OFFICE OF THE DISTRICT & SESSIONS JUDGE,
MORIGAON ::: ASSAM

NOTICE INVITING QUOTATIONS
(FOR SUPPLY OF "IT" ITEMS)

Sealed quotations are invited affixing Court Fee stamp of Rs.8.25 (Non-refundable) from the intending registered firms for supply of following Items, for the establishment of the District and Sessions Judge, Morigaon, Assam for the financial year 2025-2026 as per specification given with the Notice.

GENERAL TERMS & CONDITIONS

1. The sealed envelope containing quotation shall be marked as "Quotations for Supply of 'IT' Items" and the following documents must be annexed with the quotation.

   a) Copy of PAN card.
   b) Up to date copy of GST Registration certificate.
   c) Up to date copy of GST Clearance certificate.
   d) Copy of Trade license.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents/information the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the office of the District and Sessions Judge, Morigaon **during office hours on working days on or before 30.08.2025 till 3.00 PM.**

The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and- other statutory duties/levies after the approval of Rates shall be to the suppliers account.

1. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the District and Sessions Judge, Morigaon, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of the Invoice in triplicate.

2. The District and Sessions Judge, Morigaon reserves the right to accept or reject any or all the Quotations in part or full, without assigning any reason whatsoever.

3. The District and Sessions Judge, Morigaon, reserves the right, to award the work to one or more bidders.

4. The sealed quotations should reach the undersigned on or before **30th *day of August, 2025 up to 3.00 P.M.*** and no quotation will be received thereafter and on the same day the Quotations shall be opened in the office of the District and Sessions Judge, Morigaon **at 4.00 PM.**

5. The decision of the District and Sessions Judge, Morigaon, in all respect shall be final and binding on all.

List of Items

Sl. No.	Particulars	Quantity
1	HP Laser Jet M208 dw Printer (extended warranty up to 5 years)	10
2	HP Laser Jet MFP M438nda (extended warranty up to 5 years)	6
3	Exide battery |Type 18-12|12 Volts|18 Ah Capacity	15
4	Exide battery|12 Volts|8 Ah Capacity for 600 VA UPS	10

Sd/- F. Sultana
District & Sessions Judge
Morigaon ::: Assam

Memo No.DJM/ 5220-21 Date 14.08.25

Copy forwarded to :-

1. The Systems Officer, District Judiciary, Morigaon. He is directed to upload the Quotations Notice in the official website.
2. Office Notice Board.
3. Office File.

District & Sessions Judge
Morigaon :: Assam
14/8/25