

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SUPAUL

NOTICE INVITING QUOTATIONS

Notice No.: 02

Date: 07/10/2026

Sealed quotations are hereby invited from reputed manufacturers or their authorised dealers of leading automobile companies for supply of one new 7-seater/8-seater four-wheeler passenger vehicle for official use of the Principal District & Sessions Judge, Supaul.

The vehicle should be of a reputed manufacturer, suitable for official use, and should also comply with the applicable Government norms and statutory requirements. The quotation shall include the complete ex-showroom price, applicable taxes, registration charges, accessories and other incidental charges, separately indicating each component.

A. Broad Specifications/Requirements

1. Type: New 7-Seater/8-Seater Four-Wheeler Passenger Vehicle.
2. Seating Capacity: 7/8 persons, including driver.
3. Fuel Type: Petrol/Diesel/CNG/Hybrid, as applicable.
4. Transmission: Manual/Automatic, as available in the quoted model.
5. Model: Current/latest available model.
6. The vehicle shall be BS-VI or whatever is the latest norm compliant and shall meet all applicable safety and emission standards.
7. The vehicle should be supplied with all standard safety features and accessories prescribed by the manufacturer.
8. The vehicle shall be supplied in new and unused condition with valid warranty.
9. The quotation should clearly mention the warranty period, after-sales service facilities and availability of authorised service centre in/near Supaul.
10. The quoted vehicle should be suitable for regular official use and long-distance travel.

B. Documents to be submitted

The quotation must be accompanied by:

- Name and complete address of the firm/dealer.
- Proof of being an authorised dealer/manufacture of the quoted vehicle.
- GST Registration Certificate.
- PAN Card.

- Valid dealership/authorisation certificate issued by the manufacturer.
- Detailed technical specifications and brochure of the quoted model.
- Price quotation with complete break-up of all applicable charges.
- Details of warranty and after-sales service.
- Details of delivery period.
- Bank details of the firm/dealer.
- Any other relevant documents.

C. Price Quotation

The bidder shall quote the price in the standard format which clearly shows the model of the vehicle, Ex-Showroom price, Registration fee, Warranty/Extended Warranty and any additional charges. The price quoted shall remain valid for a minimum period of 90 days from the last date of submission of quotation.

D. Submission of Quotation

The sealed quotation, duly signed and stamped by the authorised representative of the manufacturer/dealer, shall be submitted in the office of the Principal District & Sessions Judge, Supaul on or before 14.10.2026 at 4 P.M. Quotations received after the stipulated date and time shall not ordinarily be considered.

The sealed envelope should be superscribed: **"QUOTATION FOR SUPPLY OF ONE NEW 7/8-SEATER FOUR-WHEELER VEHICLE FOR THE OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SUPAUL."**

The Purchase Committee/competent authority reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason, and its decision shall be final. The competent authority also reserves the right to seek clarification or negotiate, if considered necessary, in accordance with the applicable rules.

The selected firm/dealer shall be required to supply the vehicle within the period specified by the competent authority and complete all necessary documentation relating to registration, and delivery.

D.D.O. *Omshree*
Civil Court, Supaul *71.10.26*

D.B. No - 188 - 190 Dated 07.10.2026

Copy to:

1. The Nazirs, Supaul/Birpur/Nirmali, for affixing to the Notice Board of the Civil Court, Supaul/Birpur/Nirmali respectively.
2. The Nodal Officer, D.C.C, Civil Court, Supaul, for uploading to the Official Website of Supaul Judgeship, for wide publicity.