OFFICE OF THE DISTRICT & SESSIONS JUDGE -CUM-
PRESIDENT, DISTRICT CONSUMER DISPUTES REDRESSAL COMMISSION,
MORIGAON :::::: ASSAM.

NOTICE INVITING TENDER

Dated Morigaon the 1st day of July, 2025.

Sealed quotations affixing non-refundable court fee stamp of Rs.8.25 (Rupees Eight & Twenty Five Paise Only) are hereby invited from all intending Individuals, Firms and Govt. Registered agencies for upgradation of electrical system, installation of heavy-duty boards, inverter lines, proper ground earthen, and install a new APDCL connection for OFFICE OF THE DISTRICT CONSUMER DISPUTES REDRESSAL COMMISSION (DCDRC), MORIGAON, 2nd floor, MDTS office building, Opp. District Treasury Office, Morigaon – 782105 as per following Terms and Conditions.

The tenders shall be accepted only through the **drop box at the Office of the District & Sessions Judge, Morigaon**, during office hours on working days till **4:00 PM on or before 08.07.2025.**

Works	***Minimum Specification***	***Time of completion***
Install a new electrical meter and upgrade the entire electrical system in the office of the D.C.D.R.C., Morigaon.	*Complete the installation of a new postpaid electrical connection with a minimum capacity of 3-5 kW to ensure a reliable and safe power supply throughout the office premises.*	One week
	Upgrade the office electrical system with heavy-duty boards, inverter lines, proper grounding, and surface-mounted casing, using quality materials (Finolex/Polycab wires, Havells/Orient/Bajaj/Usha fittings, and Havells/GM Modular/Colors switches) for enhanced capacity, safety, and stability.	

TERMS AND CONDITIONS

A. GENERAL:-

1. A copy of the valid Trade License, GST Registration Certificate, PAN Card, Bank Account Details, and any other relevant documents that may be required for the supply of articles to the Government Office shall be submitted along with the bid documents.
2. The details of the dealer/shop shall be furnished along with the quotation for verification.
3. The supplier shall bear full responsibility for any increase in prices, taxes, or statutory duties/levies, and any such escalation occurring after the approval of rates shall be entirely at the supplier's expense.
4. The rates must be quoted separately, both inclusive of GST and exclusive of GST.
5. The rate quoted for each item shall be final and not subject to any upward revision during the contract period and shall include door delivery to this establishment's premises.
6. Preference may be accorded to firms or shops with prior experience in supplying office electrical equipment, subject to submission of supporting documents.
7. The payments shall be made after satisfactory execution of the work order and delivery of materials in proper condition, subject to the submission of valid GST bills.
8. The undersigned reserves the right to accept or reject any or all quotations, in full or in part, without assigning any reason, and shall not be bound to accept the lowest bidder.

9. In case of violation of the terms and conditions of the tender document, unsatisfactory delivery of material, or delivery of poor or substandard material, the undersigned reserves the right to terminate the supply order by providing intimation to the supplier.
10. The legal jurisdiction for any dispute arising in connection with this tender shall be confined to Morigaon District only.
11. The decision of the undersigned in all respects shall be final and binding.
12. The District & Sessions Judge-cum-President, D.C.D.R.C., Morigaon, reserves the right to accept or reject the tender without assigning any reason thereof.
13. The evaluation criteria for comparison of rates in order to identify the lowest bidder shall be based on the lowest quoted rate in the respective category.

B. PERIOD OF CONTRACT: -

1. The bidder shall be liable to promptly supply the ordered items and ensure complete delivery within **one week** from the date of receipt of the work order.
2. The District & Sessions Judge-cum-President, D.C.D.R.C., Morigaon, reserves the right to terminate the contract with the bidder at any stage during the contract period if the service is found to be unsatisfactory.

C. TAXES AND OTHER DUTIES:-

1. Other applicable taxes, including GST, shall be quoted separately and added to the bills accordingly, while Income Tax shall be deducted at source from payments as per prevailing Income Tax regulations.

D. MAINTENANCE AND REPAIRING: -

1. The selected bidder shall be responsible for the maintenance, repair, or replacement of any faulty or non-operational electrical items during the warranty period or for a minimum of one year, following which the Security Deposit shall be refunded via cheque, subject to satisfactory performance; however, any deficiencies identified within this period may result in partial or full forfeiture of the Security Deposit, as deemed appropriate.

Sd/-F. Sultana
District & Sessions Judge -cum-
President, District Commission,
Morigaon, Assam

Memo No: DJM/DCM/ 176-77, ***Dated the 1st July, 2025.***

Copy to:-

1. The A.O. –cum- Registrar, Assam State Commission, Guwahati-06.
2. The Systems Officer, District Judiciary, Morigaon to upload the notice on the official website of the Morigaon Judiciary at the earliest convenience.
3. Notice board of the establishment.
4. Office File.

District & Sessions Judge -cum-
President, District Commission,
Morigaon, Assam

District & Sessions Judge
Cum
President, District Commission
Morigaon, Assam

District Consumer Disputes Redressal Commission ★ Morigaon (Assam) ★ सत्यमेव जयते

ANNEXURE- A

DRAFT

Quotation for the installation of a new electrical meter and upgradation of the entire electrical system at the office of the D.C.D.R.C., Morigaon.

To,

THE HON'BLE DISTRICT & SESSIONS JUDGE -CUM-
PRESIDENT, DISTRICT CONSUMER DISPUTES REDRESSAL COMMISSION,
MORIGAON, ASSAM – 782105.

1. Name of the bidder with Address : _____
   _____
2. (i) Contact Person with Phone No. : _____
   (ii) Alternative Contact Number : _____
3. GST Registration Number : _____
4. PAN / AADHAAR / Any other document : _____
5. List of Articles : *(A draft list of articles is provided; any additional items necessary for complete execution shall be included by the supplier.)*

Sl. No.	List of articles	*Per Unit Price*	*Quoted Rate (in Rs.)*	
			With GST	*Without GST*
1	New APDCL postpaid meter connection with load security.			
2	16 Sq mm 4 Core Copper/Aluminium Armoured/ Unarmoured Power Cable (Finolex & Polycab)			
3	1 mm/1.5 mm/ 2.5mm/ 4mm/ 6mm Copper Cable only Wire box (Finolex & Polycab)			
4	MCB 25 Amp, MCCB & 125 Amp, FPMCCB, TPN/TPDB			
5	4 way (4+12) Double door			
6	4 pole isolator 63 Amp			
7	PLCT (ICBC) with 2mm			
8	1 & 1.5-inch Casing pipe, internal, external & L+T			
9	Square box, Ceiling Rose, Angle holder			
10	Voltage stabilizer & Calling bell			
11	Light - Tube Light, Led Bulb with holder, Indicator			
12	Waterproof LED profile Lights 100 mt.			
13	Fan with Regulator - Ceiling, Exhaust & Wall Mounted (Havells/Orient/Bajaj/Usha)			
14	16 model MCB box double door (Havells/GM Modular/ Colors)			
15	AC Starter 25A (Havells/GM Modular/ Colors)			
16	10 Amp MCB (Havells/GM Modular/ Colors)			
17	6 Amp & 16 Amp switch & socket (Havells/GM Modular/ Colors)			
18	2 modular/ 3 modular/ 6 modular/ 12 modular PVC board set (Havells/GM Modular/ Colors)			
19	Earthling with G.I. earth plate & Strip			
20	**Other miscellaneous items, if any, required for complete execution of the work.**			

Note : Any items other than mentioned above should be supplied in best discounted price.

(Full Signature of Proprietor/ Manager)
Full Name with Date/Seal
Mobile No. & Email Id: