OFFICE OF THE DISTRICT & SESSIONS JUDGE

MAJULI:::ASSAM

TENDER NOTICE

A. General

The District & Sessions Judge Establishment, Majuli, invites sealed quotation from reputed registered firms/enterprise affixing Court fees of Rs. 8.25 (Rupees Eight and Twenty Five paisa) only non-refundable for supply of Refreshment (food and snack) items for the Financial Year 2026-27 as per requirement listed in the Annexure enclosed with this advertisement.

B. Submission of Quotation

1. The quotation in sealed cover should be sent to the office of the District & Sessions Judge, Majuli, Assam by post or hand delivered.

2. Interested Registered firms/Enterprise must submit their quotation in sealed covers as per the format enclosed as Annexure "A". The sealed cover of the bid should be superscripted as "Quotation for annual supply of Food and Snack items".

3. The quotation in sealed cover containing the financial bids must reach the designated office on or before 01.04.2026, within 3 PM. Bids received after the due date/time shall not be entertained.

4. Incomplete quotation or bids not accompanied with the requisite supporting documents or quotation without sealed envelope shall be summarily rejected without assigning any reason and without any communication.

5. This office shall reserve the right to reject any bid if there appears to be reasonable and probable cause for same.

6. The rates quoted shall be valid till the end of Financial year 2026-27 from the date of awarding the work of food and snacks items by the office of the District & Sessions Judge, Majuli.

7. TDS will be deducted at the applicable rate from the contract amount.

8. The financial bid must mention the rate to be charged by the firm as per the following terms and conditions.

C. Terms and Condition

The firm/enterprise shall abide by the following terms and conditions.

1. The Bidder must be a registered local firm/Enterprise, preferably from Majuli and must submit the necessary documents as follows:

i) Proof of the Current Bank Account of nationalized Bank in the name of the firm.

ii) Trade license issued by appropriate authority.

iii) PAN Card in the name of the firm.

iv) GST registration certificate.

v) Any other documents which are required for supplying of tendered items to the Govt. office.

2. The rates should be submitted with GST and without GST separately.

3. The rate quoted for each item will be final and no hike in price shall be considered in the contract period. Further rate quoted in the price bid should be on door delivery to this establishment.

4. The service contract shall be for 1 (one) year and shall stand terminated automatically on completion of the year unless expressly extended. In case the service contract is temporarily extended the rates for the proceeding year shall be binding till the expiry of the service contract. Increase and decrease of prices, Taxes and duties will not affect the price during this period. The supplier will be responsible for any increase in prices, Taxes and duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.

5. Preference shall be given to Firm which has experience in dealing with supply of above mentioned items to the Govt. Offices/Departments.

6. The bidder shall have to supply the ordered items as per the date and time mentioned in the supply order. The articles to be supplied should be of fresh and of best quality and adhere to all safety norms.

7. The bidder shall have to supply any other food or snack items that are not listed in the above mentioned "Annexure" as per Market price rate in urgent cases upon written order if required.

8. Payment shall be made after satisfactory excecution of the order and supply of material in satisfactory condition on bill basis. The bills to be submitted within 7 days of such execution.

9. The undersigned reserves the right not to accept or reject any or all quotation in part or full and shall not be bound to accept the lowest bidder. Selection will be based not only upon the price but also taking into account the ability of the supplier to tender his services.

10. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, the undersigned reserves the right to terminate the supply order by giving intimation to the supplier.

11. The decision of the undersigned in all respect shall be final and binding.

District & Sessions Judge,
Majuli
District & Sessions Judge
Majuli

Memo No. DSJ(M)/ 715 - 717 */2026,* *dated:* 18 - 03 - 2026

Copy for information to:

1. System Assistant, O/o the District & Sessions Judge, Majuli, Assam for uploading the Notice in the official website of the District Judiciary, Majuli, along with the Annexure enclosed.
2. Notice Board of the O/o Chief Judicial Magistrate, Majuli.
3. Office File

District & Sessions Judge,
Majuli.
District & Sessions Judge
Majuli

Annexure-A
List of food and snack items :

Sl. No.	Name of food and snack items (Breakfast)	Quantity	Rate/s of Items(with GST)	Rate/s of Items (without GST)	Remarks
1.	Tea	250 Grams			Red Label/ Lipton/ Tata tea
2.	Milk Powder	200 Grams			Amulya/ Nestle
3.	Coffee Powder	45 Grams			Nescafe
4.	Milk Tea	Per Cup			
5.	Tea (Green Tea, Red Tea, Black Tea)	Per Cup			
6.	Coffee (Black)	Per Cup			
7.	Coffee (with milk)	Per Cup			
8.	Bread Toast with Jam	Per Plate			
9.	Juice (Apple, Mango, Guava, etc)	Per 250ml glass			
10.	Sugar	Per Kg			
11.	Soft Drink	200ml/ 450ml			Sprite, Fanta, Coca-Cola
12.	Eggs	Per Piece			
13.	Puri Sabji	Per Plate			
14.	Parantha	Per Order			
15.	Fresh Fruits	Per Kg			
	SNACKS	**Quantity**	**Rate/s of Items(with GST)**	**Rate/s of Item(with out GST)**	**Remarks**
16.	Veg Snack item as per order	Per Plate			
17.	Non Veg Snack item as per order	Per Plate			
18.	Non Veg Roll	Per Piece			
19.	Veg Roll	Per Piece			
20.	Veg Patis/ Samosa	Per Piece			
21.	Veg Chowmein	Per Plate			
22.	Non Veg Chowmein	Per Plate			
23.	Veg Fried Rice	Per Plate			
24.	Non Veg Fried Rice	Per Plate			

25.	Non Veg Chinese Gravy items (Manchurian/ Chilly etc.)	Per Plate			
26.	Veg Chinese Gravy items (Manchurian/ Chilly etc.)	Per Plate			
27.	Papad (fried/ roasted)	Per Packet			
28.	Dry fruits Platter(Kaju, Almond, Pista)	Per Packet			
29.	Fruit Cake(Best Quality)	Per Packet			
30.	Bakery Biscuit(Best Quality)	Per Packet			
31.	Chocolate Biscuit	Per Packet			Dark Fantasy
32.	Digestive Biscuit	Per Packet			Nutrichoice
33.	Oats Biscuit	Per Packet			Sunfeast
34.	Bhujia	Per Packet			Bikaji
	MAIN COURSE	**Quantity**	**Rate/s of Items(with GST)**	**Rate/s of Item(with out GST)**	**Remarks**
35.	Steamed Rice	Per Plate			
36.	Veg Pulao	Per Plate			
37.	Tawa Roti	Per Plate			
38.	Plain Dal	Per Plate			
39.	Dal Makhani/ Dal Fry	Per Plate			
40.	Local Chicken Curry/ Dry Fry/ Masala	Per Plate			
41.	Broiler Chicken Curry/ Dry Fry/ Masala	Per Plate			
42.	Mutton Curry/ Dry Fry/ Masala	Per Plate			
43.	Fish Curry/ Fry/ Masala	Per Plate			
44.	Green Salad	Per Plate			
45.	Curd Plain/ Sweet	Per Plate			

46.	Mattar Paneer	Per Plate			
47.	Mixed Sabji	Per Plate			
48.	Mineral Water	Per Bottle			
	DESSERT	**Quantity**	**Rate/s of Items(with GST)**	**Rate/s of Item(with out GST)**	**Remarks**
49.	Kalakand	Per Piece			
50.	Kaju Katli	Per Piece			
51.	Rasmalai	Per Piece			
52.	Gulab Jamun	Per Piece			
53.	Rasgulla	Per Piece			