OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, BISWANATH

CJM/BN 1299 **dtd. Biswanath Chariali the** 5/11/26

NOTICE INVITING TENDER No. 4 of 2026 (for Court Diary and other registers)

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from the intending registered firms/ printing house/ press for supply of Court Diary and other registers, for the establishment of the Chief Judicial Magistrate, Biswanath , for the year 2026-2027 as per specification given with the Notice.

GENERAL TERMS & CONDITIONS

1. The sealed envelope containing quotation shall be marked as **"Tender for Supply of Court Diary and other Registers" and** the following documents must be annexed with the quotation.

a) Copy of PAN Card.

b) Up to date copy of G.S.T Registration certificate.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents/information's, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the office of the Chief Judicial Magistrate, Biswanath, during office hours on working days.

2. In case the successful bidder supplies sub-standard materials the Security deposit shall be forfeited and its tender shall be cancelled. Thereafter, next successive bidder may be considered.

3. The rates approved by the Committee constituted for the selection of bidder, shall be valid for the period of one year from the date of approval letter of this establishment. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.

4. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis.

5. The Chief Judicial Magistrate, Biswanath, reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.

6. The Chief Judicial Magistrate, Biswanath, is not bound to accept the lowest Tender.

7. The Chief Judicial Magistrate, Biswanath, reserves the right, to award the work to one or more bidders.

8. The Chief Judicial Magistrate, Biswanath, reserves the right to terminate the purchase order at any time by giving an intimation in writing without assigning any reason.

9. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The Chief Judicial Magistrate, Biswanath, reserves the right to terminate the supply order by giving intimation to the supplier/contractor.

The sealed quotations should reach the undersigned on or before 18th of November, 2026 & no quotation/tender will be received thereafter. The tenders shall be opened in the office of the Chief Judicial Magistrate, Biswanath, on 18th of November, 2026 at 4.30 PM.

10. The decision of the Chief Judicial Magistrate, Biswanath, in all respect shall be final and binding on all.

11. The bidder shall quote the price in the format given below:

Sl No	Register	Price (without GST)	GST
1	Court Diary (Printed)		
2	Court Fee Registers (Printed) 42 cm X 35 cm		
3	Process Register (Printed) 42 cm X 35 cm		
4	Blank Register (A3 size)		

Sd/-

Chief Judicial Magistrate
Biswanath

Chief Judicial Magistrate
Biswanath

Copy to :

1. System Assistant, for uploading the same in official website of District Judiciary.

Chief Judicial Magistrate
Biswanath

Chief Judicial Magistrate
Biswanath