OFFICE OF THE DISTRICT & SESSIONS JUDGE, MORIGAON

ADVERTISEMENT

Dated: 11.07.2025

Applications are invited from persons with requisite qualification as per the "Assam District & Sessions Judges Establishment (Ministerial) Service Rules 1987" from the Establishment of the District & Sessions Judges of the State of Assam, to fill up the post of **Chief Administrative Officer** in the establishment of the undersigned in scale of Pay Band - 4 of Rs. 30,000/- to Rs. 1,10,000/- with Grade Pay of Rs. 14,500/- per month as per R.O.P. Rules 2017 along with other allowances as admissible as per rules.

The candidate must have served either as Senior Administrative Officer (previously called Sheristadar in the O/O the Additional District & Sessions Judge) or as Head Administrative Officer (previously called Head Assistant in the District & Sessions Judge Establishment) continuously for a minimum period of 5 (five) years as on 01.01.2025.

The interested candidates shall submit their applications through proper channel along with all the testimonials and two recent passport size photographs, experience certificate issued by the respective District & Sessions Judge, photocopy of the Service Book along with attested copies of ACRs of last 5 years. The candidates can also submit the scanned copies of application in standard format, photographs and aforesaid testimonials through proper channel in the Official e-mail id of Morigaon district judiciary, i.e., morigaon.session@gmail.com. However, such candidates shall have to submit original application form, photograph and concerned documents, if their candidature is accepted, at the time of interview.

The application should reach the O/O the undersigned within 15 days from the date of publication of this advertisement.

Candidate shall have to appear before the Selection Board of this establishment for interview at their own expenses as and when called for. No individual call letter will be sent. For further updates, kindly check the Official website of the Morigaon district judiciary.

sd/-
District & Sessions Judge
Morigaon, Assam

Memo No. DJM / 4656-58 Dated: 11/07/25

Copy forwarded for information and necessary action, to:

1. The District & Sessions Judge, Kamrup (M)/ Kamrup, Amingaon/Nalbari/ Barpeta/ Baksa/ Lakhimpur/ Dhemaji/ Tinsukia/ Nagaon/ Sonitpur/ Dibrugarh/Sivsagar/ Jorhat/ Golaghat/ Morigaon/ Cachar, Silchar/ Hailakandi/ Goalpara/ Bongaigaon/ Kokrajhar/ Chirang, Kajalgaon/ Dhubri/ Udalguri/ Karimganj/ Karbi Anglang/ Dima Hasao/ Biswanath Chariali/Bajali/ Charaideo/ Hojai/ Majuli/ South Salmara/ West Karbi Anglong *with a request to circulate the advertisement amongst the staff as well as to place in the Notice Board of your establishment*;
2. The System Officer, of this establishment. *He is directed to upload the advertisement in the Official website as well as forward via e-mail to all the District & Sessions Judge establishment of the State of Assam*;
3. Notice Board of this establishment;
4. Office File.

District & Sessions Judge
Morigaon, Assam