

**OFFICE OF THE DISTRICT JUDGE, PURULIA**  
**ENGLISH DEPARTMENT**

**Notice**

It is hereby notified that the District Recruitment Committee has unanimously decided that two (02) vacancies for the reserved post in the cadre of Stenographer Gr.III will be filled up on promotion from the cadre of Lower Division Clerk / Typist(erstwhile) / Typist Copyist (erstwhile), having qualification for direct recruitment as Stenographer Gr.III. in terms with **Schedule-D, Part-III of the West Bengal District Court (Constitution of Service, Recruitment, Appointment, Probation and Discipline of Employees) Rule, 2015**. The required qualification for direct recruitment for the post of Stenographer Gr.III is that the candidate must have passed Madhyamik or equivalent examination conducted by any recognized Board or institution and candidate must possess a certificate in computer training from a recognized institution and a satisfactory fingering speed in computer operations and must also have the skill of typing minimum thirty (30) words per minutes from a legible manuscript in English and to take note in the shorthand at least at the speed of eighty (80) words per minutes.

As such, all the willing and eligible staff presently posted in the cadre of Lower Division Clerk / Typist(erstwhile) / Typist Copyist (erstwhile) in this Judgeship having requisite qualifications for promotion to the post of Stenographer Gr.III as stated above to submit their applications with complete Bio-data as per proforma given below before the undersigned through proper channel by 31.01.2024.

Sd/-

District Judge, Purulia.

**APPLICATION FORMAT**

1. Name
2. Father's name
3. Present Address
4. Date of Birth
5. Date of joining in service
6. Educational Qualification.
7. Other Qualifications
8. Present posting.

Memo. No. 159(3)F-1 Dated Purulia the 20<sup>th</sup> day of January, 2024.

Copy forwarded to :-

1. The Judge-in-Charge, Nazareth Department, District Judge's Court, Purulia for hanging the same in the Notice Board of this Court.
2. The Judge-in-Charge, Nazareth Department, Raghunathpur, for hanging the same in the Notice Board of Raghunathpur Sub-Divisional Court.
3. System Assistant, District Judge's Court, Purulia for uploading the same in the official website.

  
District Judge, Purulia.

DISTRICT JUDGE  
PURULIA