

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE :::::::::::::::::::: CHARAIDEO

ADVERTISEMENT

Dated 23.09.2024

Applications are invited in Standard Form as published in the Assam Gazette in Part IX from intending eligible candidates for filling up the vacant sanctioned post mentioned below in the Establishment of the Chief Judicial Magistrate, Charaideo, Assam.

DETAILS OF VACANT POST

Sl. No.	Name of Post	No. of Posts	Category	Scale of Pay with Grade Pay	Qualification/Eligibility
1.	Head Administrative Officer	01	Unreserved	Rs. 22,000/- to 97,000/- plus Grade pay Rs. 10,300/- along with other admissible allowances as per ROP Rules, 2017.	Candidates must have- (i) Experience of at least 08 years as UDA/ Senior Administrative Assistant in the establishment of any Chief Judicial Magistrate within the state of Assam. (ii) Graded at least " very good " in 03 years in their ACR's out of the last 05 years ACR's. ** Statutory requirement of 10 years experience as UDA/ Senior Administrative Assistant is relaxed to 08 years u/s 17 of The Assam Chief Judicial Magistrates Establishment (Ministerial) Service Rules, 1987 by adding requirement of 03 "very good" ACR's.

Terms and Conditions:

1. Intending candidates shall submit their applications through proper channel.
2. Candidates shall submit Experience Certificate issued by respective competent authority along with the xerox copy of Service Book and xerox copies of ACR of last 5 years.
3. Penalties imposed in a Departmental Proceeding shall be treated as a disqualification.
4. The name of the post should clearly be mentioned at the top of Envelope in BLOCK LETTERS.

5. Incomplete applications will be summarily rejected.
6. Application must be accompanied by 3 (three) self attested copies of recent passport size photographs.
7. No TA/DA is admissible for attending interview.
8. No application will be entertained after scheduled date for receiving the application. The authority shall not be responsible for any postal delay.
9. The phone numbers of the candidates should be written on the top of the Standard Form with red ink.
10. Canvassing directly or indirectly will disqualify the candidate.
11. The eligibility and criteria for selection shall be based on the provision of Rule 6(1) and Rule 17 of 'The Assam Chief Judicial Magistrates Establishment (Ministerial) Service Rules, 1987.
12. Only shortlisted candidates shall be called for interview/viva-voce, if required.
13. List of shortlisted candidates and the date of interview will be uploaded in the official website mentioned herein, viz. "<https://charaideo.dcourts.gov.in>"
14. Application should reach the office of the Chief Judicial Magistrate, Charaideo, Sonari during office hours on working days on or before **December 07, 2024**.
15. Duly filled up application form through proper channel along with self attested photocopies of all the relevant testimonials in support of their age, educational qualifications, other qualifications including experience certificate, 3(three) recent passport sized photographs and xerox copies of ACR's for last 5 years together with xerox copy of service book (in a sealed cover if required) may be sent by POST to the O/o the Chief Judicial Magistrate, Charaideo, Sonari, P.O. Sonari, Pin Code- 785690, Dist- Charaideo, Assam, or, may be dropped personally at the O/o the Chief Judicial Magistrate, Charaideo, Sonari.

Sd/-

Chief Judicial Magistrate
Charaideo, Sonari

Memo No. CJM/CHA/2024/2188-2193

Dated, the Sonari 23rd day of September, 2024.

Copy forwarded for information to:

1. The Registrar General, Hon'ble Gauhati High Court, Guwahati.
2. The Hon'ble District and Sessions Judge, Charaideo, Sonari.
3. The Ld. Chief Judicial Magistrate-
Kamrup(M)/ Kamrup(R)/ Morigaon/ Nagaon/ Sonitpur/ North Lakhimpur/ Dhemaji/
Dhubri/ Darrang/ Golaghat/ Jorhat/ Sivasagar/ Sonitpur/ Dibrugarh/ Tinsukia/ Cachar/

Karimganj/ Hailakandi/ Nalbari/ Barpeta/ Bongaigaon/ DimaHasao/ Goalpara/ Kokrajhar/ Baksa/ Chirang/ Karbi Anglong, Diphu/ South Salmara, Mankachar/ Udalguri/ Bajali/ Majuli/ West KarbiAnglong, Hamren/ Biswanath. The learned CJMs are requested to circulate this advertisement amongst the eligible candidates in their establishments.

4. The D.I.P.R.O. Charaideo, Sonari. He/She is requested to take necessary steps for publishing the advertisement in 1(one) Assamese, 1(one) English Daily for wide publicity.
5. The System Assistant, Charaideo District Judiciary, with a direction to e-mail this advertisement to all concerned and also, to upload the advertisement in the official website immediately.
6. The Notice Board of the Office.
7. Office File.



Chief Judicial Magistrate
Charaideo, Sonari
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