OFFICE OF THE DISTRICT JUDGE, PURULIA
ENGLISH DEPARTMENT
Establishment Section
Recruitment Notification No. 2606 of 2025

Dated the 11th day of December, 2025.

Whereas, the post of Bench Clerk (on contractual basis) has fallen vacant in the Court of Ld Additional District and Sessions Judge, FTC 1st Court, Purulia as it has been intimated by the Ld. Additional District and Sessions Judge, FTC 1st Court, Purulia vide communication No. 212/FTC1 dated 29.10.2025.

In reference to the above context, the undersigned is pleased to invite applications/prayers for making a panel of retired Govt. employees belonging to the category of Group B or C for re-employment on contractual basis for **one (01)** post of Bench Clerk in the Court of Ld. Additional District and Sessions Judge, FTC-1st Court, Purulia as per G.O number 6716-J/JD/P/1B-126/2001 dated 14.09.2021.

The willing superannuated Govt. employees (within the age of 62 years) are at liberty to submit their applications along with copy of PPO, Medical Fit certificate, Aadhar Card, Educational Certificate, Computer Certificate (if any), **an affidavit to the effect that no criminal case is pending against the applicant** and other testimonials and required documents in the prescribed format (annexed herewith) on or before **20.12.2025 (before 3:00 p.m except Holidays)** to the office of the Judge-in-Charge of Nazarath, Purulia at the Top Floor of the New Court Building, District Court, Purulia. **The walk-in interview would be conducted** on **22.12.2025 at 1.30 p.m onward** by the Recruitment Committee at the chamber of the undersigned. Any change of this schedule, if happens, would be intimated.

All the applicants are informed to remain present on the date of interview by 1:00 p.m positively at the Office of the Nazarath Department, Purulia.

In this context, it is for general information for all that in view of Judicial Department's notification No. 2651(5) dated 25.04.2012, the retired Govt. employee selected for the single vacant post of Bench Clerk shall not be retained beyond the age of 62 years.

Inform all concerned accordingly.

Purulia
The 11th day of December, 2025.

Sd/-
District Judge, Purulia.

Memo. No. 2606(29)/II-1/Dated Purulia, The 11th day of December, 2025.

Copy along with application format forwarded for information and necessary action to :-

1) The Judge-in-charge of Nazarath, Purulia is directed to circulate in the Notice Board of this Judgeship as well as in other important Offices of this District by 12.12.2025 and also to submit all the applications to be received to the Office of the undersigned by 5:00 p.m on 20.12.2025.

2) The Judge-in-charge of Nazarath, Raghunathpur is directed to circulate in the Notice Board of the Sub-Divisional Court at Raghunathpur as well as other important Offices of the Sub-Division by 12.12.2025.

3) All the Ld Courts of this judgeship.

4) The District Magistrate, Purulia.

5) The Superintendent of Police, Purulia.

6) The District Information Officer, Purulia.

7) The Station Manager, Purulia Railway Station.

8) The Superintendent of Post, Purulia Head Post Office.

9) The System Assistant, District Judge's Court, Purulia for uploading the same at the official website for general information.

District Judge, Purulia.

Memo. No. 2607(3)/II-1/Dated Purulia, The 11th day of December, 2025.

Copy forwarded for information and necessary action to :-

1. The Chairman of District Recruitment Committee, Purula
2. All the members of the District Recruitment Committee, Purulia

Sd/-
District Judge, Purulia

Office of the District Judge, Purulia
English Department, Establishment Section

APPLICATION FOR THE POST OF **BENCH CLERK** (ON CONTRACTUAL BASIS)

Affix a currenct Passport size photograph

1. Name of the Candidate (in capital letters) : _____

2. Father's Name : _____

3. Present Address : _____

4. Permanent Address : _____

5. Mobile No. : _____

6. E-Mail ID : _____

7. Date of Birth : _____/_____/_____

8. Age (as on 01.12.2025) : _____

9. Nationality : _____

10. Gender : _____

11. Language known : _____ _____ _____

12. Educational Qualification : _____

13. Experience of Work, if any: _____

14. Name of the Department where previously served : _____

15. Any Computer Knowledge : Yes ( ) / No ( )

16. Medical Fit Certificate : _____

(must be obtained from a Registered Medical Practitioner)

Declaration

I, Sri/Smt _____ hereby declare that all the statements made above are true and correct to the best of my knowledge and no criminal case is pending against me before any court of Law. My candidature is liable to be cancelled, if any information is found false or incorrect.

_____

(Signature of the Candidate with date)