

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE, BISWANATH,
AT BISWANATH CHARIALI**

NO. DJ (BN) _____ Dated, B/Chariali the _____ Feb'2024.

NOTICE INVITING QUOTATION/TENDER

Sealed Quotation affixing non-refundable Court Fee Stamp of Rs. 8.25 (Rupees Eight and Twenty five paisa) only are hereby invited from intending reputed registered firm/Parties/Agency/Individual for supply **1 (one) four wheeler** vehicle (LMV) in excellent condition on monthly rental basis for office use Addl. District and Sessions Judge, Biswanath, Biswanath Chariali as per the following terms and conditions. The intend parties willing to comply with the terms & conditions in the tender notice may submit quotation within 07th March'2024 during office hours. The undersigned reserves the right to reject any or all of the quotations without showing any reasons thereof.

Sl. No.	Description of the vehicles	No. of vehicle required
1.	Hyundai Verna/Honda City/Mahindra Neo Bolero (White in colour and Top Variant)	1(one)no


Terms & Conditions:

1. The vehicle to be deployed shouldn't be more than 6 months old from the date of purchase and should have latest amenities like seat cover, Car perfume, audio system etc. The hired vehicle shall remain in the exclusive use and custody of the office of the undersigned.
2. The vehicle should be comprehensively insured carry necessary permits, clearance from transport authority or any other concerned authority. The vehicle should also carry necessary pollution clearance certificate issued by the competent authority.
3. The vehicle shall be made available for all days of the month including holidays. In case of mechanical breakdown/repairing/servicing of the hired vehicle, the supplier/agency shall make available a **replacement vehicle** during the absence of the absence of the hired vehicle.

Contd....

4. The maintenance charges/incidental charges etc. shall be borne by the supplier/agency with replacement option of vehicle. **The fuel will be provided by the Office.**
5. The tender period of hiring the vehicle will be for a period of **1 (one)** year initially (which may further be extended if necessary). However the undersigned reserves the right to cancel the contract at any stage, if the service is not found to be satisfactory.
6. The outsourced vehicle should be free from any source of claim, encumbrances and mortgage.
7. The intending parties shall clearly mention the rate, including GST and submit the self attested copies of GST registration certificate, PAN Card, Vehicle Registration Card, Vehicle Insurance Certificate etc, failing which the quotation will be rejected.
8. The tender/quotation with 'Technical Bid' and 'Financial Bid' shall be submitted in a sealed envelope marked as "Quotation for outsourcing vehicle". The format of technical bid and financial bid are enclosed as **Annexure 'A'** and **Annexure 'B'**.


No further communication shall be made in this regard except with the selected Parties/Agency/Firm/Individual.


(**Smt. B. Kshetry**)
District & Sessions Judge
Biswanath, Biswanath Chariali

NO. DJ (BN) 710 (A) Dated, B/Chariali the 28 Feb'2024.

Copy forwarded to:-

- ✓ 1. The System Assistant, O/o the District and Sessions Judge, Biswanath is directed to upload this tender in the official website of Biswanath District Judiciary.
2. Notice Board of this office.
3. Office file.


28.01.2024.
(**Smt. B. Kshetry**)
District & Sessions Judge
Biswanath, Biswanath Chariali 