OFFICE OF THE DISTRCT LEGAL SERVICES AUTHORITY MAJULI:::ASSAM

DLSA (M)/_____/2025 Dated:-

TENDER NOTICE

A. General

The District Legal Services Authority, Majuli invites sealed quotation from reputed registered firms/enterprise affixing Court fees of Rs. 8.25 (Rupees Eight and Twenty Five paisa) only non-refundable for supply of Refreshment (food and snack) items for the Financial Year 2025-26 as per requirement listed in the Annexure enclosed with this advertisement.

B. Submission of Quotation:

1. The quotation in sealed cover should be sent to the office of the District Legal Services Authority, Majuli by post or hand delivered.

2. Interested Registered firms/Enterprise must submit their quotation in sealed covers as per the format enclosed as Annexure "A". The sealed cover of the bid should be superscribed as **"Quotation for annual supply of Food and Snack items".**

3. The quotation in sealed cover containing the financial bids must reach the designated office on or before **16.06.2025** during the working hours. Bids received after the due date/time shall not be entertained.

4. Incomplete quotation or bids not accompanied with the requisite supporting documents or quotation without sealed envelope shall be summarily rejected without assigning any reason and without any communication.

5. This office shall reserve the right to reject any bid if there appears to be reasonable and probable cause for same.

6. The rates quoted shall be valid for 1 (one) year from the date of awarding the work of food and snacks items by the office of the District Legal Services Authority, Majuli.

7. TDS will be deducted at the applicable rate from the contract amount.

8. The financial bid must mention the rate to be charged by the firm as per the following terms and conditions.

C. Terms and Condition:

The firm/enterprise shall abide by the following terms and conditions.

The Bidder must be a registered local firm/Enterprise, preferably from Majuli and must submit the necessary documents as follows:

i) Proof of the Current Bank Account of nationalized Bank in the name of the firm.

ii) Trade license issued by appropriate authority.

iii) PAN Card in the name of the firm.

iv) GST registration certificate.

v) Any other documents which are required for supplying of tendered items to the Govt. office.

2. The rates should be submitted with GST and without GST separately.

3. The rate quoted for each item will be final and no hike in price shall be considered in the contract period. Further rate quoted in the price bid should be on door delivery to this establishment.

4. The service contract shall be for 1 (one) year and shall stands terminated automatically on completion of the year unless expressly extended. In case the service contract is temporarily extended the rates for the proceeding year shall be binding till the expiry of the service contract. Increase and decrease of prices, Taxes and duties will not affect the price during this period. The supplier will be responsible for any increase in prices, Taxes and duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.

5. Preference shall be given to Firm which has experience in dealing with supply of above mentioned items to the Govt. Offices/Departments.

6. The bidder shall have to supply the ordered items as per the date and time mentioned in the supply order. The articles to be supplied should be of fresh and of best quality and adhere to all safety norms.

7. The bidder shall have to supply any other food or snack items that are not listed in the above mentioned "Annexure" as per Market price rate in urgent cases upon written order if required.

8. Payment shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The bill is to be submitted within 7 days of such execution.

9. The undersigned reserves the right not to accept or reject any or all quotation in part or full and shall not be bound to accept the lowest bidder. Selection will be based not only upon the price but also taking into account the ability of the supplier to tender his services.

10. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, the undersigned reserves the right to terminate the supply order by giving intimation to the supplier.

11. The decision of the undersigned in all respect shall be final and binding.

Sd/-
District & Sessions Judge, Majuli
-cum-
Chairman, D.L.S.A, Majuli

Memo No. DLSA(M)/ 270 - 73 /2025 Dated:- 06/06/2025

Copy for information to:

1. The Ld. Secretary, District Legal Services Authority, Majuli.
2. Notice Board of the O/o Chief Judicial Magistrate, Majuli.
3. System Assistant, O/o the District & Sessions Judge, Majuli, Assam for uploading the Notice in the official website of the District Judiciary, Majuli, along with the Annexure enclosed.
4. Office File

District & Sessions Judge, Majuli
-cum-
Chairman, D.L.S.A, Majuli
District & Sessions Judge
Majuli
Cum
Chairman District Legal
Services Authority, Majuli
06/06/25

Annexure-A

List of food and snack items :

Sl. No.	Name of food and snack items (Breakfast)	Quantity	Rate/s of Items(with GST)	Rate/s of Items (without GST)	Remarks
	Red Label Tea	250 Grams			
	Lipton Tea	250 Grams			
	Tata Tea	250 Grams			
	Amulya Milk Powder	200 Grams			
	Nestle Milk Powder	200 Grams			
	Nescafe Coffee Powder	100 Grams			
	Bru Gold Coffee Powder	100 Grams			
	Milk Tea	Per Cup			
	Red Tea/Black Tea	Per Cup			
	Green Tea	Per Cup			
	Coffee (Black)	Per Cup			
	Coffee (with milk)	Per Cup			
	Bread Toast with Jam	Per Plate			
	Maggie Hot and Sweet Chilly Sauce	500 gm			
	Real Fruit Juice	1 ltr			
	Tropicana Fruit Juice	1 ltr			
	Sugar	Per Kg			
	Cold Drink Sprite	450ml			
	Cold Drink Fanta	450 ml			
	Cold Drink Coca Cola	450 ml			
	Eggs	Per Piece			
	Puri Sabji	Per Plate			
	Parantha	Per Plate			
	Mango	Per Kg			
	Apple	Per Kg			
	Orange	Per Kg			
	Watermelon	Per Kg			

	SNACKS	Quantity	Rate/s of Items(with GST)	Rate/s of Item(without GST)	Remarks
	Lentils Pakora	Per Plate			
	Chicken Pakora	Per Plate			
	Paneer Pakora	Per Plate			
	Samosa	Per Piece			
	Kachori	Per Piece			
	Chicken cutlet	Per Piece			
	Veg cutlet	Per Piece			
	Chicken Roll	Per Piece			
	Veg Roll	Per Piece			
	Veg Chowmein	Per Plate			
	Chicken Chowmein	Per Plate			
	Veg Fried Rice	Per Plate			
	Chicken Fried Rice	Per Plate			
	Chicken Chilli	Per Plate			
	Chicken Manchurian	Per Plate			
	Papad (fried/ roasted)	Per Packet			
	Roasted Cashew	150 gm			
	Roasted Pistachio	150 gm			
	Roasted Almond	150 gm			
	Fruit Cake(Best Quality)	Per Packet			
	Bakery Biscuit(Best Quality)	Per Packet			
	Chocolate Biscuit	Per Packet			Dark Fantasy
	Digestive Biscuit	Per Packet			Nutrichoice
	Oats Biscuit	Per Packet			Sunfeast
	Bhujia	Per Packet			Bikaji
	MAIN COURSE	**Quantity**	**Rate/s of Items(with GST)**	**Rate/s of Item(without GST)**	**Remarks**
	Steamed Rice	Per Plate			
	Veg Pulao	Per Plate			
	Tawa Roti	Per Plate			
	Plain Dal	Per Plate			
	Dal Makhani/ Dal Fry	Per Plate			
	Local Chicken Curry/ Dry Fry/ Masala	Per Plate			
	Broiler Chicken Curry/ Dry Fry/ Masala	Per Plate			

	Mutton Curry/ Dry Fry/ Masala	Per Plate			
	Fish Curry/ Fry/ Masala	Per Plate			
	Green Salad	Per Plate			
	DESSERT	**Quantity**	**Rate/s of Items(with GST)**	**Rate/s of Item(without GST)**	**Remarks**
	Kalakand	Per Piece			
	Kaju Katli	Per Piece			
	Rasmalai	Per Piece			
	Gulab Jamun	Per Piece			
	Rasgulla	Per Piece			
	Curd Plain	Per Litre			
	Curd Sweet	Per Litre			

(Signature of the Proprietor/Manager)

Full Name with Date & Seal