CIVIL COURTS, JEHANABAD

Tender Notice

Dated:- 10.06 .2025

As per approval of Purchase Committee, Jehanabad Quotations are invited from the reputed/registered firms for printing and supply of statutory Forms/ Registers. The required Forms with their no. and its quantities is attached herewith as Annex.-I.

The quotation is to be submitted in sealed cover on or before 30.06.2025 at 01:30 PM with the following **terms and conditions:-**

(1) The mode of receiving of quotation will be physical only.
(2) The Tenderer shall quote the rate inclusive of all taxes.
(3) The quotation includes all the charges like transportation, installation etc. No extra charges will be acceptable.
(4) No advance payment shall be made in any condition.
(5) There is no obligation on the part of the District Court, Jehanabad to inform the unsuccessful tenderer of the outcome of the tender process and reason for rejection of tender.
(6) The rate finally approved/accepted by the district court jehanabad shall be valid and no upward revision will be allowed under any circumstances whatsoever.
(7) The Learned Principal District and sessions Judge, Jehanabad reserves the right to amend or alter any of the terms and conditions of the tender document at any time.
(8) Any dispute shall be subject to Jehanabad jurisdiction.
(9) District Court Jehanabad may cancel the tender without assigning any reason at any time.

10.06.2025

Judge-in-charge
Civil Courts, Jehanabad

Details of Forms to be printed.:-

s.no.	Name of Department	Form / Register No.	No. of copies
1	Courts	R (8) Court Diary	10000 copies
2		R (9) Register for petition & Court Fees	3500 copies
3		R (19A) Record received	3500 c
4		R (19 B) Record issued	3500 c
5		R (17) Copying department	3500 c
6		R(23) Inspection of Records	2000
7		R (28) Regarding process fee & Diet exp	2000
8		R (29) Dispatch	3500
9		R (10-A) Service of Summons	3500
10		G.L.2/1919- Inspection Defect Register	
11		R (4) – Application for decree	1000
12		R (22)- Return of document	3500
13		R (26) – Commission issued	1000
14		R (40) - Injunction	1000
15		R (41)- Stayed Register	3500
16		R-1-III/ Title Suit	1000
17		R-1-III/ Partition Suit	1000
18		R-1-III/ Money Suit	1000
19		R-1-III/ Eviction Suit	1000
20		R-1-III/ Execution Suit	1000
21		R-1-III/ Succession Suit	1000
22		Register for letter received	3500
23		Register for letter issued	3500
24		Register of miscellaneous R 27	3500
25		Register of rent appeal R 6, R5	3500 each
26		Sessions Register R (23)	3500
27		Register of warrants	
28		Warrant Execution Register	3500
29		Register of Absconder R (5-A), R (5)	3500
30		Register of Bail order R (24)	3500
31		Registers of Criminal Miscellaneous	3500

		R 7	
32		Register of bail application R (24)	3500
33		Register of anticipatory bail R (24)	3500
34		Register for Criminal appeal R(4)	3500
35		Register for Criminal revision (4)	3500
36		R 20 A, R 20	3500 each
37		R (18)	3500
38		R(14)	3500
39		R (13)	3500
40		R (9)	3500
41		R (8)	3500
42		R (3) Trial register	3500
43		R (2) GR Register	3500
44		R (16)	3500
45		R (18)	3500
46	Library	R(42) stock register	500
47		Vide R 544(6) Catalogue register	100
48	Forms & Stationary	Forms 113 of Sec. 53	500
49		Issue register Form no. 114 sch LIII	500
50	Copying Department	R (14)	250
51		R (15)	250
52		R (15A)	250
53		R (16)	250
54		Court Fee Register R(9)	250
55		Destruction register	100
56	Record Room	R (19B)	250
57		R (19 A)	250
58		R(18)	250
59		R (19)	250
60		R (23)	250
61		R (22)	250
62		R (17)	250
63		R(20)	250
64		R (25)	250

65	Nazarat	R 13-A	250
66		R 12,R11	250 each
67		R 10	250 each
68	English Office	Letter Issue Register	500
69		Letter Received register	500
70		Peon Book	500
71		Survey knowing Advocate Commissioner register R 26	250
72	Cash Department	Criminal Fine Book A(17)	250
73		Postal stamp	250
74		Fine cheque book/slip	3500
75	Order Sheets	Order Sheet for Magistrates Records Form no. M (19)	3500
76		Order Sheet for Sessions Courts Form no. M (20)	3500
77		Form No. M (21)	3500