Prajesh Kumar
Principal District & Sessions Judge
Arwal

प्रजेश कुमार
प्रधान जिला एवं सत्र न्यायाधीश
अरवल

Letter No.....573..... **Date:**...15|10|2026

To,

The Registrar General,
Hon'ble High Court of Judicature at Patna,
Patna.

Subject: Request for publication of Tender Notice for printing and supply of various registers for the newly constituted Arwal Judgeship.

Respected Sir,

With utmost respect, it is most humbly submitted that the Arwal Judgeship has recently been constituted as a separate and full-fledged Judgeship vide Government Notification No. 1094 dated 09.09.2026. In order to ensure the smooth, efficient and systematic functioning of the newly constituted Judgeship, the printing and supply of various registers required for judicial and administrative purposes have become necessary.

Accordingly, this Judgeship has invited tender quotations from reputed and experienced printing firms for the printing and supply of the requisite registers for the Civil Court, Arwal.

Since the judgeship has no official website of its own, hence in the aforesaid circumstances, I would be highly obliged if your good office would kindly arrange for the publication of the enclosed Tender Notice on the official website of the Hon'ble Patna High Court, so as to ensure its wider publicity and facilitate participation by eligible and reputed printing firms in the tender process.

The kind consideration and necessary support of your good office in this regard would greatly facilitate the timely procurement of the requisite registers and contribute to the smooth functioning of the newly constituted Arwal Judgeship.

I shall remain highly obliged for your kind cooperation and favourable consideration.

Encl.: Copy of the Tender Notice as well as the Annexure, as stated above.

Yours faithfully,
15-10-2026
Principal District and Sessions Judge
Arwal

Memo No:..574-575....., **Dated:**.....15|10|2026

Copy forwarded to:

1. The Director, Bihar Judicial Academy, Patna, for kind information and with the request to facilitate publication of the enclosed Tender Notice on the official website of the Academy.
2. The Principal District and Sessions Judge, Jehanabad, for kind information and request to necessary circulation of the Tender Notice among eligible printing firms and on official website of the Court, as deemed appropriate.

Principal District and Sessions Judge
Arwal

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE, ARWAL

NOTICE INVITING QUOTATION FOR PRINTING OF REGISTERS ETC.

Tender No:.....01...../2026

Sealed quotations are invited from reputed publishers / printers for printing of Registers for Civil Court Arwal.

Quotations, along With Other documents, submitted in a sealed envelope, shall be accepted only during Office hours, up to 05.30PM on or before the **06.11.2026** at the office of Civil Court Arwal. (If holiday, then next working day)

Terms and Conditions: •

I. The interested parties shall be required to print the Regiter as per the following specifications:

Size

Thickness of cover and Pages will be decided during the financial bid.

Number of pages: 200 - 250 approx.

Times New Roman Font: Size-12 Line spacing: 1.5

The matter to be printed shall be provided in Word format. The printing work shall include designing, typesetting, formatting etc. under the supervision of and subject to the approval Of the undersigned.

2. (i) The bidder shall submit per page rate and the consolidated rate for printing of the Register with 200-250 pages, along with all taxes and charges (to be mentioned separately), in a sealed envelope as financial bid.

(ii) The rate of printing per additional pages, along with all taxes and charges (to be mentioned separately), shall also be specified, in case the final draft contains more than 250 pages.

3. The bidders shall attach a copy Of their Aadhar, PAN and GST registration certificate along with Registration/lncorporation certificate of their entities, and/or License under Shop and Establishment Act, etc. wherever applicable, as technical bid.

4. The bidders shall also submit the sample(s) of their previous work as well as samples of the paper on which they will be undertaking the printing work as part of the technical bid.

5. Experience in supplying Printing Material to the Courts may be given priority as per length of experience.

5. The bidders Will have to submit their technical and financial bids separately. Financial bids will be opened for only those bidders whose technical bid is approved by the undersigned.

6. The bidder may require to deposit a sum of Rs 20,000/- (Twenty Thousand only) as earnest money deposit, if the bidders is called for financial bid. The details thereof would be intimated later on.

7. The successful bidder shall be refunded earnest money deposit amount after submission Of 5% Of contract amount as performance Security. The validity of Performance Security should be 60 working days beyond the final delivery of the Registers and after ensuring the quality of the printing materials.

8. Validity of bid will be 60 working days from the date Of opening of the bid.

9. Quotations offering the lowest rate shall ordinarily be accepted. However, the final decision shall be made after considering the quality Of paper print and design offered by the bidder.

10. The Principal District and Sessions Judge, Arwal reserves the right to reject all or any one of the quotations without assigning any reason.

11. The terms and conditions of the notice shall form part of the agreement.

12. No advance shall be given against the supply order, and payment shall be made only after complete delivery of the printed Registers, subject to the satisfaction of the Court.

13, All statutory deductions shall be made as per rules before making payment.

14. The Dates for Financial bid and technical bid closure of bid may change as per requirement.

15. The decision of the Principal District and Sessions Judge, Arwal Shall be final and binding. The competent courts in Patna (Bihar) alone shall have jurisdiction in respect of any matters pertaining to the bid/agreement.

15-10-2026

Principal District and Sessions Judge

Arwal.