

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE
MEDAK

TENDER NOTIFICATION

Dis No. 1078/2025,

Dt. 28 -05-2025.

Sub: COURTS – Printers – Managed Print Solution – Supply and maintenance of 20 numbers of BROTHER make and model printers under Managed Print Solutions in the Unit of Medak District for a period of One Year – Quotations – Called for – Regarding.

Ref: The Hon'ble High Court ROC.No. 451/2022-CPS, Dated: 20/10/2022.

-: x-X-x :-

Sealed quotations are invited from the supplier/Vendors for supply and maintenance of 20 Nos. of Printers Brother Make and Model under Managed Print Solution in the unit of Medak District for a period of one year from 01-06-2025 to 31-05-2026.

The intending bidders shall submit their **quotations and post sale services committment certificate** with along with GST Certificate for supply and Maintenance of Printers in a sealed cover super scribing “**Quotations for Supply of Printers under Managed Print Solutions**” with entire track record, if any to Office of “**The Prl. Dist & Sessions Judge, Medak**” on any working day between 10:00 A.M to 05:00 P.M, or may be downloaded from our Official District Courts website **<https://medak.dcourts.gov.in>** in “Tenders” tab. The copy of this Tender Notification can also be obtained from this office.

Last date for tender receipt is 21-6-25 **-05-2025, 5:00 P.M.** The quotations received after the said date and time will not be considered.

Date of Opening Quotations and for Negotiations on: 21 **-05-2025 at** 5 **:00. P.M.**

General Terms & Conditions:

- The said Managed Print Solution (MPS) includes supply of 20 Printers and Maintenance with unlimited cartridges (compatible), drum replacement whenever required and the maintenance of the aforesaid printers and the whole responsibility shall be borne by the vendor.
- Spare Cartridges and drum units are always to be made available at all courts located at Medak, Narsapur and Alladurg Court Complexes.

- If the service of the vendor is not satisfactory, then the agreement may be revoked at any time.
- If any printer is not properly working in the Court Complexes, then alternate printer shall be provided for smooth functioning of the Courts.
- The Vendor shall send the supply of copies of cartridge, drum and general services details along with the Bill Copy of every month to the District Court and it should reach on or before 5th of every month.
- Price Quoted shall include all the charges including GST.
- The supplied printers shall be compatible to UBUNTU – OS.
- The Principal District & Sessions Judge reserves the right to accept or reject any or all quotations without assigning any reason. Further, Addendum/ Corrigendum, if any shall be uploaded on the Official website of District Court only.
- The contract will be awarded to the lowest evaluated bidder based on quality and price.
- The bidder shall have valid registration or trade license and GST to carry/supply the item in quotations. (Shops and Establishment Registration or Sale Tax act (GST) registration or Registered under certain enactment or any other certificate issue by Government or Government Agency).
- The vendor must have PAN No. and Bank Account in any of the Nationalized Banks/Scheduled Banks (In case of Ltd./Pvt., /Partnership Firm).
- Vendor shall comply with all the statutory requirements/norms issued by the Govt., from time to time. It will be the responsibility of the supplier to ensure that items supplied are of the requisite quality and free from all defects. The acceptance of items will be given only when the items are found up to the specifications given in the tender enquiry and free from all defects.
- Tender must reach this office not later than the time and date notified in the tender. In the event of tender received after scheduled date and time, the tender will not be allowed and it will be rejected summarily.


Principal District and Sessions Judge,
Medak.

To:-

1. The Notice Boards of all the Courts in the Medak, Narsapur and Alladurg Court Complexes.
2. The Notice Board of Offices of the District Collector, Municipal Commissioner, Tahsildar, Medak.
3. The Senior Civil Judge, Medak.
4. The Superintendent, Accounts Section, Prl.District and Sessions Judge's Court, Medak.
5. The Senior Superintendent, Nazarath, Prl.District and Sessions Judge's Court, Medak.
6. The incharge, e-Court's Project, District Court, Medak to upload in the official website.