

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE ::: KARBI ANGLONG ::: DIPHU.**

Memo No. DJ(G) 16313/2023.  
December 2023

Dated KARBI ANGLONG ::: DIPHU, the 7<sup>th</sup> of

**NOTICE INVITING TENDER**

Sealed tenders affixing Court fee stamps of Rs. 8.25/- only (Non refundable) are hereby invited from registered local firms for purchase of a queen sized bed with bedding. The tender is to be submitted to the office of the undersigned for the Financial Year 2023-24. The tenders must reach this office on or before 15.12.2023 during working days.

**General Terms & Conditions:**

1. Processing fee of Rs. 50/- (Rupees Fifty) only (Non refundable) in the form of Banker's Cheque/ Bank Draft for each quotation separately in favour of the District & Sessions Judge, KARBI ANGLONG ::: DIPHU from any Nationalized/ Scheduled bank payable at KARBI ANGLONG ::: DIPHU, shall be enclosed with the tender.
2. The tender shall also has to accompany the following documents,
  - a. Copy of PAN Card.
  - b. Proof of Valid TIN number.
  - c. Copy of AGST/VAT registration certificate.
  - d. Up to date copy of AGST/VAT clearance certificate.
  - e. Copy of KARBI ANGLONG ::: DIPHU Municipal Board Trade License.
3. Rate should be quoted both in words and figure and excluding Taxes/ VAT. Taxes/VAT is to be shown separately against the item in the bills, where applicable, which will be deducted at source.
4. The rate quoted for each item will be final and binding and no hike in price of any item will be considered during the contract period.
5. The supplier will be obligated to supply items on the date, time specified in the procurement indent/ order. Items will be delivered to the Office of the undersigned or any other place within KARBI ANGLONG ::: DIPHU town upon receipt of indent/ orders from the Office of the undersigned in writing.
6. The undersigned reserves the right to accept or reject any or all tender(s) in part or full and shall not be bound to accept the lowest rate.
7. In case of violation of terms and conditions of the tender document or unsatisfactory supply of items and/or services in terms of quality, promptness and standard, the undersigned reserves the right to terminate the contract by giving intimation to the supplier and forfeit security deposit.

  
District & Sessions Judge,  
KARBI ANGLONG ::: DIPHU.

Memo No. DJ(G) \_\_\_\_\_/2023.

Dated 7-12-2023

Copy for information and necessary action to:

1. System Officer, for uploading in the website.
2. Notice Board.
3. Office file.

  
District & Sessions Judge,  
KARBI ANGLONG ::: DIPHU.