**OFFICE OF THE DISTRICT AND SESSIONS JUDGE, SONITPUR**
**AT TEZPUR**

No. DJ(S) 1238 Dated, Tezpur, the 27 / 3 /2026

**NOTICE INVITING TENDER No. 2 of 2026**

**(FOR COMPUTER CONSUMABLES AND PERIPHERALS)**

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from the intending registered firms for supply Computer Consumables and Peripherals, for the establishment of the District and Sessions Judge, Sonitpur, Tezpur, for the year 2026-2027 as per specification given with the Notice.

**GENERAL TERMS & CONDITIONS**

1. The sealed envelope containing quotation shall be marked as "Tender for Supply of Computer Consumables and Peripherals " and the following documents must be annexed with the quotation.

   a) Copy of PAN Card.

   b) Up to date copy of G.S.T Registration certificate.

   Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / information's, the offer may be summarily rejected without making any further reference in this regard.

   The sealed quotation should be submitted to the office of **the District and Sessions Judge, Sonitpur, Tezpur**, during office hours on working days.

2. In case the successful bidder supplies sub-standard materials the Security deposit shall be forfeited and its tender shall be cancelled. Thereafter, next successive bidder may be considered.

3. The rates approved by the Committee constituted for the selection of bidder, shall be valid for the period of one year from the date of approval letter of this establishment. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.

4. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the District and Sessions

Judge, Sonitpur, Tezpur, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following:

- Invoice in triplicate,
- Delivery Challan duly signed by the consignee.

5. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.

6. The District and Sessions Judge, Sonitpur, Tezpur, is not bound to accept the lowest Tender.

7. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right, to award the work to one or more bidders.

8. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to terminate the purchase order at any time by giving an intimation in writing without assigning any reason.

9. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to terminate the supply order by giving intimation to the supplier/contractor.

The sealed quotations should reach the undersigned on or before **17th of April, 2026** & no quotation/tender will be received thereafter. The tenders shall be opened in the office of the District and Sessions Judge, Sonitpur, Tezpur, on **23rd of April, 2026** at **4.30 PM.**

10. The decision of the District and Sessions Judge, Sonitpur, Tezpur, in all respect shall be final and binding on all.

Enclosed: List of Items

By Order

Barua. 27/3/26

Chief Administrative Officer
O/o the District and Sessions Judge,
Sonitpur, Tezpur

# List of Computer Items

| Sl. No. | Particulars | Per unit | Rates (in Rupees inclusive of GST) | Rates (in Rupees exclusive of GST) |
|---|---|---|---|---|
| 1 | Anti Virus - Quick Heal / Norton / Bit defender | Per package | | |
| 2 | Blank CD - Frontech / Moserbear | Per Piece | | |
| 3 | Blank DVD - Frontech / Moserbear | Per Piece | | |
| 4 | Keyboard - iBall / Logitech | Per Piece | | |
| 5 | Mother Board battery | Per Piece | | |
| 6 | Mouse - iBall / Logitech | Per Piece | | |
| 7 | Mouse Pad | Per Piece | | |
| 8 | Pen Drive - Kingston/HP (16 GB / 32 GB) | Per Piece | | |
| 9 | Wireless Key Board Mouse | Per Piece | | |
| 10 | PS2 to USB Converter | Per Piece | | |
| 11 | HDMI to VGA Converter | Per Piece | | |
| 12 | VGA to HDMI Converter | Per Piece | | |
| 13 | Toner - Canon iR2320L | Per Piece | | |
| 14 | Toner - Canon LBP6 - 230dn | Per Piece | | |
| 15 | Toner - HP Laser Jet No. 78A | Per Piece | | |
| 16 | Toner - HP Laser Jet No. 88A | Per Piece | | |
| 17 | Toner - HP Laser Jet No. 12A | Per Piece | | |
| 18 | Toner - Prodot 78A | Per Piece | | |
| 19 | Toner - Prodot 88A | Per Piece | | |
| 20 | Toner - Prodot 12A | Per Piece | | |
| 21 | Toner - Ricoh - 1230D | Per Piece | | |
| 22 | Toner - Ricoh - MP2501S | Per Piece | | |
| 23 | Toner - NPG 28 | Per Piece | | |
| 24 | Toner - NPG 59 | Per Piece | | |
| 25 | UPS - Microteck | Per Piece | | |
| 26 | UPS - Elnova / Numeric | Per Piece | | |

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| 27 | VGA Splitter | Per Piece | | |
| 28 | USB Splitter | Per Piece | | |
| 29 | HDMI Splitter | Per Piece | | |
| 30 | RJ45 Connector | Per Piece | | |
| 31 | LAN Couple Joiner | Per Piece | | |
| 32 | Laser Printer | Per Piece | | |