OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SUPAUL

NOTICE INVITING QUOTATIONS

Quotation Notice No.: 04 **Date:** 19.11.2026

Sealed quotations are hereby invited from reputed manufacturers, authorized dealers, distributors and experienced suppliers having valid GST registration and experience in the supply, installation and commissioning of various fitness and recreational equipment for the common rooms of Judicial Officers situated in the following court complexes under the Supaul Judgeship:

1. 16- Courtroom Building, Civil Court , Supaul.
2. 10- Courtroom Building, Birpur.
3. 15- Courtroom Building, Nirmali.

The firms/suppliers interested in supplying the fitness and recreational equipment are requested to submit their quotations in the prescribed manner within the stipulated time.

A. List of Items

Sl. No.	Description of Equipment
1	Motorized Treadmill
2	Table Tennis Table with accessories
3	Carrom Board with accessories
4	Exercise/Stationary Bicycle
5	Dumbbell Set/ Basic Fitness Equipment
6	Yoga/Exercise Mats
7	Chess Boards
8	Other suitable indoor fitness and recreational equipment

The exact specifications, quantities and distribution of the equipment among the aforesaid court complexes shall be as per the requirements and directions of the Purchase Committee of the Civil Court, Supaul

B. Terms and Conditions

1. The quotation shall be submitted by reputed manufacturers, authorized dealers, distributors, or experienced suppliers having experience in the supply, installation and commissioning of various fitness and recreational equipment.

2. The quotation must clearly mention the name of manufacturer, brand, model number, technical specifications, unit price, applicable GST and total cost of each item separately.

3. The rates quoted should preferably be inclusive of all costs, including packing, transportation, installation, commissioning and all other incidental charges at the respective court premises.

4. The quoted rates shall remain valid for a minimum period of 90 days from the last date of submission of quotation. However, in the event of a decline in the market price during a delayed period of supply and installation, payment shall be made at the lower of the approved quotation price or the prevailing market price at that time.

5. The supplier shall ensure that all equipment supplied is brand new, unused, of standard quality and conforms to the prescribed technical specifications.

6. The supplier must provide the manufacturer's warranty/guarantee certificates, user manuals and other relevant documents along with the supplied equipment.

7. The successful supplier shall supply the items within the period specified by the office after issuance of the supply order.

8. Payment shall be made after satisfactory supply, verification and acceptance of the materials by the competent authority, subject to availability of funds and applicable rules.

9. The firm/supplier shall furnish GST Registration Certificate, PAN, bank details and other relevant documents, wherever applicable.

10. The quotation shall be submitted in a sealed envelope, duly signed and stamped by the authorized person of the firm/supplier.

11. The sealed envelope shall be superscribed:

"QUOTATION FOR PROCUREMENT, SUPPLY AND INSTALLATION OF FITNESS AND RECREATIONAL EQUIPMENT FOR SUPAUL JUDGESHIP."

12. The sealed quotation shall reach the Nazarat of the Civil Court, Supaul, on or before 06.12.2026 by 04 PM.

13. Quotations received after the stipulated date and time shall not ordinarily be considered.

14. The Purchase Committee/competent authority reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason, and to accept quotations wholly or item-wise as considered appropriate in accordance with the applicable rules.

15. The competent authority reserves the right to seek clarification from any bidder regarding the rates, specifications or documents submitted.

16. The decision of the competent authority regarding acceptance of quotations shall be final and binding.

Sd/- 19/11/26
D.D.O.,
Civil Court, Supaul

D.B. No.- 207 **Date-** 19-11-2026.

Copy to:

1. The Nazirs, Supaul/Birpur/Nirmali, for affixing to the Notice Boards of the Civil Court, Supaul/Birpur/Nirmali respectively.

2. The Nodal Officer, D.C.C, Civil Court, Supaul, for uploading to the Official Website of Supaul Judgeship, for wide publicity.