OFFICE OF THE CHIEF JUDICIAL MAGISTRATE::::SONITPUR::::TEZPUR.

SHORT NOTICE INVITING TENDERS NO. 4 OF 2026-2027

(FOR OUTSOURCING OF OFFICIAL VEHICLE TO CHIEF JUDICIAL MAGISTRATE, SONITPUR, TEZPUR)

Sealed quotations are invited affixing Court Fee stamp of Rs.8.25 (Non-refundable) from the intending registered firms/suppliers for Outsourcing of 01 (One) Number of vehicle as detailed below for the official use of Chief Judicial Magistrate, Sonitpur, Tezpur,

The intending firm/supplier shall clearly quote **the monthly rent** for outsourced vehicle along with applicable Taxes.

Particulars of the items:

Sl. No.	Category of Vehicle	Colour	Nos.	Maximum Hiring Charges
1	Hyundai Verna/Mahindra Scorpio/ Honda City/or any other similar category of vehicle	White	1 (One)	Rs. 35000/- per month

GENERAL TERMS AND CONDITIONS

1. The sealed envelope containing quotation shall be marked as **"Tender for Outsourcing of Vehicle"** and the following documents must be annexed with the tender.

   a) Copy of PAN Card
   b) Copy of up-to-date GST Registration Certificate

Each page of the aforementioned documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of vehicle if its bid is accepted. In the absence of any of the above documents/ information, the offer may be summarily rejected without making any further reference in this regard. The quotation shall also mention the firm's **contact details** clearly.

The sealed tender should be submitted to the Office of **the Chief Judicial Magistrate,Sonitpur,Tezpur** during office hours on working days on or before **11.09.2026.** Any quotation received after office hours of **11.09.2026** will summarily be rejected.

2. The maximum monthly hiring charges for the vehicle is Rs. 35000/- (Thirty Five Thousand only) per month respectively which is inclusive of GST and other applicable taxes. Quotations where the rate quoted is above 35000/- will summarily be rejected.
3. The vehicle to be provided for outsourcing should be of excellent condition and shall not be more than 03 (three) years old. Preference will be given to new vehicle. The outsourcing vendor shall supply the vehicle for outsourcing within 01 (one) week from the award of the contract.

4. The vehicle to be provided for outsourcing should be comprehensively insured and should carry necessary permits, clearance from transport department or any other concerned authority. The vehicle should also carry necessary Pollution Under Control certificate from the concerned authority. An undertaking in this regard shall also be furnished with the Tender.

5. The vehicle shall be at the disposal of the hiring establishment during the contract period and the said vehicle cannot be withdrawn during the contract period without the consent of the hiring authority.

6. The Chief Judicial Magistrate, Sonitpur, Tezpur reserves the right to terminate the contract partially/fully at any point of time, i.e, the undersigned reserves the right to terminate the service of outsourcing of vehicle at any point of time during the contract period.

7. In case of any mishap, theft or accident of the vehicle, the hiring establishment shall not be liable and stand indemnified.

8. The rates quoted shall be valid for 03 (three) years from the date of outsourcing of vehicle by the office of the Chief Judicial Magistrate, Sonitpur, Tezpur or till new vehicle is provided by the Government/ Hon'ble Gauhati High Court to for official use, or whichever is earlier.

9. All kinds of maintenance, repairing, periodic servicing and regular washing & cleaning of the vehicle shall be done by the outsourcing vendor which excludes only fuel. No incumbency certificate shall be done by the vendor.

10. During the gap period of vehicle maintenance, supplier of the vehicle will ensure availability of substitute vehicle for the use of the officer.

11. The bill for payment of the outsourcing charges shall be submitted to this office by the contracted agency at the beginning of the following month which will be paid only through online mode.

12. Payment will be made to the vendor as per availability of funds. Tax payable shall be deducted at the source as per the rules.

13. The undersigned reserves the right to reject any bid without assigning any reasons thereof.

14. The undersigned is not bound to accept the lowest tender.

15. The decision of the undersigned in all respect shall be final and binding in all.

The last date of the receipt of Tenders is **11th September, 2026 till 05:00 P.M.** and no Tender will be received thereafter. The Tenders shall be opened in the office of the undersigned on **15th September, 2026** at 03:30 P.M.

Sd/-

(A. Bhuyan)
Chief Judicial Magistrate,
Sonitpur,Tezpur.

Memo No.CJM(S) 2594-98 / Dated Tezpur,the 28th August, 2026.

Copy to :-

1. The Hon'ble District & Sessions Judge, Sonitpur,Tezpur for favour of kind information.
2. The System Officer, Sonitpur District Judiciary for uploading the above "Short Notice Inviting Tenders" in the District Judiciary website, immediately.
3. The DIPRO, Sonitpur,Tezpur for wider publication. He is requested to publish the aforesaid tender in one Vernacular and in one English paper.
4. Notice Board.
5. Office file.

(A. Bhuyan)
Chief Judicial Magistrate,
Sonitpur,Tezpur.