OFFICE OF THE CHIEF JUDICIAL MAGISTRATE::SONITPUR: AT TEZPUR.

SHORT NOTICE INVITING QUOTATIONS NO. 3 OF 2025

(FOR COMPUTER CONSUMABLES AND PERIPHERALS)

Sealed quotations are invited affixing Court Fee stamp of Rs.8.25 (Non-refundable) from the intending registered firms for supply of Computer Consumables and Peripherals, for the establishment of the Chief Judicial Magistrate, Sonitpur, Tezpur, for the year 2025-26 as per specification given below.

GENERAL TERMS AND CONDITIONS

1. The sealed envelope containing quotation shall be marked as **"Quotation for Supply of "Computer Consumables and Peripherals"** and the following documents must be annexed with the quotation.

   a) Copy of PAN Card
   b) Copy of GST Registration Certificate
   c) Copy of Tezpur Municipal Board Trade License.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents/ information, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the Office of **the Chief Judicial Magistrate,Sonitpur,Tezpur** during office hours on working days.

2. The rates approved by the committee constituted for the selection of bidder, shall be valid for the period of **one year** from the date of approval letter of this establishment. Increase and decrease of Price, Taxes and other statutory duties will not affect the price during this period of supply. The supplier will be responsible for increase in price, Taxes and Duties.

3. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the undersigned, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following :

   - Invoice in triplicate
   - Delivery Challan duly signed by the consignee.

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4. The undersigned reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.

5. The undersigned is not bound to accept the lowest tender.

6. The undersigned reserves the right, to award the work to one or more bidders. No communication shall be made in this regard except the selected firm/tenderer/bidder.

7. The undersigned reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.

8. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, the undersigned reserves the right to terminate the supply order by giving intimation to the supplier/contractor.

The sealed quotations should reach the undersigned on or before **3rd June,2025** and no quotation/tender will be received thereafter. The tenders shall be opened in the office of the undersigned on **4th June,2025** at 2:30 p.m.

9. The decision of the undersigned in all respect shall be final and binding in all.

Enclosed :- List of items

Sd/-

Chief Judicial Magistrate,
Sonitpur,Tezpur.

Memo No.CJM(S) 1524-27/ Dated Tezpur,the 19th May, 2025.

Copy to :-

1. The District & Sessions Judge, Sonitpur,Tezpur for favour of kind information.
2. The System Officer, Sonitpur District Judiciary for uploading the above short NIT in the District Judiciary website, immediately.
3. Notice Board.
4. Office file.

Chief Judicial Magistrate,
Sonitpur,Tezpur.

Chief Judicial Magistrate,
Sonitpur, Tezpur

LIST OF COMPUTER ITEMS

Sl. No.	Particulars	Per Unit	Rates (in Rupees) inclusive GST	Rates (in Rupees) exclusive GST
1	Anti Virus - Quick Heal / Norton/ Bit Defender (1-User, 2 User, 3-User)	Per Package		
2	Blank CD - Frontech/ Moserbear	Per Piece		
3	Blank DVD - Frontech/ Moserbear	Per Piece		
4	Keyboard - iBall/ Logitech	Per Piece		
5	Mother Board Battery	Per Piece		
6	Mouse - iBall/ Logitech	Per Piece		
7	Mouse Pad	Per Piece		
8	Pendrive- Kingstone/HP/Sandisk 4GB	Per Piece		
9	Pendrive- Kingstone/HP/Sandisk 8GB	Per Piece		
10	Pendrive- Kingstone/HP/Sandisk 16GB	Per Piece		
11	Pendrive- Kingstone/HP/Sandisk 32GB	Per Piece		
12	Pendrive- Kingstone/HP/Sandisk 64GB	Per Piece		
13	Wireless Keyboard	Per Piece		
14	Wireless Mouse	Per Piece		
15	PS2 to USB Converter	Per Piece		
16	HDMI to VGA Converter	Per Piece		
17	VGA Converter to HDMI	Per Piece		
18	Toner - Canon iR2320L	Per Piece		
19	Toner - Canon LBP6 - 230 dn	Per Piece		
20	Toner HP Laser Jet No. 78-A	Per Piece		
21	Toner HP Laser Jet No. 88-A	Per Piece		
22	Toner HP Laser Jet No. 12-A	Per Piece		
23	Toner Prodot 78-A	Per Piece		
24	Toner Prodot 88-A	Per Piece		
25	Toner Prodot 12-A	Per Piece		
26	Toner Zebronics 78-A	Per Piece		
27	Toner Zebronics 88-A	Per Piece		
28	Toner Zebronics 12-A	Per Piece		
29	Toner Zebronics 337	Per Piece		
30	Toner Prodot 337	Per Piece		

Chief Judicial Magistrate,
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Sl. No.	Particulars	Per Unit	Rates (in Rupees) inclusive GST	Rates (in Rupees) exclusive GST
31	Toner HP Laser Jet 337	Per Piece		
32	Canon Toner T06 Black	Per Piece		
33	Toner - Ricoh - 1230D	Per Piece		
34	Toner - Rich - MP2501S	Per Piece		
35	Toner - Canon - NPG 28	Per Piece		
36	Toner - Canon -NPG 59	Per Piece		
37	Toner - Canon - CRG337	Per Piece		
38	Toner - Canon - CRG326	Per Piece		
39	UPS - Microtek/Elnova/Numeric/Zebronics	Per Piece		
40	VGA Splitter	Per Piece		
41	USB Spitter	Per Piece		
42	HDMI Splitter	Per Piece		
43	RJ-45 Connector	Per Piece		
44	HP Laser Printer 1020 Plus	Per Piece		

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