OFFICE OF THE DISTRICT & SESSIONS JUDGE::BAKSA::MUSHALPUR

No.DJ/BAK/2025/ 4221 Dated, at Baksa, 10.11.2025

To : Smti Amrita Basumatary,
Ld. JMFC-1
Baksa, Mushalpur

From : Shri Poul Teron
Court Manager, Baksa District Court
Baksa, Mushalpur

Sub : Casual leave, restricted holiday along with station permission

Ref : letter no. **CJM/BMA/2025/3245.E,** dated **06-11-2025**

Respected Madam,

With reference to the subject cited above, I am directed to inform you that your petition for granting **Casual leave on 10-11-2025** along with station leave permission w.e.f the evening of 07-11-2025 till the morning of 11-11-2025 has been granted as prayed for.

Further I am also directed to inform you that in your absence the ld. Chief Judicial Magistrate, Baksa and in his absence the next senior most Judicial Magistrate as entrusted by the ld. Chief Judicial Magistrate, Baksa will be in charge of the Court and Office of the Judicial Magistrate First Class-1, Baksa.

This is for favour of your kind information.

Thanking you.

Yours faithfully,
10/11/2025
Court Manager,
Baksa District Court

No.DJ/BAK/2025/ ..... Dated, at Baksa, ...

Copy forwarded to for information-

1. The ld. Chief Judicial Magistrate, Baksa, Mushalpur
2. The Senior Admin Assistant, O/o Chief Judicial Magistrate, Baksa, Mushalpur
3. The System Assistant, of this establishment is directed to upload the same in the Official website
4. The Office file.

Sd/-
Court Manager,
Baksa District Court