

**Office of The Judge-in-Charge, Nezarath, Sadar Civil Court, Berhampur,
Murshidabad**

Tender Notice

No. 12

Dated Berhampur , the 06th February 2026

Sealed tenders are invited for hiring one diesel /LPG/CNG engine Commercial vehicle [Motor Cab & Maruti Omni, (Standard, Non-A/C) / Maxi Cab (Non-A/C)] in good condition preferably Bolero/Swift Dzire etc. and of similar category [Mass emission standard BS III/IV and preferably not more than 3 years old with commercial permit] with driver from the resourceful and reliable bona fide car owners on monthly rental basis for Official purpose of Lalbagh, Criminal Court Sub-Division under the Judgeship of Murshidabad (**in terms of Judicial Department's Order No. I/625553/2025 dated 28.03.2025**) on the following Terms and conditions.

Terms and Conditions:

1. The intending participants in the tender process shall have to quote his rate both in figures as well as words along with vehicle registration numbers, chassis no. Engine no., Year of Model, make of the vehicle and also consumption of fuel and lubricant (Mobil). The rate shall be inclusive of all charges i.e insurance claim, tax levied on the vehicle, charges for pollution certificate, charges for rendering certificates of fitness etc.
2. The photocopies of the valid (1) certificate of Registration of the vehicle (2) Certificate of fitness (3) Pollution certificate (4) Tax Token (5) Insurance certificate shall be required to be submitted along with the tender paper strictly.
3. The vehicle must be insured against any accident at the cost of the owner. All papers related to the car should be available in the car. The driver while on tour must be equipped with his authenticated driving license along with necessary papers.
4. The owner of the vehicle will place the vehicle with driver always without fail. The driver shall have to report with the vehicle in running condition. Normal duty hours of the vehicle will be from 9.00 A.M to 7 P.M which may be extended occasionally as and when required. Such duty may be extended also in Government Holidays and other executive holidays in case of exigency.
5. The rate contract will be as per Government order no.3564-WT/3M-81/98 dated 24.11.2008 and based on that the **hiring rate (monthly basis) will be not more than Rs.490/- for Maxi Cab and Rs. 475/- for Motor Cab & Maruti Omni at which monthly rate is for 10 hours a day and additional charge @ Rs.20/- per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre per 12 km in case of Motor Cab, Maruti Omni and 1 litre for 10 km in case of Maxi Cab other than Maruti Omni. Mobil oil will be @ 5 litres per 2500 Km of run.**
6. The driver should maintain a Log Book and shall place it before the officer concerned after completion of the journey mentioning brief history of tour for signature of the officer concerned.

Memo. No. 38/A

Dated Berhampore, the 6th February 2026.

Copy forwarded for publication in the Notice Board of the following establishment, if any, to the :

1. Ld. District Judge's Notice Board.
2. C.J.M. Office Notice Board, Berhampore.
3. Nezarat Dept. Berhampore, Notice Board.
4. Notice Board, ACJM, Lalbagh
5. Judge-in-Charge, Nezarat, Civil Court, Lalbagh/Kandi /Jangipur.
6. Notice Board, Executive Engineer Berhampore. P.W.D..
7. Notice Board, Railway Station, Berhampore.
8. Notice Board Information & Broadcasting, Berhampore.
9. Notice Board, R.T.O. Berhampore.
10. District Magistrate, Murshidabad.
11. Supdt. Of Police, Murshidabad.
12. Chairman, Berhampore Municipality.
13. Gorabazar Nimtala, Berhampore.
14. Notice Board, Settlement Office. Berhampore
15. The System Officer, Judgeship of Murshidabad at Berhampore with a direction to download the Tender Notice along with Tender Form (Part I and II) in the website of the Judgeship of Murshidabad


Judge-in-Charge, Nezarath, Civil Court,
Berhampore, Murshidabad

Judge-in-charge
Nezarat, Berhampore