

OFFICE OF THE DISTRICT & SESSIONS JUDGE:::: CHARAIDEO

Memo No. DJCHA/2025/

Dated Sonari, the 30th June'2025

NOTICE INVITING TENDERS

Sealed quotations are invited affixing Court fee stamp of Rs. 8.25 (Non-refundable) from accredited dealers/suppliers for supply of Uniform to the Grade-IV staff(Male and Female) of Office of the District & Sessions Judge, Charaideo, Sonari. The quotation should reach the office of the District & Sessions Judge, Charaideo on or before 15.07.2025 during office hours. The details of which is mentioned as follows:

Sl. No.	Post	Gender	Uniform allotted	No. of allotted Uniform for each employee	Colour	Type of Uniform	Total Number of employee
1.	Driver/Peon	Male	Shirt and pant	Shirt =2 Nos Pant =1 No.	White Shirt and White Pant	Formal	13
2.	Peon	Female	Saree with blouse	Saree =2 Nos Blouse=1 No.	Light Blue	Formal	01
3	Process Server	Male	Shirt and pant	Shirt =2 Nos Pant = 1 No	Sky Blue Shirt and Blue Pant	Formal	01

GENERAL TERMS AND CONDITIONS:

1. The sealed envelope containing quotation shall be marked as **"QUOTATION FOR SUPPLY UNIFORM"**.
2. It should contain the following documents:
 - a) A copy of PAN card
 - b) A copy of valid Trade license.
 - c) A copy of GST registration certificate.
3. All pages of the documents must be signed by an authorized person on behalf of the firm along with seal at the bottom.

4. Tender once submitted will not be allowed to withdrawn till finalization of the whole matter.

5. Rate should be quoted for **one pair of tailored shirt and pant and/or one pair of saree with blouse of the prescribed quality of cloth and colour.**

6. Rate should be quoted both in words and figures excluding GST/Taxes without overwriting/cutting/erasing. GST/Taxes are to be shown separately against the bill, where applicable, which will be deducted at source.

7. The articles will be purchase as per requirement and the same shall be delivered at Office of the District & Sessions Judge, Charaideo.

8. Suppliers can visit the office of the District & Sessions Judge, Charaideo to see sample of colour and quality of clothes which has been selected.

9. Suppliers can also submitted sample of the quality of clothes if and when necessary without changing the colour of the uniform, whenever required.

Schedule of the quotation is mentioned below:

Date of issue of tender/quotation	30.06.2025
Last date if Submission of tender/quotation	15.07.2025
Date of opening of received tender/quotation	16.07.2025
Time of Completion	30 days.
To whom submit the tender/quotation	District & Sessions Judge, Charaideo, Sonari
Any inormation will be available at	Charaideo.session@gmail.com

11. The Hon'ble District & Sessions Judge, Charaideo reserves the right to accept or reject any or all of the quotations in part or full, without assigning any reason thereof. Further he shall not be bound to accept the lowest bid.

12. The decision of the Hon'ble District & Sessions Judge, Charaideo in all respect shall be final and binding on all.



District & Sessions Judge
Charaideo, Sonari

Memo No. DJCHA/2025/ 1295 - 1296

Date: 30.07.2025

Copy forwarded for information and necessary action to :

1. The System Assistant, Charaideo District Judiciary to upload the notice in the official website.
2. The Notice Board of this Office.
3. The office file.



District & Sessions Judge
Charaideo, Sonari
District & Sessions Judge
Charaideo