

Memo No. DJCHA/2025/44

Add. 06/01/2025


OFFICE OF THE DISTRICT AND SESSIONS JUDGE, CHARAIDEO

NOTICE INVITING QUOTATION

Dated 04.01.2025

Quotations in sealed envelope are invited affixing Court Fee Stamp of Rs. 8.25/-(Non-refundable) from the intending firms to supply the following items on or before 22.01.2025 within 4.30 P.M. to the O/o The District and Sessions Judge, Charaideo. No quotations shall be entertained beyond the scheduled date and time.

| Sl. No. | Particulars | Size (feet) | Quantity | Price including GST for Original Article | Price including GST for Compatible Article |
|---------|--------------------------------------|--------------------|----------|--|--|
| 1 | Wooden Bench | As per requirement | 3 | | |
| 2 | Godrej Almirah | As per requirement | 26 | | |
| 3 | Visitor Chair (Godrej) | | 79 | | |
| 4 | Judge's Table & Chair | As per requirement | 3 | | |
| 5 | Computer Table (Godrej) | As per requirement | 16 | | |
| 6 | Computer Chair (Godrej) | | 16 | | |
| 7 | Wheel table (Nilkamal) | As per requirement | 3 | | |
| 8 | Inverter & Battery (Excise/Luminous) | | 6 | | |
| 9 | Steel Dustbin | | 23 | | |
| 10 | Curtain | | 27 | | |
| 11 | Top Table Glass | As per requirement | 9 | | |


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| Sl. No. | Particulars | Size (feet) | Quantity | Price including GST for Original Article | Price including GST for Compatible Article |
|---------|---|--------------------|----------|--|--|
| 12 | Executive Chair & table (Godrej) | As per requirement | 6 | | |
| 13 | Coat Hanging Stand | As per requirement | 3 | | |
| 14 | Red Coushin Chair/Ornet Chair (Nilkamal/Godrej) | | 12 | | |
| 15 | Appointment Board | As per requirement | 3 | | |
| 16 | Book Self Steel Godrej | As per requirement | 6 | | |
| 17 | Printer table (Godrej) | As per requirement | 7 | | |
| 18 | Tool (Nilkamal) | | 6 | | |
| 19 | Normal Chair and Table (Godrej) | As per requirement | 5 | | |
| 20 | Curtain Rode and Clamp | | 27 | | |
| 21 | Notice Board | 6x4 | 4 | | |

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GENERAL TERMS AND CONDITIONS:

1. The sealed envelope containing quotation should contain the following documents:-
 - a) A copy of PAN card.
 - b) A copy of up to date trade license.
 - c) A copy of GST registration certificate.
 - d) Other related documents.
2. All pages of the document must be signed by an authorized person on behalf of the firm along with seal at the bottom.
3. The rate should be quoted with GST separately for all the items.
4. The District and Sessions Judge, Charaideo shall reserve the rights to accept or reject any or all the Quotations in part of full, without assigning any reason whatsoever.
5. The District and Sessions Judge, Charaideo reserve the rights to award the supply order to one or more bidders.
6. The sealed envelope containing quotation shall be marked as "Quotations for supply of furniture items" and should reach the undersigned on or before 22.01.2025 by 4.30 P.M. No quotation shall be received thereafter.
7. The decision of the District and Sessions Judge, Charaideo shall be final in all respect.


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Copy for information and necessary action to:

1. The D.I.P.R.O. Charaideo. He/She is requested to take necessary steps for publishing the tender in 1(One) Assamese, 1(One) English Daily and also in the official social media handle of DIPRO, Charaideo and DIPR, Assam, for wide publicity.
2. The System Assistant, Charaideo District Judiciary, with a direction to upload the tender in the official website immediately.
3. Notice Board, O/o the District and Sessions Judge, Charaideo.
4. Office File.


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