



DISTRICT LEGAL SERVICES AUTHORITY: CHARAIDEO

O/O the Deputy Commissioner, Dist: Charaideo, Sonari

Charaideo-785690

Ph. 03772-256079

E-Mail: dlsacharaide@gmail.com

No.DLSA/CHD/2024/ 302

Dated the 23rd July, 2024.

ADVERTISEMENT

Applications are invited from the intending eligible advocates for engagement of the following **full time Legal Aid Defense Counsels** in the Legal Aid Defense Counsel Office in Charaideo:-

Sl. No.	Name of Post	Number of post	Honorarium
1	Deputy Chief Legal Aid Defense Counsel	2 (two)	Rs. 40,000/- & above
2	Assistant Legal Aid Defense Counsel	6 (six)	Rs. 20,000/- & above

Qualifications:-

1. Deputy Chief Legal Aid Defense Counsel

- Practice in Criminal law for at least 7 years
- Excellent understanding of criminal law
- Excellent oral and written communication skills
- Skill in legal research

Thorough understanding of ethical duties of defense counsel.

Ability to work effectively and efficiently with others.

Must have handled at least 20 criminal trials in Sessions Courts. May be relaxed in exceptional circumstances by Hon'ble executive Chairman ASLSA

- IT knowledge with proficiency in work

2. Assistant Legal Aid Defense Counsel

- Practice in Criminal law from 0 to 3 years.
- Good oral and written communication skills.
- Thorough understanding of ethical duties of defense counsel.
- Ability to work effectively and efficiently with others.
- Excellent writing and research skills
- IT knowledge with high proficiency in work.

Work Profile:-

1. Deputy Legal Aid Defense Counsel

- Conducting trials/ appeals remand work/bail applications/visits to prisons etc., as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in Courts.
- Maintaining complete case files.
- Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.
- All or any of the work of the Chief Defense Counsel as per assignment.
- Any work/duty assigned by Legal Services Authority.

2. Assistant Legal Aid Defense Counsel

- Filing of cases, conducting trials in Magistrate trial cases.
- Remand/bail and other miscellaneous work.
- Legal research in legal aided cases.
- Visits to Prison and Legal aid Clinics as per directions.
- Providing assistance at pre-arrest stage to suspects.
- Assisting Chief Legal Aid Defense Counsel and Deputy Legal Aid Defense Counsel(s) in conduct of legal aid cases.
- Assisting in developing a defense strategy after sifting through all of the evidence collected by the prosecution and after hearing the accused's version of what happened during the alleged crime in question.
- Visiting location/area of alleged crime, having discussions with family members etc, for effective and meaningful input of defense strategy.
- Handling queries of legal aid seekers,
- Updating legal aid seekers about the progress of their cases.
- Assisting in maintaining complete files of legal aided cases.
- Handling legal queries relating to criminal matters on telephone.
- Any other work related to legal aid assigned by Chief Legal Aid Defense Counsel.
- Any work/duty assigned by Legal Services Authority.

Code of Ethics:

Personnel engaged in the office of Legal Aid Defense Counsel shall observe the following code of ethics:

- No personnel shall act in any matter in which he/she has a direct or indirect personal or financial interest.
- No personnel shall willfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the fulfillment of his/her official duties and which is not available to members of the general public.
- No personnel within the office of Legal Aid Defense Counsel shall make use of his/her office or employment for the purpose of promoting or advertising any outside activity.
- No personnel within the office of Legal Aid Defense Counsel shall engage in any outside activity or act as an independent practitioner.
- No personnel within the office of Legal Aid Defense Counsel shall solicit, agree to accept or accept, whether directly or indirectly, any gift, favour, service, or other thing of value under circumstances from which it might be reasonably inferred that such gift, service, or other thing of value was given or offered for the purpose of influencing him/her in, or rewarding him/her for, the discharge of his/her official duties.
- Legal Aid Defense Counsel shall devote his/her full time to his/her duties for the office of Legal Aid Defense Counsel and shall not engage in private practice of law during the term of employment.
- Every Personnel of the office of Legal Aid Defense Counsel shall strive to preserve the public's confidence in the office's fair and impartial execution of its duties and responsibilities.
- Legal Aid Defense Counsel shall also follow the code of ethics prescribed by Bar Council of India for lawyers.

Terms and conditions:-

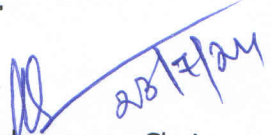
1. Candidate must be a citizen of India.
2. The appointments shall be purely temporary and on contract basis and does not entitle the person to be regularized.
3. The Legal Aid Defense Counsels shall be engaged on contract basis initially for a period of 2 (two) years with stipulation of extension of yearly basis subject to satisfactory performance. The Service may be extended subject to the approval of the Hon'ble Executive Chairman, Assam State Legal Services Authority, Guwahati.
4. Duly filed application forms along with self attested photocopies of all the relevant testimonials including certificate of length of practice etc. and 02 (Two) copies of recent passport size Photographs, should be addressed to the Chairman, District Legal Services Authority, Charaideo. The Name of the post applied for should clearly be mentioned overleaf the envelope. Providing of Contact number with email ID is compulsory
5. Applications may be dropped in the drop box installed at the Office of the District Legal Services Authority, Charaideo, or may be sent by post. The last date of receiving the applications is till **31/07/2024** during Office Hours. The office of the District Legal Services Authority, Charaideo shall not be responsible for any postal delay.
6. Applications received after due date shall summarily be rejected. Incomplete applications shall be summarily rejected without assigning any reason.
7. The scope of work, selection procedure, qualification, work profile, termination of service, code of ethics, entitlement of leave etc. of the Legal Aid Defense Counsels will be as per the guideline of NALSA/ASLSA.
8. The undersigned reserves the right to cancel the Advertisement and to alter/ modify the terms and conditions mentioned in this advertisement.
9. List of shortlisted eligible candidates will be notified in the Official Notice Board as well as uploaded in the Official website of Charaideo District Judiciary, i.e. <https://charaideo.dcourts.gov.in> for interview.
10. Canvassing directly or indirectly will disqualify the candidate.
11. No TA/DA will be provided for appearing in the interview.


District & Sessions Judge -cum- Chairman
District Legal Services Authority, Charaideo

District and Sessions Judge Cum.
Chairman, DLSA, Charaideo

Copy to:

1. The Ld. Member Secretary, Assam State Legal Services Authority, Guwahati for favour of kind information.
2. The DIPRO, Charaideo. He is requested to give wide publicity to this advertisement in both Assamese and English dailies.
3. The President/Secretary, Charaideo Bar Association, with a request to circulate the advertisement among the members.
4. System Officer, O/o the District & Sessions Judge, Charaideo for uploading in the official website.
5. Notice Board, O/o the District & Sessions Judge, Charaideo.

 20/7/24
District & Sessions Judge -cum- Chairman
District Legal Services Authority, Charaideo

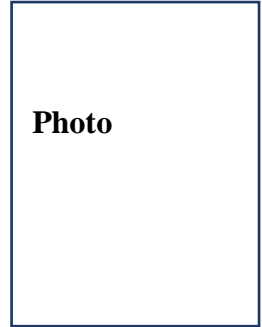
District and Sessions Judge Cum.
Chairman, DLSA, Charaideo

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN LEGAL
AID DEFENSE COUNSEL SYSTEM**

STATE _____

DISTRICT _____

Application No. _____
(For Office use)



APPLICATION FOR CHIEF/DEPUTY/ASSISTANT LEGAL AID DEFENSE COUNSEL

1. Applicant's Name :
2. Father/Husband's Name :
3. Date of Birth :
4. Age (as on 01-08-2022) :
5. Gender :
6. Residential Address :

7. Office Address :

8. Chamber Address (if any) :

9. Telephone no. (O) :
10. Telephone No. (R) :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. AADHAR No. :
16. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

17. Date of Enrollment as Lawyer:

18. Enrollment No. :

(Attach self-attested copy of enrollment certificate issued by Bar Council)

19. Experience in Bar :
(Duration of actual practice)
(Attach an experience certificate issued by the Bar Association/Council)
(a) Total no. of cases handled:
(b) Nature of cases handled :
(Attach extra sheet, if required)
(c) Specialization, if any :
(The details of a few important cases, the Applicants have dealt with/handled and reported judgement if any.)
20. Whether empanelled as Central/State Government or :
Government undertaking counsel/pleader
(Indicate period& attach documents)
21. The Courts where the Applicant is
regularly practising :
(Enclose Bar Association Membership Certificate)
22. Specify whether earlier remained on the
panel of HCLSC/DLSA or TLSC :
(Indicate period, number of legal aid cases handled& result)
(attach documents)
23. Whether any disciplinary case/Complaint is/was
against the Applicant with any Bar Council : YES NO
(If yes, specify details of both disposed & pending with documents)
24. List of the documents to be attached.
1. Self-Attested copy of Certificates in support of educational qualifications.
 2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
 3. Self-Attested copy of Photo Identity Card, Address Proof.
 4. Self-Attested copy of ITR for last 3 years (if available).
 5. Photo copies of judgments in 5 Sessions cases, represented as Defense lawyer, (for the post of Chief/Deputy Legal Aid Defense Counsel).
 6. Photocopies of at least 5 cross examinations in Sessions cases (for Chief/Deputy Legal Aid Defense Counsel).

(Signature)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfil the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place: _____

Date: _____