OFFICE OF THE DISTRICT & SESSIONS JUDGE::BAKSA::MUSHALPUR

No.DJ/BAK/2026/_____ Dated, at Baksa,_____

To : **Smti Amrita Basumatary,**
Ld. JMFC-1
Baksa, Mushalpur

From : **Shri Poul Teron**
Court Manager, Baksa District Court
Baksa, Mushalpur

Sub : Casual leave along with station leave permission

Ref : Your letter no. **CJM/BMA/2026/529.E,** dated **17-02-2026**

Respected Madam,

With reference to the subject cited above, I am directed to inform you that your petition for granting Casual leave of 01(one) day on 24th February 2026 respectively along with station leave permission w.e.f the evening of 23-02-2026 till the morning of 25-02-2026 has been granted as prayed for.

Further I am also directed to inform you that in your absence the ld. SDJM(S), Baksa will remain in charge of the Court of the JMFC-1, Baksa, Mushalpur and in his absence the next senior most Judicial Magistrate will be in charge of the Court as entrusted by the ld. Chief Judicial Magistrate, Baksa.

This is for favour of your kind information.

Thanking you.

With regards

Sd/-
Court Manager,
Baksa District Court

No.DJ/BAK/2026/ 708-709 Dated, at Baksa, 18-02-26

Copy forwarded to for information-

1. The Ld. Chief Judicial Magistrate, Baksa, Mushalpur
2. The Senior Admin Assistant, O/o Chief Judicial Magistrate, Baksa, Mushalpur
3. The System Assistant, of this establishment is directed to upload the same in the Official website
4. The Office file.

18/02/26
Court Manager,
Baksa District Court