

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE, SONITPUR  
AT TEZPUR**

**SHORT NOTICE INVITING QUOTATIONS**

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from intending registered firms for commissioning of following works in the establishment of the District and Sessions Judge, Sonitpur, Tezpur, as per specification given with the Notice.

1. Supply of Title Page for Case Record:      Quantity 3000 Nos.
2. Supply and Installation of Iron Removal Filter in the Quarter of District and Sessions Judge.

*\* The rate quoted should be inclusive of GST + Transportation + Installation in the respective places as ordered by this office.*

**GENERAL TERMS & CONDITIONS**

1. The sealed envelope containing quotation shall be marked as "Quotation for Supply of Miscellaneous" and the following documents must be annexed with the quotation.
  - a) Copy of PAN Card.
  - b) Up-to-date copy of G.S.T Registration certificate.

Each page of the aforementioned documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents/information, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the office of **the District and Sessions Judge, Sonitpur, Tezpur**, during office hours on working days.

2. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition. The decision of the District and Sessions Judge, Sonitpur, Tezpur, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material.
4. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
5. The District and Sessions Judge, Sonitpur, Tezpur, is not bound to accept the lowest Tender.

6. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right, to award the work to one or more bidders. No communication shall be made in this regard except the selected firm/tenderer/bidder.
7. The District and Sessions Judge, Sonitpur, Tezpur, reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.
8. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, the District and Sessions Judge, Sonitpur, Tezpur, reserves the right to terminate the supply order by giving intimation to the supplier.

The sealed quotations should reach the Office of the District and Sessions Judge, Sonitpur, Tezpur, on or before **23<sup>rd</sup> July, 2024** & no quotation/tender will be received thereafter.

9. **The decision of the District and Sessions Judge, Sonitpur, Tezpur, in all respect shall be final and binding on all.**

Memo No. **DJ (S)** 2947-49 Dated, Tezpur, the 16/07/2024

**Copy to :**

- ✓ 1. The System Officer, Sonitpur District Judiciary, for uploading the above Short Notice Inviting Quotations in the District Judiciary website, immediately.
2. Notice Board.
3. Office File.

District and Sessions Judge,  
Sonitpur, Tezpur