



OFFICE OF THE DISTRICT & SESSIONS JUDGE KARBI ANGLONG :: ASSAM.

NOTICE INVITING TENDER
(FOR SUPPLY OF MISCELLANEOUS ITEMS)

Sealed quotations (affixing Court Fee stamp of Rs. 8.25 (Non-refundable) are hereby invited from local registered firms/shops for entering into **Annual Rate Contract** and supply of Miscellaneous Items, Stationery items, Computer peripherals and electrical items for use in the establishment of the District and Sessions Judge, Karbi Anglong, Assam for the year 2024-2025. The intending firms must submit their quotations in sealed envelope to the Office of the undersigned **on or before 22th April, 2024** during the working hours.

GENERAL TERMS & CONDITIONS

1. The seal quotation shall be super scribed as "Quotation for supply of Miscellaneous Articles" and should contain the following documents:-
 - a) Copy of PAN card.
 - b) Up to date copy of GST Registration certificate.
 - c) Up to date copy of GST Clearance certificate.
 - d) Copy of Trade license.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents/information the offer may be summarily rejected without making any further reference in this regard.

2. The rates approved by the Committee constituted for the selection of bidder shall be valid for a period of one year from the date of approval letter of this establishment. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.
3. In case the successful bidder supplies sub-standard materials its tender shall be cancelled. -Thereafter, next successive bidder may be considered.

4. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the District and Sessions Judge, Karbi Anglong, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of the Invoice in triplicate.
5. The District and Sessions Judge cum Chairman of the tender committee, reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
6. The District and Sessions Judge cum Chairman of the tender committee, reserves the right, to award the work to one or more bidders.
7. The District and Sessions Judge cum Chairman of the tender committee, reserves the right to terminate the purchase order at any time without assigning any reason.
8. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The District and Sessions Judge cum Chairman of the tender committee, reserves the right to terminate the supply order by giving intimation to the supplier/contractor.
10. The Decision of District and Sessions Judge cum Chairman of the tender committee, in all respect shall be final and binding on all.

Enclosed: List of Items




District & Sessions Judge
Karbi Anglong :: Assam


Memo No: DJKA/AC/2784-65/2024

Date: 22/03/2024

Copy forwarded to:-

1. The Systems Officer, District Judiciary, Karbi Anglong. He is directed to upload the Tender Notice in the official website.
2. Office Notice Board.
3. Office File.


District & Sessions Judge
Karbi Anglong :: Assam


List of Items

1. Indoor Miscellaneous

Sl No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
1	Bedsheet Double (Best Quality)	Per Piece		
2	Bedsheet Single (Best Quality)	Per Piece		
3	Cartain	Per meter		
4	Chair Cushion 14" X 14" (Kurlon)	No.		
5	Chair Cushion 16" x 16" (Kurlon)	No.		
6	Coat Hanger 5", Branded, Good Quality	No.		
7	Colin Cleaning Spray (500 ml)	Bottle		
8	Comb, Branded	Piece		
9	Curtain Stick Aluminium 25mm	Per feet		
10	Detergent Powder 1 Kg, Surf Excel	Kg.		
11	Distilled Water	Per Carton		
12	Door Closer (Godrej), Big	No.		
13	Door Closer (Godrej), General Size	No.		
14	Door Mat (Cotton) 3 feet	Piece		
15	Door Mat (Cotton) 1.5 feet	Piece		
16	Door Mat (Synthetic) 3 feet	Piece		
17	Door Mat (Synthetic) 1.5 feet	Piece		
18	Floor Moper, Classic	No.		
19	Floor Moper, Gala	No.		
20	Foot Mat, Coir (Good Quality)	Piece		
21	Foot Mat, Cotton (Good Quality)	Piece		
22	Handwash Refill 175ml. (Dettol)	Per Packet		
23	Handwash Refill 175ml. (Savlon)	Per Packet		
24	Handwash, 200 ml. (Dettol)	Per bottle		
25	Handwash, 500 ml. (dettol)	Per bottle		
26	Harpic Liquid 500 ML	Bottle		
27	Hit Spray (Mosquito/Cockroach) 490 ml, Baygon/Mortein	No.		
28	Markin Cloth, Good Quality	Meter		
29	Match Box (Home Light)	Dozen		
30	Mortein Rat Kill Cake	Per Packet		
31	Mosquito Liquidator Allout	Per Packet		
32	Mosquito Liquidator Allout Machine	Per Packet		
33	Mosquito Liquidator Goodnight	Per Packet		
34	Mosquito Liquidator Goodnight Advanced	Per Packet		
35	Mug (Cello, 1 ltr.)	No.		
36	Napthalene 1/2 Kg	Per Packet		
37	Napthalene 100 Gm	Per Packet		
38	Odonil Big (75 Gms)	Dozen		
39	Paper Napkin (3X3), Cocktail Napkin	Dozen		
40	Pencil Battery (Eveready) Red, AA	No.		
41	Pencil Battery (Eveready), AAA Size	No.		

42	Pencil Battery Duracell, AA Size	No.		
43	Pencil Battery Duracell, AAA Size	No.		
44	Phool Jharu Long Size Best quality	No.		
45	Plastic Bucket 16 Ltrs., Cello	No.		
46	Plastic Bucket 20 Ltrs., Cello	No.		
47	Red Cloth	Per meter		
48	Room freshener 500 ml	Per Piece		
49	Sutli roap	Kg.		
50	Tissue Paper (Good Quality)	Per Packet		
51	Tissue Paper (Toilet Paper) Big	Roll		
52	Tissue Paper (Wet)	Per Packet		
53	Toilet Brush	No.		
54	Towel Bombay Dyeing 5' x 2 1/2' Flora	Piece		
55	Towel Bombay Dyeing, Small, Flora	Piece		
56	Wall Clock, Ajanta, Sweep Type Quartz, Big	No.		
57	Wall Clock, Ajanta, Sweep Type Quartz, Medium	No.		
58	Waste Paper Bucket (Plastic)	No.		
59	Waste Paper Bucket (Plastic, Pedal Type)	No.		
60	White Distemper	Per Packet		
61	White Phenyl 1 Ltr. (Cross)	Bottle		

2. Outdoor Miscellaneous

SI No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
1	Bamboo Broom (Long Handle), 5'	No.		
2	Bamboo Broom (Short Handle) 2 1/2'	No.		
3	Black Phenyl 1 Ltr., Cross	bottle		
4	Black Phenyl 5 Ltrs., Suraksha	Jar		
5	Bleaching Powder 1 Kg, General	Per Packet		
6	Coconut Broom (Long handle)	No.		
7	Coconut Broom (Short handle)	No.		
8	Daw	No.		
9	Dustbin (Big Size, Cello with Lid)	No.		
10	Dustbin (Small Size, Cello with Lid)	No.		
11	Dustbin Tray	No.		
12	Flag Rope	No.		
13	Garbage Polythene Bag (5 kg Size)	Per Packet		
14	garden Hedge Shear/Cutter	No.		
15	Grass cutter daw	No.		
16	Khanti	No.		
17	Lime	Tin		
18	Lime Brush 2" No.	No.		
19	Lime Brush 6" No.	No.		
20	Measuring tap 30 meter	No.		
21	National Flag (Big Size)	Per Piece		
22	National Flag (Medium Size)	Per Piece		
23	National Flag (Small Size- for vechicle)	Per Piece		

3. COMPUTER ITEMS

SI No.	Name of the Items	Model	Per Unit	Rate without GST	Rate with GST
1	Blank Disc CD Moserbear		Per pkt.		
2	Blank Disc DVD Moserbear		Per Pkt		
3	Canon NPG (Tonner)	28	Per No.		
4	Canon NPG (Tonner)	59	Per No.		
5	Keyboard HP		Per No.		
6	Keyboard Logitech		Per No.		
7	LAN Cable		Per Meter		
8	LAN Card		Per No.		
9	Laptop Power Cable		Per No.		
10	Mouse Logitech/ HP		Per No.		
11	Optic Fiber		Per Pkt		
12	PC Power Cable		Per No.		
13	Pen Drive 16GB		Per No.		
14	Pen Drive 32GB		Per No.		
15	Pen Drive 8GB		Per No.		
16	Printer Cartridge (Toner) Canon	PLH- 2612A	Per No.		
17	Printer Cartridge (Toner) HP	PLH- 218A	Per No.		
18	Printer Cartridge (Toner) HP	PLH- 278A	Per No.		
19	Printer Cartridge (Toner) HP	PLH- 2612A	Per No.		
20	Printer Cartridge (Toner) Produt	PLC- 337A	Per No.		
21	Printer Cartridge (Toner) Produt	PLH- 218A	Per No.		
22	Printer Cartridge (Toner) Produt	PLH- 278A	Per No.		
23	Printer Cartridge (Toner) Produt	PLH- 2612A	Per No.		
24	RJ 11		Per No.		
25	RJ 45		Per No.		
26	Switch		Per No.		

4. Kitchen Items


SI No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
1	Cup Plate (Bon China)	Pair		
2	Drinking Glass Borosil	No.		
3	Drinking Glass Cover	Per Packet		
4	Flask, Plastic Body, 1 Ltr., Milton	No.		
5	Flask, Steel Body, 1 Ltr., Milton	No.		
6	Fork Stainless Steel (Best Quality)	Set		
7	Hot Case, Medium, Milton	No.		
8	Plastic Tray	No.		
9	Quarter Plate Bon China Camlin	Set		
10	Spoon Stainless Steel (Best Quality)	Set		
11	Scotch Bite	No.		
12	Scrub Pad	No.		
13	Tea Pot Bon China Camlin	No.		
14	Tea Spoon Steel (Good Quality)	Dozen		
15	Tea Tray (Plastic, Medium Size, Milton)	No.		
16	Vim Drop Liquid 200ml	Per Packet		
17	Plastic Bucket 20 ltr, Milton	No.		

5. Stationary Items

SI No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
1	A4 Paper JK (75GSM)	Per Packet		
2	Alpin (50 gms)	Per Box		
3	Alpin T-Type	Per Box		
4	Bodkin	Per Packet		
5	Books-Short hand Note Books 200 pages	No.		
6	Brown Paper	Per Packet		
7	Calculator (Casio 12 Digit)	No.		
8	Carbon Paper (Blue)	Per Packet		
9	Damper	Per Packet		
10	Envelope- 9"x 4"	Per 100 Piece		
11	Envelope A4	Per 100 Piece		
12	Envelope-11"x 5"	Per 100 Piece		
13	Envelope-14"x15"	Per 100 Piece		
14	Envelope-16"x12"	Per 100 Piece		
15	Envelope-medium 4 1/2" x 10" Cloth Coated	Per 100 Piece		
16	Eraser	Per Piece		
17	File-4 Fold File Cover	No.		
18	File-Cover with Board	Per Pair		
19	File-Guard File	No.		
20	Fountain Pen Ink Bottel (blue, red, black)	Per bottle		
21	FS paper JK (75GSM)	Per Packet		

22	Gems Clip	Per Packet		
23	Gum Dry Stick	Per Packet		
24	Gum Liquid (600ml)	Per bottle		
25	Legal Paper JK (75GSM)	Per Packet		
26	Note Pad	Per Piece		
27	Notice board Pin	Per Box		
28	Page Marker (Stick Notes)	Dozen		
29	Paper Clip	Dozen		
30	Paper Cutter	No.		
31	Paper Weight	Per Packet		
32	Pen (Both Side)	No.		
33	Pen- Ball pen (Black, Red, Blue)	No.		
34	Pen-Add gel (Black, Red, Blue)	No.		
35	Pencil	Per Packet		
36	Pen-Correction Pen	No.		
37	Pen-Fountain Pen (Good Quality)	No.		
38	Pen-Highlighter Coloured	No.		
39	Pen-Permanent Marker (Black, Red, Blue)	No.		
40	Peon Book	No.		
41	Plastic Ruler (30CM)	Per Packet		
42	Pin Holder (Magnetic)	Per Piece		
43	Punching Machine (1 Hole)	Dozen		
44	Punching Machine (2 Hole)	Dozen		
45	Register-Cloth binded register-DFC Size-200 pages(Ruled/Plain)	Per Piece		
46	Register-Cloth binded register-FS Size-200 pages(Ruled/Plain)	Per Piece		
47	Register-Cloth binded register-Quarter Size-200 pages(Ruled/Plain)	Per Piece		
48	Register-Hard Binding No.10 (Plain/Ruled)	Per Piece		
49	Register-Hard Binding No.12 (Plain/Ruled)	Per Piece		
50	Register-Hard Binding No.16 (Plain/Ruled)	Per Piece		
51	Register-Hard Binding No.8 (Plain/Ruled)	Per Piece		
52	Ribbon-White (Cotton)	No.		
53	Round Seal	Line		
54	Scissor 12", Good Quality	No.		
55	Scissor 8", Good Quality	No.		
56	Seal (Stamp)	Line		
57	Sealing wax	Per Packet		
58	Sharpner	Per Packet		
59	Stamp Pad 157mm x 96 mm (red, blue)	No.		
60	Stamp Pad 70mm x 111 mm (red, blue)	No.		
61	Stamp Pad Ink 50 ml (red, blue)	Per Bottle		
62	Stapler Machine No.10 Steel	Per Piece		
63	Stapler Machine No.24/6 Steel	Per Piece		
64	Stapler Pin No. 10	Per Packet		
65	Stapler pin No. 24/6	Per Packet		
66	Steel Ruler (30CM)	Per Packet		

67	Steel Ruler (60CM)	Per Packet		
68	Stick File	No.		
69	Tag Cotton 16"	Per Bundle		
70	Tag Cotton 8"	Per Bundle		
71	Wooden Ruler (60 cm)	Per Packet		


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Karbi Anglong, Assam
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