



सत्यमेव जयते

OFFICE OF THE DISTRICT & SESSIONS JUDGE, KARBI ANGLONG, DIPHU

Memo No. DJKA/...../2023

Dated: 30/05/2023

NOTICE INVITING TENDER

Sealed Quotations affixing court fee of ₹ 8.25/- only are invited from intending registered agency/firms/authorized dealers for AMC (Annual Maintenance Contract) including repairing and gas refilling of the Air conditioner of District Judiciary, Karbi Anglong. The quotations will be received till **3 P.M. of 17th June, 2023.**

General Terms & Condition

1. The sealed envelope duly marked as "Tender for AMC and Repairing of ACs" should be submitted with the following documents.
 - a) Copy of PAN Card.
 - b) Up to date copy of GST Registration Certificate.
 - c) Trade License issued by appropriate authority.
 - d) Proof of Current Bank Account in the name of firm.
 - e) Fully filled bid form (Annexure A) annexed herewith.

In the absence of any of the above documents or information, the offer may summarily rejected without making any further reference in this regard.

2. The sealed quotations should be submitted to the office of the District & Sessions Judge, Karbi Anglong during the office hours on working days.
3. The quotation will be opened **on 19th of June, 2023** in the office chamber of the undersigned, by the undersigned or by any authorized person, as may be directed, (if any changes on the date of opening the sealed quotations occur due to any unavoidable circumstances, it would be intimated in the official website only).
4. The rate should be submitted with GST. The rates approved, shall be valid for a period of 1 year from the date of issue of "Work Order" by this establishment. Increase and decrease of prices, taxes and other statutory duties will not affect the price during this period.

5. Payments shall be made after satisfactory/execution of the order in satisfactory condition on bill basis. The decision of the District and Sessions Judge, Karbi Anglong, towards satisfactory performance of work shall be final. Payment of the materials supplied under work order will be paid on receipt of complete consignment and completion of work on production of Invoice in triplicate and delivery challan duly signed by the firm.
6. The intending firm may inspect the Air Conditioners of the courts as well as the residential complexes before submitting their bids by visiting the office in any working days between 10 AM to 3 PM. For that purpose may contact/meet Sri Gyan Jyoti Hazarika, UD Assistant (Contact No. 86382-12968) of this establishment.
7. The District & Sessions Judge, Karbi Anglong, reserves the right to accept or reject any or all quotation in part or full without assigning any reason thereof.
8. In case of violation of terms and conditions of the quotation document, Unsatisfactory performance of work or supply of poor quality/sub standard items innature, the undersigned reserves the right to terminate the contract by giving intimation to the supplier immediately.
9. The decision of the District & Sessions Judge, Karbi Anglong, in all respects shall be final and binding.


Sd/- R. Lal
District & Sessions Judge,
Karbi Anglong.

Memo No. DJKA/7673-74/2023

Dated: 30/05/2023

Copy to : -

- ✓ 1. The Systems Officer, Karbi Anglong District Judiciary, for uploading the Notice Inviting Tender in the District Judiciary website immediately.
2. Notice Board, O/o the District & Sessions Judge, Karbi Anglong.
3. Office File.


District & Sessions Judge,
Karbi Anglong.

Biding Form

**(TO BE FILLED IN BLOCK LETTERS ONLY)
FILLING UP OF ALL THE FIELDS IS MANDATORY"**

1. Name :

2. Address:

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3. Mobile No. :

4. Email Id :

5. Rate offered for items for which written bid submitted.

List of Requirements				
SI No.	Item Description	Unit	Rate without GST	Rate with GST
1	AMC	Per AC		
2	AC Gas Refilling	Per AC		

Note : The AMC may include buildings at

1. The courts and offices of District H.Q at Diphu.
2. The residential quarters of Judicial officers of District H.Q at Diphu.
3. The courts and offices of Sub-division at Bokajan.
4. The residential quarters of Judicial officers at Bokajan.

I do hereby declare that I have understood all the Terms and Conditions as mentioned in the concerned NIT and quoted the price.

(Full Signature with date)