



OFFICE OF THE  
DISTRICT LEGAL SERVICES AUTHORITY :: BAKSA :: MUSHALPUR  
Address: District Judicial Court Complex, Baksa, Pin- 781372  
Mobile No.: 69012 81619, Email: [secretarydlsabaksa@gmail.com](mailto:secretarydlsabaksa@gmail.com)

**NOTICE INVITING TENDER**  
Dated, Mushalpur, the 13<sup>th</sup> of March, 2025

Sealed tenders are invited affixing court fee of Rs. 8.25/- (non-refundable) from Govt. registered Firm / Shop to supply and install the following items.

The tenders should reach the Undersigned's Office on or before **20-03-2025 during Office hours.**

The maximum tender value is below **Rs.5,00,000/-**

Sl. No.	Name of the Item	Make Model / Brand	Qty. (in Nos.)
1.	Desktop Computer: Processor: Intel Core i5-14 <sup>th</sup> Generation, RAM 8 GB or above/SSD 500GB or above/VGA+HDMI/Keyboard/Mouse/Wi- Fi /Bluetooth/ 19.5" LED Monitor / Windows/3 years onsite Warranty or above.	HP	2
2.	CPU Processor: Intel Core i5-14 <sup>th</sup> Generation, RAM 8 GB or above/SSD 500GB or above/DOS	HP	2
3.	Canon image runner 1643iifii (Photocopy Machine)	Canon	1
4	Executive Table (Standard Size)	Any reputed brand	1
5	Clerical Tables (Both Side Drawer)	Any reputed brand	3
6	Managerial Table	Any reputed brand	3
7	Revolving chair	Any reputed brand	1
8	Clerical chair	Any reputed brand	6

Terms and Conditions:

1. Sealed envelope duly marked as "Tender for Computers, Printers etc." and tenders should contain the following documents:
  - a) Copy of PAN Card
  - b) Copy of GST registration certificate
  - c) Copy of GST clearance
  - d) Copy of trade license
  - e) Copy of Experience certificate, if any
2. Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification for supplying of materials, if its bid is accepted.
3. The sealed quotation should be addressed to the Chairman, District Legal Services Authority, Baksa. The same should be submitted at office of the District Legal Services Authority, Baksa during office hours on working days.
4. The firm should clearly mention the Brand, Price list of the product with detail specification.
5. Supply should be carried out immediately on receipt of the work order from the undersigned.
6. The prices should be quoted against the items excluding of GST. GST is to be shown separately against the base price of each item .
7. Prices once approved will remain valid during the scheduled delivery period. Increase of taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase of taxes and duties.
8. The payment shall be made on completion of supply and installation of above noted works and acceptance with full satisfaction and on production of the following:
  - a) Bill in triplicate
  - b) Bank Account details
  - c) Delivery challan duly signed by the consignee.
9. In the event of breach of any terms and conditions or delay or default, the purchase order will be terminated.
10. Conditional tenders are liable to be rejected.

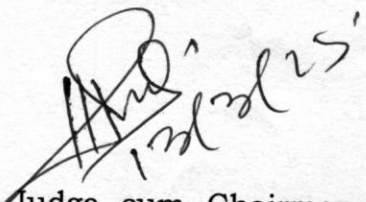
11. Tenders submitted after the stipulated time will summarily be rejected.
12. In case the successful bidder supplies sub-standard materials, its tender shall be cancelled. Thereafter, the next successive bidder may be considered.
13. The undersigned has reserved the right of accepting / rejecting the quotation without assigning any reason thereof.
14. The decision of the undersigned is final and binding on all.

Sd/-  
District & Sessions Judge- cum -Chairman,  
District Legal Services Authority, Baksa

Memo No. DLSA/BAK-57/2023/360 - 363A. Dated : 13-03-2025

Copy forwarded for information and necessary action to:

- ✓ 1. System Assistant, District Judiciary, Baksa, Mushalpur to upload this Notice Inviting Tender in the Official website of Baksa District Judiciary.
2. Sri Rajib Ali, Casual Employee on Wages, O/o The D.L.S.A., Baksa for hanging the same in the Notice Board of Office of the District & Sessions Judge, Baksa and the Notice Board of D.L.S.A., Baksa.
3. Office file.

  
District & Sessions Judge- cum -Chairman,  
District Legal Services Authority, Baksa

District & Sessions Judge  
cum-Chairman, District Legal  
Service Authority Baksa