

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE :: MEDAK

Dis No. 2639 /2026,

Dt. 14 -10-2026.

TENDER NOTICE

Sub: QUOTATIONS: Photo Copier Machine - Quotations for supply of One (01) Copier Machine 25 CPM for using at Junior Civil Judge-cum-Judicial Magistrate of First Class Court, Toopran in the unit of Principal District and Sessions Court, Medak - Sealed quotations called for – Regarding.

Ref: 1) Hon'ble High Court's ROC.NO. 1361/2026-DI(2), Dated. 07-10-2026.

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It is to inform that this office intends to purchase one (1) Photo Copier for using at Junior Civil Judge-cum-Judicial Magistrate of First Class Court, Toopran in the unit of Principal District and Sessions Court, Medak. Sealed quotations are invited for the supply of one Photo Copier.

Hence, the intending bidders are requested to furnish the quotations for supply of One (1) Photo Copier Machine 25 CPM in detail as follows:-

Sl No	Name of the Firm	Description Make & Model	Drum yield Capacity	Toner Cartridge Capacity	Per copy cost	Warranty period	Rate Quoted	Rate after Negotiations	Net Price Rs.
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The quotations should reach to the Principal District and Sessions Court, Medak on or before 21-10-2026 in the prescribed proforma as above. The quotations received after the above said date and time will not be considered.

The Photo Copier Machine required to be supplied within (10) days from the date of acceptance of quotation with post sale service. The rates should be inclusive of cost of Photo Copier Machine, standard installation charges, delivery charges and transit. GST and other levies etc may be indicated separately.

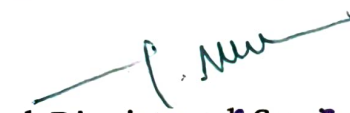
The copy of this Tender Notification can be obtained from this office on any working day between 10.00 A.M. to 05.00 P.M. or may be downloaded from our website <https://medak.dcourts.gov.in> in "Tenders" tab, May be submitted by post or in person. Last date for tender receipt is 21-10-2026, 5-00 P.M.

Date of Opening Quotations and for Negotiation on: 22-10-2026 at 5 :00. P.M.

TERMS & CONDITIONS:

The vendor shall submit quotation for supply of Photo Copier Machine.

1. Principal District & Sessions Judge reserves the right to accept or reject any or all quotations without assigning any reason. Further, Addendum/Corrigendum, if any shall be uploaded on to website of District Court only.
2. The bidder shall have valid registration or trade license and GST to carry /supply the item in quotations. (Shops and Establishment Registration or Sale Tax act (GST) registration or Registered under certain enactment or any other certificate issue by Government or Government Agency).
3. The vendor must have PAN No. and Bank Account in any of the Nationalized Banks/Scheduled Banks. (In case of Ltd./Pvt., /Partnership Firm.
4. Vendor shall comply with all the statutory requirements/norms issued by the Govt., from time to time. It will be the responsibility of the supplier to ensure that items supplied are of the requisite quality and free from all defects. The acceptance of items will be given only when the items are found up to the specifications given in the tender enquiry and free from all defects.
5. Tender must reach this office not later than the time and date notified in the tender. In the event of tender received after scheduled date and time, the tender will not be allowed and it will be rejected summarily.


Principal District and Sessions Judge,

Medak Dist.

Copy to:-

1. All the Courts in the Medak, Narsapur and Alladurg Court Complexes.
 2. The District Collector, Medak.
 3. Chief Executive Officer, Zilla Parishad Office, Medak.
 4. The Municipal Commissioner, Medak.
 5. The District Treasury Officer, Medak.
 6. The Senior Superintendent, Nazareth, Principal District and Sessions Judge's Court, Medak.
 7. The Incharge, e-Court's project, District Court, Medak to upload in the Official website
 8. The District Public Relation Officer, Medak District with a request to publish the same in the "eenadu" Telugu daily NEWS paper, Medak District
- Notice Board, Prl. District and Sessions Judge's Court, Medak**