

TENDER NOTICE

No. 06/ 2025 , dated 28.01.2025

Sealed quotations are invited from suitable reputed agencies for supplying of below mentioned articles of good quality for the Judgeship of Paschim Bardhaman . Interested parties are requested to submit their quotations in sealed envelope, mentioning rate and other important details before the Office of Judge-in-Charge, Nezarath, Paschim Bardhaman by **06.02.2025** within 5:00 pm.

The sealed quotations will be opened on **07.02.2025** at 4.00 pm.

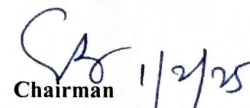
The sealed quotations are to be submitted at the office of the Judge-in-Charge, Nezarath, Paschim Bardhaman, during office Hours from **11.00 a.m.to 5.00 p.m.**

Dated : the 28th Day of January , 2025.

**Chairman
District Purchase Committee,
Paschim Bardhaman**

Sr. No.	Item Name	Quantity
1.	Envelope(Big Size)	200 pcs.
2.	Cloth Envelope	100 pcs.
3.	A4 Size Paper	20 ream
4.	Legal Size Paper	20 ream
5.	4- fold file	100 pcs.
6.	2-fold file	50 pcs.
7.	James Clip	05 pkts.
8.	Binder Clip	05 boxes
9.	Shorthand Notebook	50 pcs.
10.	Big Exercise Book	10 pcs.
11.	Ruled Loose Sheet (A4 Size)	01 Ream

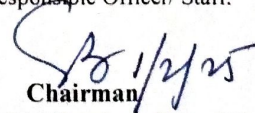
Dated : the 28th Day of January , 2025.


**Chairman
District Purchase Committee,
Paschim Bardhaman**

TERMS & CONDITIONS:

- Quotations should be submitted in a sealed envelope along with photocopy of necessary documents i.e. **Trade License, IT Return, GST Registration , KYC Documents** and other relevant documents if any.
- The Undersigned reserves his right to accept reject any tender without showing any reason whatsoever.
- In no case, any tender submitted after the due date and / or beyond the stipulated time shall be entertained.
- Sealed quotations should be submitted in the office of the Judge, of Judge-in-Charge, Nezarath, Paschim Bardhaman during office Hours from 11.00 a.m. to 5.00 p.m. by **06.02.2025** only through physical mode.
- The sealed tender will be opened on **07.02.2025** at 4:00 pm. Or in case of any unforeseen exigency on next working day.
- For administrative convenience and on the basis of technical specification, the work may be divided amongst the bidders at the lowest accepted rate.
- The decision of the authority shall be final.
- Payment will be made subject to allotment of fund from the Government.
- That all deductions will be made as per Government Rules.
- In case of any deviation from any terms and conditions of contract, authority shall reserve the right to cancel the contract with the supplier at any time during the execution period.
- .Rate should be quoted inclusive of all charges and taxes.
- No other claim/ allowance will be entertained.
- The bidder must have experience in executing similar type of jobs in any other court/ Govt. Sector or PSU and must have sufficient economic capability to execute the work and have successful proven track record to implement the work as prescribed.
- Payment for the above mentioned items will be released only after certification by the responsible Officer/ Staff.

Dated : the 28th Day of January , 2025.


**Chairman
District Purchase Committee,
Paschim Bardhaman**