OFFICE OF THE DISTRICT & SESSIONS JUDGE:::BAKSA:::MUSHALPUR

Memo No. DJ/BAK/2025/ _____ Date.....

NOTICE INVITING TENDER

Dated at Baksa, 03rd November 2025

Sealed tenders notice affixing Court stamp of **Rs. 8.25** (Non-Refundable) are invited from the intending sound suppliers, dealers, or authorized distributors/firms for the supply, delivery, installation, and commissioning of *Godrej furniture's* in the District Judiciary, Baksa.

The selected supplier shall be responsible for the supply of new, unused, and high-quality ***"Godrej Furniture items"*** strictly conforming to the specifications indicated below. The supplier shall also ensure proper delivery, placement, and installation (wherever applicable) in the Court Complex, Baksa.

Sl no	Item Description	Qty required
1	Godrej Orleans 3 seater Sofa	2
2	Godrej Orleans 1 seater Sofa	2
3	Godrej: Grandeur 8FT Main Table LH	1
4	Godrej Posture Perfect 2 High Back Premium Leather Executive Ergonomic Chair	1
5	Godrej Kareena NXT mid Back Conference Room Chair	4
6	Godrej Alice pro coffee table	1
7	Godrej: Trident Middle Main Desk with ERU (LHS)	1
8	Godrej: ARISTO TBL 1650 LH RU 1200 PDL 1650x1950x750	2
9	Godrej: Marvel High Back Chair	1
10	Godrej: KD PLAIN WITH 4 SHELVES 1830H x 900W x 450D	10
11	Slotted Angle Racks 6 shelves	20
12	Godrej: Matrix 3 seater with Arms	20

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GENERAL TERMS AND CONDITIONS-

1. The sealed envelope containing quotation shall be marked as ***"Tender for Supply of Godrej furniture's in the District Judiciary, Baksa";*** the following documents must be annexed along with the quotation.
    a. A copy of PAN Card
    b. A Copy of Trade license from Municipality Board or any other authority
    c. Up-to-date copy of GST clearance certificate.
    d. Warranty/guarantee details (if any).

Each page of the documents should be signed by the bidder with seal to establish the bidder's eligibility and its qualification to perform the supply of materials if bid is accepted. In the absence of any of the documents/information, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotations should be submitted to the **OFFICE OF THE DISTRICT & SESSIONS JUDGE, BAKSA, MUSHALPUR,** during office hours on working days.

2. Rates and Taxes: The rates quoted must be firm, final, and inclusive of all applicable taxes. The bidder must submit an item-wise rate list in a clear tabular format, both in figures and words.
3. The charge for transportation, fitting or any other extra cost must be mentioned in the quotation.
4. The entire supply shall be completed within 30 (thirty) days from the date of issue of supply order. Items shall be delivered and installed at the office premises of the District & Sessions Judge, Baksa, without any additional charges. All items supplied must be brand new and unused.
5. Payment shall be made only after successful delivery, installation, and physical verification of the items by the Purchase Committee. No advance payment will be made under any circumstances.
6. The decision of the Hon'ble District & Sessions Judge, Baksa, towards satisfaction of the quality of the material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of

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the material and on production of a) Invoice in duplicates and b) Delivery Challan duly signed by the consignee.

7. In case of violation of any terms and conditions of the tender document and if any item is found defective, sub-standard, or not in conformity with the specifications, the same shall be replaced at the supplier's cost within a reasonable period.
8. The undersigned is not bound to accept the lowest tender. The undersigned reserves the right to accept or reject any or all tenders, wholly or partially, without assigning any reason whatsoever. The decision of the Hon'ble District & Sessions Judge, Baksa Mushalpur in all respect shall be final and binding in all.

The sealed quotations should reach the office of the undersigned on or before 17th November, 2025 (during office hrs.) and no quotations received after the stipulated date and time shall be entertained, whether submitted in person or received by post, speed post, courier, or any other means.

Sd/-
District & Sessions Judge
Baksa Mushalpur

Memo no DJ/BAK/2025/4181-4183 Date 06.11.25

Copy to for information:

1. The System Asst, Baksa, He is directed to upload the same along with the list of articles in the official website.
2. The Accountant of this establishment.
3. All the Notice board.
4. Office File

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Baksa, Mushalpur

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Baksa, Mushalpur
13/11/2025