

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE :: MEDAK

Dis No./123/2025,

Dt. 05 -06-2025,

TENDER NOTICE

Sub: QUOTATIONS: Air Coolers – Sealed Quotations are invited for Supply, Installation and Maintenance of Two (02) Air Coolers for the use at District Court Complex and Junior Civil Judge's Court Complex, Narsapur, Medak District - Sealed quotations – Called for – Regarding.

Ref: 1) Hon'ble High Court's ROC.No. 770/1998-DI(4), Dated. 28-02-1998.
2) Hon'ble High Court's ROC.No. 462/2025-DI(4), Dated. 03-05-2025.
3) Tender Notification Dis No. 1062/2025, Dt: 24-05-2025 of PDJ Court, Medak.

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It is to inform that, the District Court Medak intends to invite Sealed Quotations from reputed and experienced vendors for Supply, Installation and Maintenance of Two (02) Air Coolers for the use at District Court Complex and Junior Civil Judge's Court Complex, Narsapur, in the Medak District.

Hence, the intending bidders are requested to furnish the **quotations and post sale services committment certificate** for Supply, Installation and Maintenance of Two (02) Air Coolers in the prescribed proforma in detail as follows:-

Description of the item and make	Name of the firm	Warranty period	Cost of each item "per unit"	GST of each item "per unit"	Total cost of each item "per unit" including GST
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The Supply, Installation and Maintenance of Two (02) Air Coolers required to be supplied within (10) days from the date of acceptance of quotation with post sale service. The rates should be inclusive of cost of Air Coolers, standard installation charges, delivery charges and transit. GST and other levies etc may be indicated separately.

The copy of this Tender Notification can be obtained from this office on any working day between 10.00 A.M. to 05.00 P.M. or may be downloaded from our official website "<https://medak.dcourts.gov.in>" in "Tenders" tab. The intending bidders shall submit their sealed quotations to the "**Office of Principal District Judge, Medak**" by registered post duly super scribing on the cover as "**Quotation for supply of Air Coolers**" either by post or in person.

Last date for tender receipt is 28 -06-2025, 5 -00 A.M/P.M. The quotations received after the said date and time will not be considered.

Date of Opening Quotations and for Negotiations on: 28 -06-2025 at 5 :00. A.M/P.M.

General Terms & Conditions:

- The bidders shall submit the quotations specifically mentioning the MRP , GST of each unit and total cost of each unit.
- The bidders shall submit the quotations of all the manufacturers available in the market.
- The Principal District & Sessions Judge reserves the right to accept or reject any or all quotations without assigning any reason. Further, Addendum/ Corrigendum, if any shall be uploaded on the Official website of District Court only.
- The contract will be awarded to the **lowest evaluated bidder** based on quality and price.
- The bidder shall have valid registration or trade license and GST to carry/supply the item in quotations. (Shops and Establishment Registration or Sale Tax act (GST) registration or Registered under certain enactment or any other certificate issue by Government or Government Agency).
- The vendor must have PAN No. and Bank Account in any of the Nationalized Banks/Scheduled Banks (In case of Ltd./Pvt., /Partnership Firm).
- Vendor shall comply with all the statutory requirements/norms issued by the Govt., from time to time. It will be the responsibility of the supplier to ensure that items supplied are of the requisite quality and free from all defects. The acceptance of items will be given only when the items are found up to the specifications given in the tender enquiry and free from all defects.
- Tender must reach this office not later than the time and date notified in the tender. In the event of tender received after scheduled date and time, the tender will not be allowed and it will be rejected summarily.


Principal District & Sessions Judge,
Medak Dist.

To:-

1. The Notice Boards of all the Courts in the Medak, Narsapur and Alladurg Court Complexes.
2. The Notice Board of Offices of the District Collector, Municipal Commissioner, Tahsildar, Medak.
3. The Senior Civil Judge, Medak.
4. The Superintendent, Accounts Section, Prl.District and Sessions Judge's Court, Medak.
5. The Senior Superintendent, Nazareth, Prl.District and Sessions Judge's Court, Medak.
6. The incharge, e-Court's Project, District Court, Medak to upload in the official website.