

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, RAMBAN

(Committee members of Selection for the posts of Driver, vacant in District Ramban)

ADVERTISEMENT NOTICE

No. 1.

Dated: 13.9.2022.

**Subject: - Commencement of process of Selection for the post of Driver, (Non- Gazetted)
Vacant in Principal District & Sessions Court Ramban in the pay scale of Level-2
(19900- 63200).**

- a) Date of commencement for submission of offline applications: 16.09.2022
b) Last date for submission of offline applications: 30.09.2022
c) Last date for submission of fee: 30.09.2022

Total number of posts advertised = (01) in Open Merit.

Offline applications are invited from eligible candidates belonging to District Ramban for participating in the selection process of Driver mentioned above to this notification who:

- i) Are belonging to District Ramban only,
- ii) Are domiciles of UT of Jammu and Kashmir in terms of S.O 166 dated 18.05.2020 issued by GAD, Government of Jammu and Kashmir and those who are residents of District Ramban for a period of not less than 15 years before the date of applying and are actually residing in the area.
- iii) The application form must be accompanied by have deposited fees of Rs. 500/- (Rupees Five hundred only) through Demand Draft from J&K Bank in the name of Principal District & Sessions Judge, Ramban.
- iv) Applications alongwith the prescribed fee shall be received only through offline mode by this Office w.e.f 15.09.2022.
- v) Before applying offline, candidates are advised to carefully go through the guidelines for offline submission of applications.
- vi) Call letters shall not be issued individually however, wide publicity shall be given through print, electronic media and District Court official website <https://districts.ecourts.gov.in/ramban> about the venues, dates of the written test/interview for the information of eligible candidates. No claim of being unaware of the dates/schedule for written test/interview shall be entertained.
- vii) No TA/DA will be paid for participation in the written test/interview.

Note:

- a) Submission of Application Form and fee payment shall not be accepted/entertained after the cut-off date fixed for receipt of the same.
- b) Candidates shall submit the printout of the Application Form /fee payment receipt in the office of Principal District & Sessions Judge, Ramban w.e.f 16.09.2022.
- c) Please note that the above procedure is the only valid procedure for applying. In no other mode, the Application Form would be accepted and even offline incomplete Application Form would not be accepted.
- d) The printout of the application alongwith the fee payment draft and required copies of documents shall be kept with the application form.
- e) The in-service candidates / contractual employees shall submit photocopy of the filled up offline application form through proper channel viz, the concerned Head of Department. In the event of failure of the candidate to route the application through proper channel, his /her eligibility shall be assessed as if he/she is not an in-service candidate. The Head of Department concerned shall forward the application form of the in-service candidates at the address of the Principal District & Sessions Court Ramban within the above referred period after filing their Application Form.
- i) The last date for the submission of offline application forms as prescribed above shall be the cut-off date for determining the eligibility to apply for the post. The age limit, however, is determinable with reference to the 1st of January, 2022.

Any qualification/experience acquired after last date of receipt/submission of offline application form i.e., 05-09-2022 shall not be taken into account for any purpose.

- ii) The following criteria is laid down for conducting the test for Determining the knowledge and level of driving skill :-
 - a) The candidates must be a Matriculate from a recognized School Board and must possess a valid driving license with LMV/HMV endorsement;
 - b) The candidates shall have to undergo a written test to determine the general knowledge and the Traffic Rules. On the basis of merit obtained in the written test, the candidates shall be called for determining the driving skill in the ratio of 1:5.
 - c) Driving skill shall be conducted for which an expert from the Traffic Department shall be co-opted as a member of the Selection Committee.
 - d) Cumulative grade of the marks obtained in the written examination and the driving test shall form the final merit.
 - e) The persons who are already engaged on Adhoc or daily wage basis in the Subordinate Courts shall be eligible to apply irrespective of the minimum and maximum standards of age, and they shall deemed to be given relaxation in the minimum and maximum standards of age.

(Haq Nawaz Zargar)
Principal District & Sessions Judge
Ramban (J&K)

No. PDSJ/Rbn/ 786-791

Dated: 13-09-2022

Copy to:-

1. Principal Secretary to Hon'ble the Chief Justice, High Court of Jammu & Kashmir & Ladakh for information of His Lordship.
2. Secretary to Hon'ble Mr. Justice Mohan Lal, Hon'ble Administrative Judge for District Ramban for placing the same before His Lordship.
3. Worthy Registrar General, Hon'ble High Court of Jammu & Kashmir and Ladakh for information,
4. Information Officer, Ramban with the request to publish the above notification in the daily Newspapers and electronic media.
5. Incharge System Officer, e-Courts, District Court Ramban, for uploading the same on the District Court website.
6. Sh. Arif Hussain Jr. Assistant and Sh. Asrar Hashmi Jr. Assistant Copyist to collect and scrutinize all application forms received and Sh. Zulfiqar Ali Shah S.O (Adm) Shall look after the whole process.
7. Office file.

Principal District & Sessions Judge,
Ramban (J&K)

**APPLICATION FORM FOR THE APPOINTMENT OF DRIVER AT
DISTRICT JUDICIARY RAMBAN.**

1. Name of the applicant _____
(In Block Letters)
2. Father's Name _____
3. Permanent Address:-
Village, _____ Mohalla _____
Tehsil _____ District _____
4. Date of Birth as per matriculation Certificate ___ / ___ / ___
5. Gender _____
6. Nationality _____
7. Religion _____

Affix Self Attested
recent passport size
photograph (4cm x
5cm)

8. Educational Qualification (Please enclose documents in support)						
Examination Passed	Board / University	Year of Passing	Subjects	Total Marks	Marks Obtained	Percentage
10 th / Matriculation						

9. Details of Driving License held (Please enclose documents in support)					
Driving License No.	Issuing Authority	Date of Issue	Valid up to	Type (LML/HMV)	Remarks

10. Present Postal address for correspondence _____
District _____ Tehsil _____ Mohalla _____ Mobile
Number _____

11. List of documents attached stating the item for which the document attached.
1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 7. _____
 8. _____
 9. _____
 10. _____

I, hereby declare that all the statements made in the application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found to be false/incorrect or ineligibility being detected before or after, my candidature for appointment will stand automatically cancelled without any notice.

Date: _____

Place: _____

Signature of the applicant.