OFFICE OF THE DISTRICT AND SESSIONS JUDGE, SONITPUR
AT TEZPUR

No. DJ(S) 1590 Dated, Tezpur, the 23/04/2025

NOTICE INVITING TENDER No. 2 of 2025

(FOR COMPUTER CONSUMABLES AND PERIPHERALS)

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from the intending registered firms for supply Computer Consumables and Peripherals, for the establishment of the District and Sessions Judge, Sonitpur, Tezpur, for the year 2025 - 2026 as per specification given with the Notice.

GENERAL TERMS & CONDITIONS

1. The sealed envelope containing quotation shall be marked as "Tender for Supply of Computer Consumables and Peripherals " and the following documents must be annexed with the quotation.

   a) Copy of PAN Card.

   b) Up to date copy of G.S.T Registration certificate.

   Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / information's, the offer may be summarily rejected without making any further reference in this regard.

   The sealed quotation should be submitted to the office of **the District and Sessions Judge, Sonitpur, Tezpur**, during office hours on working days.

2. In case the successful bidder supplies sub-standard materials the Security deposit shall be forfeited and its tender shall be cancelled. Thereafter, next successive bidder may be considered.

3. The rates approved by the Committee constituted for the selection of bidder, shall be valid for the period of one year from the date of approval letter of this establishment. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.

4. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the District and Sessions

Judge, Sonitpur, Tezpur, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following:

- Invoice in triplicate,
- Delivery Challan duly signed by the consignee.

5. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.

6. The District and Sessions Judge, Sonitpur, Tezpur, is not bound to accept the lowest Tender.

7. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right, to award the work to one or more bidders.

8. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to terminate the purchase order at any time by giving an intimation in writing without assigning any reason.

9. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to terminate the supply order by giving intimation to the supplier/contractor.

The sealed quotations should reach the undersigned on or before **3rd of May, 2025** & no quotation/tender will be received thereafter. The tenders shall be opened in the office of the District and Sessions Judge, Sonitpur, Tezpur, on **5th of May, 2025** at **4.30 PM.**

10. The decision of the District and Sessions Judge, Sonitpur, Tezpur, in all respect shall be final and binding on all.

By Order

Enclosed: List of Items

Dated 23/4/25

Chief Administrative Officer
O/o the District and Sessions Judge,
Sonitpur, Tezpur

List of Computer Items

Sl. No.	Particulars	Per unit	Rates (in Rupees inclusive of GST)	Rates (in Rupees exclusive of GST)
1	Anti Virus - Quick Heal / Norton / Bit defender	Per package		
2	Blank CD - Frontech / Moserbear	Per Piece		
3	Blank DVD - Frontech / Moserbear	Per Piece		
4	Keyboard - iBall / Logitech	Per Piece		
5	Mother Board battery	Per Piece		
6	Mouse - iBall / Logitech	Per Piece		
7	Mouse Pad	Per Piece		
8	Pen Drive - Kingston/HP (16 GB / 32 GB)	Per Piece		
9	Wireless Key Board Mouse	Per Piece		
10	PS2 to USB Converter	Per Piece		
11	HDMI to VGA Converter	Per Piece		
12	VGA to HDMI Converter	Per Piece		
13	Toner - Canon iR2320L	Per Piece		
14	Toner - Canon LBP6 - 230dn	Per Piece		
15	Toner - HP Laser Jet No. 78A	Per Piece		
16	Toner - HP Laser Jet No. 88A	Per Piece		
17	Toner - HP Laser Jet No. 12A	Per Piece		
18	Toner - Prodot 78A	Per Piece		
19	Toner - Prodot 88A	Per Piece		
20	Toner - Prodot 12A	Per Piece		
21	Toner - Ricoh - 1230D	Per Piece		
22	Toner - Ricoh - MP2501S	Per Piece		
23	Toner - NPG 28	Per Piece		
24	Toner - NPG 59	Per Piece		
25	UPS - Microteck	Per Piece		
26	UPS - Elnova / Numeric	Per Piece		

27	VGA Splitter	Per Piece		
28	USB Splitter	Per Piece		
29	HDMI Splitter	Per Piece		
30	RJ45 Connector	Per Piece		
31	LAN Couple Joiner	Per Piece		
32	Laser Printer	Per Piece		