OFFICE OF THE DISTRICT & SESSIONS JUDGE, MORIGAON, ASSAM

N O T I F I C A T I O N

Dated: 26.05.2026

In terms of the Notification No. 32, dated 21.05.2026 from the Hon'ble Gauhati High Court issued vide Memo No. HC.III-10/2024/2007-2049/G, dated 21.05.2026, the undersigned is pleased to issue following guidelines in respect of the Courts functioning under the jurisdiction of Morigaon district with immediate effect:

STANDARD OPERATING PROCEDURE (SOP)

1. All the UTPs are to be produced via video conferencing before the Courts except in the cases which are in the evidence stage or if required specifically by the concern Court.

2. Matters listed before the Courts will be heard preferably through video conferencing, if requested by any Ld. Counsel, in accordance with V.C. guideline issued by the Hon'ble Gauhati High Court. Video conferencing links will be provided for all such hearings. Shri Mahbub Ahmed, System Officer of this establishment (contact no. 97063037252, mail id: morigaon.session@gmail.com) is hereby nominated as the Nodal Officer and shall coordinate in this regard for smooth functioning of the Court proceedings.

3. All the Official witnesses are encouraged to appear before the Court through video conferencing, in accordance with the V.C. guideline issued by the Hon'ble Gauhati High Court

4. When deputing a special messenger on Official duty, the Office shall ensure that multiple matters are combined in a single assignment so that work related travel can be minimised.

5. Officers and Staff of the Morigaon district judiciary are encouraged to adopt for Car Pooling while travelling to and from Court premises.

The above SOP shall come into force from 26.05.2026 to 26.06.2026 and shall be reviewed thereafter.

Inform all concerned.

sd/-
i/c District & Sessions Judge
Morigaon, Assam

Memo No. DJM/ 4042-59 Dated: 26/5/26

Copy to:

1. The Registrar General. Hon'ble Gauhati High Court, Guwahati.
2. The Addl. Sessions Judge –cum- Special Judge (POCSO), Morigaon;
3. The Addl. District & Sessions Judge, Morigaon;
4. The Chief Judicial Magistrate, Morigaon. *He is requested to circulate a copy of this SOP to all the Courts functioning under his administrative control*;
5. The Civil Judge (Sr. Div.), Morigaon;
6. The Civil Judge (Jr. Div.) No. 1, Morigaon;
7. The Civil Judge (Jr. Div.) No. 2, Morigaon;
8. The Sr. Superintendent of Police, Morigaon;
9. The Superintendent, District Jail, Morigaon;
10. The President/ Secretary, Morigaon Bar Association, Morigaon. *He is requested to place a copy of this SOP in the Notice Board of the Bar Association;*
11. The Chief Administrative Officer of this establishment. *She is directed to inform all the staff of this establishment*;
12. The System Officer of this establishment. *He is directed to upload a copy of this SOP in the official website of the Morigaon district judiciary;*
13. Notice Board;
14. Office file.

i/c District & Sessions Judge,
Morigaon, Assam.
26.05.26