In the said rules, after rule 180 following paragraph shall be added:-

On implementation of e-Court project, all the aforesaid statements shall be submitted through electronic communication and be also made available online.

Amendment of rule 181.

61. In the said rules, after rule 181, following paragraph shall be added namely:-

On implementation of e-Court project, all the aforesaid report shall be submitted through electronic communication.

Substitution of rule 184.

62. In the said rules, for rule 184 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column (Existing Rule)	Column 2 (Rule hereby substituted)
184. Inspection by District and Sessions Judge. Every District and Sessions Judge shall inspect the courts and offices of Additional District Magistrate (Judicial) and the Judicial Officer subordinate to him at least once a year. A report of such inspections shall be sent to the High Court.	**184. Inspection by District and Sessions Judge.** Every District and Sessions Judge shall inspect the courts and offices of **Chief Judicial Magistrate, Additional Chief Judicial Magistrate and Judicial Magistrate including Special Chief Judicial Magistrate and Special Magistrate, if any,** subordinate to him at least once a year. A report of such inspections shall be sent to the High Court.

Substitution of rule 185.

63. In the said rules, for rule 185 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1 (Existing Rule)	Column 2 (Rule hereby substituted)
185. Inspection by other Judicial Officers. (i) Every Additional District Magistrate (Judicial), every Judicial Officer and every Munsif-Magistrate shall inspect his office effectively at least four times a year about once in every quarter. (ii) Every Additional District Magistrate (Judicial) shall also inspect the courts and offices of the Judicial Magistrates twice a year.	**185. Inspection by other Judicial Officers.** (i) **The Presiding Officer of a criminal Court** shall inspect his office effectively at least four times a year about once in every quarter. (ii) **The Chief Judicial Magistrate** shall also inspect the courts and offices of the **Additional Chief** Judicial Magistrates **and Judicial Magistrates once** a year.

(iii) Report of such inspections shall be sent to the District and Sessions Judge.	(iii) Report of such inspections shall be sent to the District and Sessions Judge.

Substitution of rule 187.

64. In the said rules, for rule 187 set out in column 1 below, the rule as set out in column 2 shall be substituted, namely:-

Column 1	Column 2
(Existing Rule)	(Rule hereby substituted)
187.Receipt slip. An applicant may, if he wishes, attach to and present with, his application a receipt slip in Form no. 46. If this is done, the slip shall be signed in acknowledgment of the receipt of the application and returned to the applicant after necessary entry has been made in column 4, care being taken that all space where any interpolation or insertion of words is possible, is crossed with a line. The Presiding Officer of the Court shall satisfy himself from time to time that receipt slips are returned to applicants duly filled in without delay.	**187.Receipt slip.** **Where an application is not presented in electronic form, the** applicant may, if he wishes, attach to and present with, his application a receipt slip in Form no. 46. If this is done, the slip shall be signed in acknowledgment of the receipt of the application and returned to the applicant after necessary entry has been made in column 4, care being taken that all space where any interpolation or insertion of words is possible, is crossed with a line. The Presiding Officer of the Court shall satisfy himself from time to time that receipt slips are returned to applicants duly filled in without delay.

Insertion of of New Rule 188, 189 and 190.

65. In the said rules, after rule 187 the following new rules shall be inserted, namely:-

188. Notwithstanding anything contained in this rule, any information contained in electronic record which is printed on a paper, stored, recorded or copied in optical and magnetic media produced by a computer shall be deemed to be also a document.

189. <u>Judicial Service Center</u>

Judicial Service Centre of the judgeship shall be placed in charge of a Judicial Officer nominated by District and Sessions Judge. Subject to the general control of the District and Sessions Judge, the officer in charge shall have power to the allocation of business among the Employees posted in the Judicial Service Centre.

190. Inspection of the Computer Section / Department by the District and Sessions Judge -

The District and Sessions Judge should make regular inspection of Computer Department of the Judgeship at least once in a month and furnish the inspection note with compliance report to the High Court. While making inspection of the aforesaid office the following items should be checked :-

1. **Registration of cases by auto generated unique case number.**
2. **Copies of the Judgement are available through web.**
3. **Generation of automated cause list.**
4. **Availability of case statue : online case status right from filing of the case till gets disposed.**
5. **Generation of daily orders.**
6. **Data is updated on daily basis without fail.**
7. **Working of Kiosk Information System.**
8. **Utilization of video-conferencing in proper way.**
9. **Proper data management which includes**
   a. **periodical statement**
   b. **Automatic marking of cases**
   c. **Year-wise, judge-wise, case-type-wise pending case statement generation.**
   d. **Generation of automated summons, warrants and notices at the press of a single button.**
10. **Control of officer-in-charge of the Computer Department of the judgeship over the department.**

Application be presented through online process on prescribed format available on web site and in this option the applicant would file application in soft copy in PDF format so that the preservation be made easier for effective functioning of e-court project.

By the order of the Court

11.8.26

(Registrar General)

No. 10466 VIIIbAdmin G-II/Allahahabad: **Dated: 14/8 /2026**

Copy forwarded for information & necessary action to:-

1. The Principal Secretary, (Law) & L.R., Government of Uttar Pradesh, Lucknow.

2. All the District Judges, State of Uttar Pradesh.

3. The Director, Institute of Judicial Training and Research, Vineet Khand, Gomti Nagar, Lucknow.

4. The Senior Registrar, High Court of Judicature, Lucknow Bench, Lucknow.

5. The Member Secretary, U.P. State Legal Service Authority, III Floor, Jawahar Bhawan Annexe, Lucknow.

6. P.S. to All the Hon'ble Judges, High Court of Judicature at Allahabad and Lucknow Bench, Lucknow.

7. The Chief Documentation Officer cum Chief Librarian, High Court of Judicature at Allahabad.

8. Section Officer, Admin-H Section.

By the order of the Court

11.8.26

(Registrar General)