Office of the District Judge, Nezrath Department Paschim Bardhaman at Asansol

Memo No. 209 **dated** 17-06-2026

NOTICE INVITING TENDER

The District Judge, Paschim Bardhaman invites sealed tenders from eligible and qualified bidders for providing one commercial vehicle (motor cab) with driver, on hire for use of the Judgeship of Paschim Bardhaman, for performing administrative and protocol duties of Asansol District Court, in accordance with notification no. 3564-WT/3M-81/98 dated 24-11-2008 of Transport Department, Government of West Bengal, for a period of one year, renewable at the end of the term on satisfactory performance, on the following terms and conditions:

TERMS AND CONDITIONS

(1) The contract period shall commence from the date mentioned in the agreement and continue for one year, unless earlier terminated, by giving notice of one month by any of the parties.

(2) The vehicle should be in good running condition and must be of Bharat Stage VI emission standard with diesel engine.

(3) The maximum hiring rate will be Rs.475 per day for 10 (ten) hours duty per day. If the said vehicle performs duty in excess of ten hours on any day, the additional charges will be Rs.20/- per hour beyond the duty of ten hours. The owner of the hired car will be entitled to 5 (five) liters of Mobil for every 2500 kms of run.

(4) Maximum 10 km between the garage of the vehicle and the place of reporting or one hour hiring charge (both ways inclusive), which ever is convenient to the owner of the vehicle, may be allowed.

(5) The vehicle must have valid contract carriage permit, third party insurance, pollution under control certificate, valid fitness certificate. The road tax of the vehicle must have been paid.

(6) The driver must possess valid driving license and he must be well behaved.

(7) Payment of salary, allowances etc of the driver would be borne by the eligible bidder.

(8) If due to break down or any other reason, the owner of the vehicle is unable to place the said vehicle for use by this judgeship, he must make alternative arrangement for providing one suitable vehicle for performance of administrative and protocol duties on that day or till such time the contracted vehicle is not fit to resume its duty. Similarly, if the driver of the hired vehicle is unable to perform duty on any day, the owner must make arrangement for an alternative driver till the regular driver joins his duty.

(9) The fuel for running the said vehicle shall be provided by the office of District Judge @1 liter per 12 km of travel.

(10) The car should be below 2000CC engine capacity.

Scanned with OKEN Scanner

(11) In no case, any tender submitted after due date shall be entertained.

(12) Learned District Judge, Paschim Bardhaman reserves the sole right to accept or reject any tender, without assigning any reason whatsoever.

(13) The sealed tender should be submitted to the office of the District Judge, Paschim Bardhaman within **30-06-2026** upto **04.30 P.M**.

(14) The sealed tender will be opened on **01-07-2026** at **04.30 PM** in presence of the members of the vehicle committee and the tender makers. In case any tender maker is represented by his appointed representative only one such representative of each tender maker shall be allowed to attend at the time of tender opening subject to presentation of the authorization letter by the said tender maker.

(15) Self attested photocopies of the documents of the vehicle, namely, registration certificate, contract carriage permit, third party insurance, receipt of payment of road tax, pollution under control certificate will have to be submitted along with the tender.

(16) The rate of hiring charge to be quoted must be inclusive of all taxes including GST.

(17) The shortlisted bidders may be called for an interview to the office of learned District Judge.

Yesmin Akhtar

Judge in Charge

Nezrath Department

Paschim Bardhaman at Asansol

Judge-in-Charge
of Nezarath, Asansol
Paschim Bardhaman

Scanned with OKEN Scanner