

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE :: MEDAK

Dis No. 106 /2025,

Dt. 24-05-2025.

TENDER NOTICE

Sub: QUOTATIONS: Biometric Attendance System – Sealed Quotations for Supply, Installation and Maintenance of One (01) Bio-metric Attendance machine with Wi-Fi enabled and battery backup facility for using at Junior Civil Judge's Court, Alladurg in the unit of Medak District - Sealed quotations Called for – Regarding.

Ref: Hon'ble High Court's ROC.No. 585/2025-DI(4), Dated. 25-04-2025.

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It is to inform that, the District Court Medak intends invite Sealed Quotations from reputed and experienced vendors for Supply, Installation and Maintenance of One (01) Bio-metric Attendance machine for using at Junior Civil Judge's Court, Alladurg in the unit of Medak District.

Hence, the intending bidders are requested to furnish the quotations and post sale services committment certificate for Supply, Installation and Maintenance of One (01) Bio-metric Attendance machine in the prescribed proforma in detail as follows:-

Description of the item and make	Name of the firm	Rate including GST	Warranty period	Net Price Rs.
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The Supply, Installation and Maintenance of One (01) Biometric Attendance Machine required to be supplied within (10) days from the date of acceptance of quotation with post sale service. The rates should be inclusive of cost of Biometric Attedance machine, standard installation charges, delivery charges and transit. GST and other levies etc may be indicated separately.

The copy of this Tender Notification can be obtained from this office on any working day between 10.00 A.M. to 05.00 P.M. or may be downloaded from our official website "<https://medak.dcourts.gov.in>" in "Tenders" tab. The intending bidders shall submit their sealed quotations to the "Office of Principal District Judge, Medak" by registered post duly super scribing on the cover as "Quotation for supply of Biometric Attendance System" either by post or in person.

Last date for tender receipt is 31-05-2025, 5-00 P.M. The quotations received after the above said date and time will not be considered.

Date of Opening Quotations and for Negotiations on: 31-05-2025 at 5:00. P.M.

Scope of Work:

- **Supply and installation** of biometric attendance machine. (Fingerprint and Facial Recognition / Hybrid systems).
- **Training** of the staff for operating the biometric attendance machine.
- **After-Sales Support and Maintenance** including technical assistance and software updates.

Technical Specifications:

- **Fingerprint and Facial Recognition** system for attendance monitoring.
- **Real-time data synchronization and Cloud Integration.**
- Must be capable of handling high frequency usage and multiple users.
- Data encryption for secure storage and transmission.
- Energy-efficient design for low power consumption.

General Terms & Conditions:

- The Principal District & Sessions Judge reserves the right to accept or reject any or all quotations without assigning any reason. Further, Addendum/ Corrigendum, if any shall be uploaded on the Official website of District Court only.
- The contract will be awarded to the **lowest evaluated bidder** based on quality and price.
- The bidder shall have valid registration or trade license and GST to carry/supply the item in quotations. (Shops and Establishment Registration or Sale Tax act (GST) registration or Registered under certain enactment or any other certificate issue by Government or Government Agency).
- The vendor must have PAN No. and Bank Account in any of the Nationalized Banks/Scheduled Banks (In case of Ltd./Pvt., /Partnership Firm).
- Vendor shall comply with all the statutory requirements/norms issued by the Govt., from time to time. It will be the responsibility of the supplier to ensure that items supplied are of the requisite quality and free from all defects. The acceptance of items will be given only when the items are found up to the specifications given in the tender enquiry and free from all defects.
- Tender must reach this office not later than the time and date notified in the tender. In the event of tender received after scheduled date and time, the tender will not be allowed and it will be rejected summarily.


P. H. Dist. & Sessions Judge,
Medak Dist.

To:-

1. The Notice Boards of all the Courts in the Medak, Narsapur and Alladurg Court Complexes.
2. The Notice Board of Offices of the District Collector, Municipal Commissioner, Tahsildar, Medak.
3. The Senior Civil Judge, Medak.
4. The Superintendent, Accounts Section, Prl.District and Sessions Judge's Court, Medak.
5. The Senior Superintendent, Nazareth, Prl.District and Sessions Judge's Court, Medak.
6. The incharge, e-Court's Project, District Court, Medak to upload in the official website.