OFFICE OF THE DISTRICT & SESSIONS JUDGE::BAKSA::MUSHALPUR

No.DJ/BAK/2025/_____ Dated, at Baksa,_____

To : ***Smti Amrita Basumatary,***
Ld. JMFC-1
Baksa, Mushalpur

From : ***Shri Poul Teron***
Court Manager, Baksa District Court
Baksa, Mushalpur

Sub : Casual leave along with station leave permission

Ref : Your letter no ***CJM/BMA/2025/3671.E,*** *dated* ***11-12-2025***

Respected Madam,

With reference to the subject cited above, I am directed to inform you that your petition for granting **Casual leave of 04(four) days on 22nd, 23rd, 24th and 26th December 2025** respectively along with station leave permission w.e.f the morning of 22-12-2025 till the morning of 29-12-2025 has been granted as prayed for.

Further I am also directed to inform you that in your absence the ld. Chief Judicial Magistrate, Baksa will entrust one Judicial Magistrate the charge of the Court and Office of the Judicial Magistrate First Class-1, Baksa.

This is for favour of your kind information.

Thanking you.

With regards

Sd/-
Court Manager,
Baksa District Court

No.DJ/BAK/2025/ 4688-4690 Dated, at Baksa, 12.12.25

Copy forwarded to for information-

1. The ld. Chief Judicial Magistrate, Baksa, Mushalpur
2. The Senior Admin Assistant, O/o Chief Judicial Magistrate, Baksa, Mushalpur
3. The System Assistant, of this establishment is directed to upload the same in the Official website
4. The Office file.

12/12/2025
Court Manager,
Baksa District Court