PRINCIPAL DISTRICT AND SESSIONS JUDGE :: MEDAK

Dis.No. /249/2026

Date: 27-05-2026

C I R C U L A R

Sub: RECRUITMENT - Centralised direct recruitment to the post of **Process Server** under Telangana Judicial Ministerial and Subordinate Service Rules – **Further Verification of Original Certificates in respect of the provisionally selected candidates for the post of Process Server** – Reg.

Sub: 1. High Court's Notification No.8/2025, dated 02-01-2025 issued inviting applications for direct recruitment to the posts of Process Server in Telangana Judicial Subordinate Service.

2. High Court's ROC No.789/2024-RC, dt: 20-05-2026 to cause further verification of original certificates in respect of provisionally selected candidates for the post of Process Server.

* * * * *

It is hereby informed that, the Hon'ble High Court for the State of Telangana vide ROC No. 789/2024-RC, dated 20-05-2026 issued instructions for further verification of original certificates in respect of provisionally selected candidates as per Notification No. 8/2025 dated 02.01.2025, under direct recruitment to the post of Process Server, as per the Telangana Judicial Ministerial and Subordinate Service Rules, 2018.

The Hon'ble High Court also instructed to take steps for further complete verification of eligibility of the candidates to the posts such as educational qualifications, age limit, caste/category in case of candidates belongs to reserved category and local status in terms of the qualifications and eligility criteria prescribed in the notification 1st cited.

Therefore, the undersigned fixed the date for verification of the provisionally selected candidates for the post of Process Server, as per the Hall Ticket Numbers and the Candidates are hereby directed to appear before the undersigned at **District Court Complex, Medak by 10:30 a.m.,** on the following fixed date.

Date: 30-05-2026	
806180	806209
810744	811112

DOCUMENTS TO BE SUBMITTED AT THE TIME OF VERIFICATION

1. Original certificates of academic qualifications/technical qualifications, such as, marks lists, pass certificates, certificate evidencing date of birth (S.S.C. etc.), community certificate issued by the competent authority in case of SCs., STs, and BCs; Economically Weaker Section (EWS) certificate issued by the competent authority in respect of EWS candidates; Person with Disability (PWD) certificate (Showing the nature and percentage of disability) issued by the concerned Medical Board in respect of person with disability and Discharge certificate by the Ex-servicepersons.
2. The certificate in respect of SCs and BCs, shall show specifically the classification of the group.
3. Two sets of Photostat copies of certificates duly attested by the Gazetted Officer are to be submitted at the time of verification of certificates.
4. Certificate in respect of Local candidates in terms of The Telangana Public Employment (Organisation of Local Cadres and Regulation of Direct Recruitment) Order, 2018, vide G.O.Ms.No.124, General Administration (SPF-MC) Department, dt 30-08-2018, as specified in the General Instructions hereunder. If certificates in proof of local candidature are not

in accordance with these instructions, the applicant will be treated as non-local.

5. No-objection Certificate from Employer (if employed anywhere).
6. The candidates have to produce all the relevant original certificates on the prescribed date. If the candidate fails to produce, the same will be intimated to the Hon'ble High Court for taking further action in this matter.

Prl. District and Sessions Judge,
Medak.

Prl. Dist. & Sessions Judge
Medak Dist.

To:

1. Notice Board, District Court Complex, Medak.
2. Incharge e-courts section for uploading on official District Court website.

// By Order //

Senior Superintende
Prl. Dist. & Sessions Cou
Medak Dist.