**OFFICE OF THE DISTRICT & SESSIONS JUDGE::BAKSA::MUSHALPUR**
**District Judicial Court Complex, Baksa, Pin – 781372**

*Email: baksa.session@gmail.com*

No.DJ/BAK/2025/ 4200 Dated- Baksa, 07.11. 2025

To : Smti Barnali Sarma,
Ld. Addl CJM, Baksa, Mushalpur
Baksa, Mushalpur

From : Shri Poul Teron
Court Manager, Baksa District Court
Baksa, Mushalpur

Sub : Casual leave and restricted holiday permission.

*Ref : Your letter no.* CJM/BMA/2025/3256 dated 06-11-2025

**Respected Madam,**

With reference to the subject cited above, I am directed to inform you that your petition for restricted holiday on 07.11.2025 and casual leave on 10-11-2025, along with station leave permission w.e.f the evening of 06.11.2025 till morning of 11.11.2025 has been granted as prayed for.

Further, I am directed to inform you that in your absence the ld. Chief Judicial Magistrate, Baksa will remain in charge of the Court & office of the ld. Addl Chief Judicial Magistrate, Baksa, Mushalpur and in absence of the ld. Chief Judicial Magistrate, Baksa, the next senior most Judicial Magistrate as entrusted by the ld. Chief Judicial Magistrate, Baksa will be in charge of the Court and Office of ld. Addl Chief Judicial Magistrate, Baksa, Mushalpur.

This is for favour of your kind information.

Yours faithfully,

7/11/25

Court Manager,
Baksa District Court,

Memo No.*DJ/BAK/2025/* 4201-4203 *Dated Baksa,* 07.11. *2025*

***Copy to for information and N/A*** -

1. The Ld. Chief Judicial Magistrate, Baksa, Mushalpur
2. The Senior Administrative Asst, O/o Chief Judicial Magistrate, Baksa, Mushalpur
3. The System Asst, Baksa Dist. Judiciary, he is directed to upload the same in the official website
4. The office file.

7/11/25

Court Manager,
Baksa District Court,