

**OFFICE OF THE
PRINCIPAL DISTRICT & SESSIONS JUDGE GANDERBAL**

Advertisement Notice No.01 of 2025

Dated: 14.02.2025

Subject: - Filling up of the vacancies of Class IVth /Driver posts.(District Cadre).

Offline Applications are invited on the prescribed format, attached to this Advertisement Notice As Annexure "A" from the eligible candidates belonging to UT of Jammu and Kashmir for filling of Vacancies of Class IVth/Driver Posts in the Court of District Ganderbal. The Category wise details of vacancies for such posts are as under:

S.N O	Name of the post with pay scale	No. Of Posts	Category					
			OM	SC	ST-1	ST-2	RBA	OBC
01	Process Server L-2(19900-63200)	03	02	01	Nil	Nil	Nil	Nil
02	Orderly SL-1(14800-47100)	03	02	01	Nil	Nil	Nil	Nil
03	Driver L-2(19900-63200)	02	02	Nil	Nil	Nil	Nil	Nil

Note: The Vacancy position may increase or decrease depending upon the actual availability of vacancies at the time of making final selection.

ELIGIBILITY

I) EDUCATIONAL QUALIFICATION:

- a) For the posts of process server, the candidate must have passed 10+2(12th) examination from any recognized Board.
- b) For the Posts of Orderly, the candidate must have passed 10th (Matric) examination from any recognized Board.

c) FOR THE POST OF DRIVERS:

The candidate must be Matriculate from a recognized Board of School Education and must possess a valid driving license with LMV/HMV endorsement. However the persons who are already engaged on Adhoc or Daily Wage basis in the Subordinate Courts shall be eligible to apply irrespective of the minimum and maximum standards of age and they shall be deemed to be given relaxation in the minimum and maximum standards of age.

II) DOMICILE

The candidate must be a Domicile of the Union Territory of Jammu and Kashmir and shall possess the Domicile Certificate issued by the competent authority in terms of Notification issued by the General Administration Department of UT of J&K vide SO. 166 Dated 18.05.2020.

III) AGE

The minimum and maximum age shall be the same as prescribed by the Government in terms of the Civil Service Regulations, as such the maximum age limit shall be 40 years for Open Merit and the maximum age limit shall be 43 years for other categories. The application form for the aforementioned posts can be obtained from the office of Principal District & Sessions Judge Ganderbal during the office hours from 22.02.2025 to 08.03.2025. The application form can also be downloaded from the official website of District Court Ganderbal (<https://ganderbal.dcourts.gov.in>). If a candidate intends to apply for all posts, he/she shall apply separately for each post.

1	Date of commencement for submission of offline application forms	22-02-2025
2	Last date for submission of offline application forms	08-03-2025

The duly filled up application forms shall be submitted in the office of Principal District and Sessions Judge Ganderbal (Administrative section) during office hours and no application forms shall be accepted after the cut off date i.e 08-03-2025. Application forms submitted other than the offline mode shall not be accepted .

Application forms shall be supported with the self attested copies of the following documents:

- Qualification marks certificate
- Date of birth certificate (matriculation)
- Domicile certificate
- Aadhaar card
- Driving License for Post of Driver
- Two passport size photographs

A candidate shall have to deposit fee of Rs, 500 /-(five hundred) favouring Principal District & Sessions Judge Ganderbal, in the shape of demand draft from JandK Bank Ltd. Which is non refundable.



In-service candidates can route their application forms through proper channel.

IV) Mode of selection : For category of posts at S.No. 1 to 2

The candidate shall have to undergo and INTERVIEW /VIVA VOCE in order to determine the suitability and knowledge and the selection of the candidate shall be made purely on the basis of his/ her performance and the merit obtained in the interview/viva voce .

V) Mode of Selection : For category of posts at S.No. 3

I) The candidate shall have to undergo a written test to determine the General Knowledge and traffic rules on the basis of merit in the written test, qualifying candidates shall be called for determining their driving skills in the ratio of 1:3. The driving skill shall be conducted by an expert from the traffic department.

II) The candidates qualifying the written test/driving skill test shall be called for viva-voce/Interview.

III) Selection of drivers shall be made purely on the basis of marks obtained in written examination, Driving test and viva-voce.

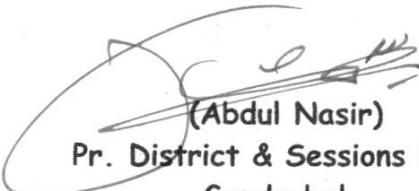
Note I: The aspiring candidates shall be informed through print and electronic media and also through official website (<https://ganderbal.dcourts.gov.in>) about the date of interview/ Viva Voce/Driving test.Further,no claim of being unaware of the date/ schedule for interview shall be entertained and no TA/DA will be paid for participation in the interview/ Viva voce.

Note II: The Candidates who have already applied for the post of drivers vide Advertisement Notice No.77 of 2022/PDJ/GBL Dated 07-09-2022 need not to apply afresh.

For any information, the aspiring candidate is in their own interest and impressed upon to keep track by visiting the aforementioned mentioned official website of District Court Ganderbal.

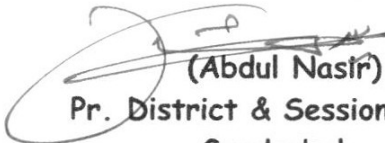
NO. 1340-45/PDJG.

Dated: 14-02-25.


(Abdul Nasir)
Pr. District & Sessions Judge
Ganderbal

Copy to:-

1. Principal Secretary to Hon'ble the Chief Justice, High Court of Jammu & Kashmir & Ladakh for information.
2. Secretary to Hon'ble Mr. Justice Javed Iqbal Wani, Hon'ble Judge, High Court of Jammu & Kashmir & Ladakh (Administrative Judge District Ganderbal) for information of his lordship.
3. Director Information & Public Relations, J&K/Joint Director Information and Public Relations, Srinagar/District Information Officer, Ganderbal for information and with the request to publish the Advertisement Notification at least in the 02 Daily News Papers having wide Publicity including the one having Publicity in whole UT of J&K.
4. Deputy Director General, All India Radio/Head Office, Doordashan Kendra, Srinagar for information and with the request to give Publicity of the Advertisement notification in the Rozgar Bulletin for 07 days.
5. District Information Officer Ganderbal is requested to give wide Publicity to this Advertisement Notification through Print/Electronic Media.
6. System Officer, e-courts District Court Ganderbal to upload the Advertisement Notification on the District Court website.


(Abdul Nasir)
Pr. District & Sessions Judge
Ganderbal