OFFICE OF THE DISTRICT & SESSIONS JUDGE::::::::::::MAJULI

DSJ(M)/_____/2026 dated: 17-03-2026

NOTICE INVITING TENDER

Sealed quotations affixing Court fee Stamps of Rs. 8.25 only (Non-refundable) are hereby invited from registered firms/ suppliers/ authorized dealers for empanelment towards supply of Genuine Canon Toner Cartridge in the Court/Office of the undersigned for the financial year 2026-27 with the specification given below.

Sl. No.	Cartridge Model
1.	Canon NPG 59
2.	Canon T06 Black
3.	Smart Toner Cartridge 337



General Terms And Conditions

1. The quotation in sealed cover should be sent to the office of the District & Sessions Judge, Majuli, Assam by post or hand delivered.

2. The sealed cover of the bid should be super-scripted as "Quotation for Supply of Toner Cartridge".

3. The quotation in sealed cover containing the financial bids must reach the office of the undersigned on or before **10.04.2026**, within **3 PM**. Bids received after the due date/time shall not be entertained.

4. Incomplete quotation or bids not accompanied with the requisite supporting documents or quotation without sealed envelope shall be summarily rejected without assigning any reason and without any communication.

5. This office shall reserve the right to reject any bid if there appears to be reasonable and probable cause for same.

6. The rates quoted shall be valid till the end of Financial year 2026-27 from the date of awarding the work for supply of toner cartridge by the office of the undersigned.

7. TDS will be deducted at the applicable rate from the contract amount.

8. The financial bid must mention the rate to be charged by the firm as per the following terms and conditions.

Terms and Condition

The firm/enterprise shall abide by the following terms and conditions.

1. The Bidder must be a registered firm/Enterprise and must submit the necessary documents as follows:

i) Proof of the Current Bank Account of nationalized Bank in the name of the firm.

ii) Trade license issued by appropriate authority.

iii) PAN Card in the name of the firm.

iv) GST registration certificate.

v) Any other documents which are required for supplying of tendered items to the Govt. office.

2. The rates should be submitted with GST and without GST separately.

3. The rate quoted for each item will be final and no hike in price shall be considered in the contract period. Further rate quoted in the price bid should be on door delivery to this establishment.

4. The service contract shall be for 1 (one) year and shall stand terminated automatically on completion of the year unless expressly extended. In case the service contract is temporarily extended the rates for the proceeding year shall be binding till the expiry of the service contract. Increase and decrease of prices, taxes and duties will not affect the price during this period. The supplier will be responsible for any increase in prices, taxes and duties. Any increase in taxes and other statutory duties/levies after the approval of rates shall be to the supplier's account.

5. Preference shall be given to Firm which has experience in dealing with supply of above mentioned items to the Govt. Offices/Departments.

6. The undersigned reserves the right not to accept or reject any or all quotation in part or full and shall not be bound to accept the lowest bidder. Selection will be based not only upon the price but also taking into account the ability of the supplier to tender his services.

7. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, the undersigned reserves the right to terminate the supply order by giving intimation to the supplier.

8. The decision of the undersigned in all respect shall be final and binding.

Sd/-
District & Sessions Judge,
Majuli

Memo No. DSJ(M)/ 701-703 /2026, *dated: 17-03-2026*

Copy for information to:

1. Systems Assistant, O/o the District & Sessions Judge, Majuli, is directed to publish this N.I.T. in the official website of the District Judiciary, Majuli.
2. Notice Board of the O/o Chief Judicial Magistrate, Majuli.
3. Office File.

OFFICE OF THE DISTRICT & SESSIONS JUDGE
MAJULI

District & Sessions Judge,
Majuli.

District & Sessions Judge
Majuli